

**AGENDA
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING**

4173 39th Street, Port Arthur, Texas 77642

Date: September 19, 2007

Time: 6:00 p.m.

I. CALL TO ORDER

II. ROLL CALL, INVOCATION & PLEDGE

BOARD OF DIRECTORS

(1) Richard Wycoff	_____	(6) Kelly Shanks	_____
(2) Doris Cruse	_____	(7) Lloyd Christian	_____
(3) Keith Daws	_____	(8) Kerry Thomas	_____
(4) Kaprina Frank	_____	(9) Graciela Alvarez	_____
(5) Eli Roberts	_____		

III. MINUTES

1. August 22, 2007
2. September 5, 2007

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

1. Unity Radio KSAP 107.1 - Steven Mosley

B. COMMUNICATIONS

1. Infinite Creations Letter

C. PUBLIC COMMENT (limited 3 min. ea.)

None.

V. CONSENT AGENDA ITEMS

1. To discuss and consider the approval of an invoice in the amount of \$3,416.66 from Amelia Lawn Care & Landscaping for July 2007.
(ACCOUNT NO. 120-1429-582-59.02)

2. To discuss and consider the approval of an invoice in the amount of \$3,416.66 from Amelia Lawn Care & Landscaping for August 2007. (ACCOUNT NO. 120-1429-582-59.02)

VI. NON-CONSENT AGENDA ITEMS

1. To discuss and consider the approval of the agreement for the sale of land between the Port Arthur Section 4A Economic Development Corporation and Embree Asset Group, Inc.
2. To discuss and consider the approval of the agreement for a pipeline easement between the Port Arthur Section 4A Economic Development Corporation and Square Mile Energy.
3. To discuss and consider the approval of the financial statements audit level review for future loan/grant applications projects.
4. To discuss and consider the approval of hiring Arceneaux & Gates Engineering Consultants for a land use study in the Business Park.
5. To discuss and consider the approval of the City Administrative Fees for Fiscal Year 2007 – 2008.
6. To discuss and consider the approval to use Development funds for Redevelopment on Houston Ave.
7. To discuss and consider the approval of the attendance of the EDC Board Members at the Water Park Development Conference on November 27, 2007. (Requested by Kerry Thomas)
8. To discuss and consider the approval of a proposed salary increase of 3% for EDC employees.
9. To discuss and consider the approval of a budget adjustment pertaining to Proposition # 8 that has been approved by City Council.
10. To discuss and consider the approval of a budget adjustment pertaining to Proposition # 9 contingent upon City Council approval.
11. To discuss and consider the approval of a subordination agreement between Wachovia Bank, Port Arthur Section 4A Economic Development Corporation and Triangle Waste Properties, L.P.
12. To discuss and consider the selection of the following for ED Week Awards:
 - a. Hall of Fame
 - b. New and Expanding Business
 - c. Business of the Year

VII. REPORTS

1. CEO's Report
 - a. Audit Subcommittee
 - b. Contracts milestone update
 - c. Suggested FY 08 Budget Adjustment
 - d. Sales Tax Training reminder

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.087 Government Code** – To discuss Incentives for EDC Business Prospects.
 - ✓ Embree Asset Group, Inc.
 - ✓ Square Mile Energy
2. **Section 551.071 Government Code** – To discuss with City Attorney pending and potential litigation.
 - ✓ Abraham Mfg., Inc.
 - ✓ DonShe Pottery
 - ✓ Pleasure Island Shrimp House
3. **Section 551.072 Government Code** - To discuss and review possible property acquisition as to the location of the EDC office in Port Arthur.
4. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
5. **Section 551.074 Government Code** – To discuss personnel matters of the Economic Development Corporation.
 - ✓ Attorney
 - ✓ CEO

***The Items In Executive Session May Be Discussed And Acted On In Open Session.**

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

ITEMS FOR FUTURE AGENDA CONSIDERATION OR REPORTS FROM STAFF MAY BE REQUESTED BUT NO DISCUSSION OF ANY ITEMS OR REQUESTS SHALL TAKE PLACE.

X. POSTING OF MEETING

POSTED ON THE 14th DAY OF September, 2007.

AT 3:42 O' CLOCK, p.m.

Floyd Batiste

Floyd Batiste
CEO