

**AGENDA  
CITY OF PORT ARTHUR SECTION 4A  
ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING**

*4173 39<sup>th</sup> Street, Port Arthur, Texas 77642*

*Date: June 4, 2008*

*Time: 6:00 p.m.*

**I. ROLL CALL, INVOCATION & PLEDGE**

**BOARD OF DIRECTORS**

- |                      |       |                      |       |
|----------------------|-------|----------------------|-------|
| (1) Carolyn Guillory | _____ | (6) Kelly Shanks     | _____ |
| (2) Doris Green      | _____ | (7) Richard Wycoff   | _____ |
| (3) Keith Daws       | _____ | (8) Roosevelt Petry  | _____ |
| (4) Kaprina Frank    | _____ | (9) Graciela Alvarez | _____ |
| (5) Eli Roberts      | _____ |                      |       |

**II. MINUTES**

April 23, 2008

May 06, 2008

May 21, 2008

**III. PETITIONS & COMMUNICATIONS**

**A. PRESENTATIONS**

None

**B. COMMUNICATIONS**

None

**C. PUBLIC COMMENT (limited 3 min. ea.)**

None.

**IV. UNFINISHED BUSINESS**

1. To discuss appointment of citizen ad-hoc Committee Members to the following Board of Directors Subcommittees: (Requested by Keith Daws)
  - a. By-Laws
  - b. Policy and Procedures
  - c. Business Retention and Expansion

**d. Finance and Budget**

**V. CONSENT AGENDA ITEMS**

- 1.** To discuss and consider the approval of an invoice in the amount of \$352.24 from Amelia Lawn Care & Landscaping for Irrigation repair to South Business Park Island.
- 2.** To discuss and consider the approval of an invoice in the amount of \$3,441.66 from Amelia Lawn Care & Landscaping for Professional Services regarding maintenance of the Business Park for the Month of March 2008.
- 3.** To discuss and consider the approval of an invoice in the amount of \$3,441.66 from Amelia Lawn Care & Landscaping for Professional Services regarding maintenance of the Business Park for the Month of April 2008.
- 4.** To discuss and consider the approval of an invoice in the amount of \$3,441.66 from Amelia Lawn Care & Landscaping for Professional Services regarding maintenance of the Business Park for the Month of May 2008.
- 5.** To discuss and consider the approval of an invoice in the amount of \$8,739.61 from Germer Gertz, L.L.P. for Professional Legal Services rendered through 04/30/2008.
- 6.** To discuss and consider the approval of an invoice in the amount of \$6,000.00 from the National Development Council for Technical Assistance rendered for the period of May 1 – 31, 2008.
- 7.** To discuss and consider the approval of invoices from the Jefferson County Tax Assessor for the following Property:

4173 39 <sup>th</sup> Street	\$5,631.89
Lt 18 Blk 13 Bellaire 2	
Port Arthur, Texas	

4173 39 <sup>th</sup> Street	\$ 167.30
Lt 17 Blk 13 Bellaire 2	
Port Arthur, Texas	

4173 39 <sup>th</sup> Street	\$ 167.31
Lt 16 Blk 13 Bellaire 2	
Port Arthur, Texas	

4173 39 <sup>th</sup> Street	\$ 123.86
Lt 19 Blk 13 Bellaire 2	
Port Arthur, Texas	

## **VI. NON-CONSENT AGENDA ITEMS**

1. To discuss and consider the approval of dedicating three 20 foot wide parcels of properties off the north side of Blocks one (1), two (2), and three (3) of W.H. Schmyser Addition No. 3 owned by the Port Arthur Section 4A Economic Development Corporation between Lincoln Park and Denbo Avenue for public use as Street Right-of-Way for the widening of W. Rev. Dr. Ransom Howard Street.
2. To discuss and consider the request to increase the advertisements on the "Breeze" 107.1 radio. (Requested by Roosevelt Petry)
3. To discuss and consider possible action on a Resolution concerning issuance of sales tax revenue bonds or other tax exempt obligations to finance the acquisition, construction, renovation, repairs, modifications and improvement of facilities, buildings, utilities, streets, roads, parking areas, landscaping and related facilities and the costs of issuance of such bonds or other tax exempt obligations.
4. To discuss and consider possible action to approve Economic Incentive Contract and Loan Agreement to ENGlobal Inc. subject to issuance of City of Port Arthur Section 4A Economic Development Corporation Sales Tax Revenue Bonds, Series 2008.
5. To discuss and consider possible action authorizing financial advisor to prepare Preliminary Official Statement for City of Port Arthur Section 4A Economic Development Corporation Sales Tax Revenue Bonds, Series 2008.
6. To Discuss FY 2008-2009 Budget

## **VII. REPORTS**

- a. CEO's Report  
DonShe

## **VIII. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:**

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
  - 1) ENGlobal
2. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
  - 1) Biomedical Waste
3. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park
4. **Section 551.074 Government Code** – To discuss personnel matters of Port Arthur Section 4A Economic Development Corporation.
  - 1) CEO Evaluation

**\*The Items In Executive Session May Be Discussed And Acted On In Open Session.**

**6. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**ITEMS FOR FUTURE AGENDA CONSIDERATION OR REPORTS FROM STAFF MAY BE REQUESTED BUT NO DISCUSSION OF ANY ITEMS OR REQUESTS SHALL TAKE PLACE.**

**7. POSTING OF MEETING**

POSTED ON THE 30<sup>th</sup> DAY OF May, 2008.

AT 3:25 O' CLOCK, p.m.

Floyd Batiste

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Floyd Batiste  
CEO