

**AGENDA  
CITY OF PORT ARTHUR SECTION 4A  
ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING**

*4173 39<sup>th</sup> Street, Port Arthur, Texas 77642*

*Date: December 19, 2007*

*Time: 6:00 p.m.*

**I. ROLL CALL, INVOCATION & PLEDGE**

**BOARD OF DIRECTORS**

- |                          |                            |
|--------------------------|----------------------------|
| (1) Richard Wycoff _____ | (6) Kelly Shanks _____     |
| (2) Doris Green _____    | (7) Lloyd Christian _____  |
| (3) Keith Daws _____     | (8) Kerry Thomas _____     |
| (4) Kaprina Frank _____  | (9) Graciela Alvarez _____ |
| (5) Eli Roberts _____    |                            |

**II. MINUTES**

1. November 14, 2007
2. November 28, 2007

**III. PETITIONS & COMMUNICATIONS**

**A. PRESENTATIONS**

1. Dashiell / Dacom – Rhett Jackson

**B. COMMUNICATIONS**

1. Correspondence from the Rotary Club of Port Arthur Holly Days

**C. PUBLIC COMMENT (limited 3 min. ea.)**

None.

**IV. UNFINISHED BUSINESS**

1. To discuss and consider the approval of a financial commitment letter to Digital Workforce Academy.
2. To discuss and consider the approval of the itemized bids for the foresaid renovation at 4173 39<sup>th</sup> Street.

**V. CONSENT AGENDA ITEMS**

1. To discuss and consider the approval of an invoice in the amount of \$3,441.66 from Amelia Lawn Care & Landscaping for services rendered in November 2007.

2. To discuss and consider the approval of an invoice in the amount of \$6,000 from NDC for services rendered in November 2007.
3. To discuss and consider the approval of an invoice in the amount of \$25,577.75 from Arceneaux & Gates for the design and construction of Jade Avenue.
4. To discuss and consider the approval of an invoice in the amount of \$13,832.66 from Arceneaux & Gates for the wetland delineation for Corps of Engineers.
5. To discuss and consider the approval of an invoice in the amount of \$375.00 from The Parker Law Firm for services rendered pertaining to Bill Diamond.

**VI. NON-CONSENT AGENDA ITEMS**

1. To discuss and consider the approval of the correspondence from The Parker Law Firm dated November 28, 2007, as to a Waiver of Conflict.
2. To discuss and consider the approval of transferring \$500,000 from the Development account.

**VII. REPORTS**

1. CEO's Report
  - a. Report regarding the Strategic Planning class taken by Keith Daws and Richard Wycoff
  - b. IEDC Strategic Planning
2. Board Financial Update

**VIII. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:**

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.087 Government Code** – To discuss Incentives for EDC Business Prospects.
2. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation as to the Bill Diamond lawsuit.
3. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.

**\*The Items In Executive Session May Be Discussed And Acted On In Open Session.**

**IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**ITEMS FOR FUTURE AGENDA CONSIDERATION OR REPORTS FROM STAFF MAY BE REQUESTED BUT NO DISCUSSION OF ANY ITEMS OR REQUESTS SHALL TAKE PLACE.**

**X. POSTING OF MEETING**

POSTED ON THE 14<sup>th</sup> DAY OF December, 2007.

AT 4:50 O' CLOCK, PM

Floyd Batiste - with Permission  
Floyd Batiste  
CEO  
Deena T. Johnson