

AGENDA
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING

4173 39th Street, Port Arthur, Texas 77642

Date: November 05, 2008

Time: 6:00 p.m.

I. ROLL CALL, INVOCATION & PLEDGE

BOARD OF DIRECTORS

- | | | | |
|----------------------|-------|------------------|-------|
| (1) Carolyn Guillory | _____ | (6) Kelly Shanks | _____ |
| (2) Doris Green | _____ | (7) Kerry Thomas | _____ |
| (3) Roosevelt Petry | _____ | (8) Keith Daws | _____ |
| (4) Kaprina Frank | _____ | (9) Eli Roberts | _____ |
| (5) Richard Wycoff | _____ | | |

II. MINUTES
October 22, 2008

III. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

1. Project Update
Arceneaux & Gates – Hwy 73 Business Park
Arceneaux & Gates – Phase II Construction PA Business Park
Arceneaux & Gates – Phase II Construction Jade Avenue

B. COMMUNICATIONS

1. Port Arthur Annual Christmas Parade
2. Request for Release of Escrow from Embree Asset Group
3. Letter of Intent – The Moore Group, Inc. (TMG)

C. PUBLIC COMMENT (limited 3 min. ea.)

None.

IV. UNFINISHED BUSINESS

1. To discuss and consider the value of the land in the Highway 73 Business Park.
2. To discuss and consider requirements, restrictions and expectations for the land in Highway 73 Business Park

V. CONSENT AGENDA ITEMS

1. To discuss and consider the approval of an invoice in the amount of \$160.75 from Germer Gertz, L.L.P. for professional legal services rendered through 09/30/08 regarding Pleasure Island Shrimp House.
2. To discuss and consider the approval of an invoice in the amount of \$5,371.90 from Germer Gertz, L.L.P. for professional services rendered through 09/30/08 to the Economic Development Corporation.
3. To discuss and consider the approval of an invoice in the amount of \$17,922.93 from Arceneaux & Gates for the design and construction of new roadways – Business Park Phase II. Invoice # 12161
4. To discuss and consider the approval of an invoice in the amount of \$12,963.72 from Arceneaux & Gates for professional services regarding design and construction of Jade Avenue from Business Park to Hwy 365. Invoice # 12162
5. To discuss and consider the approval of an invoice in the amount of \$424,316.43 from Excavators & Constructors, Ltd. for Monthly Estimate No. 5 for the Jade Avenue Extension Phase II Project.

VI. NON-CONSENT AGENDA ITEMS

1. To Discuss and consider possible action to approve a request for Extension of Time Due to Weather or Supplies by Excavators & Constructors, Ltd. for the construction of JADE Ave. Extension Phase II Project.
2. To discuss and consider possible action for sponsorship in The Port Arthur Chamber's Community Calendar 2009.

VII. REPORTS

1. Goals and Objectives for Fiscal Year 2008-2009 – Keith Daws
2. Policies and Procedures and Bylaws Sub-Committee – Keith Daws
3. **CEO's Report**
 - a. Financial Report
 - b. Sitel Update
 - c. Small Business Revolving Loan Program News Article
 - d. Medical Center of Southeast Texas – Enterprise Zone
 - e. BR & E Test Survey
 - f. Golden Triangle Minority Business
 - g. Regular Board Meeting - Dec. 31, 2008.

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
2. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
3. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
 - 1.) FEMA
 - 2.) RSC
4. **Section 551.072 Government Code** – To discuss the value of land on Hwy 73.
 - 1.) Able Fastener
5. **Section 551.074 Government Code** – To discuss personnel matters of Port Arthur Section 4A Economic Development Corporation.
 - 1) CEO Evaluation

***The Items In Executive Session May Be Discussed And Acted On In Open Session.**

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

ITEMS FOR FUTURE AGENDA CONSIDERATION OR REPORTS FROM STAFF MAY BE REQUESTED BUT NO DISCUSSION OF ANY ITEMS OR REQUESTS SHALL TAKE PLACE.

X. POSTING OF MEETING

POSTED ON THE 31st DAY OF October, 2008.

AT 12:35 O' CLOCK, p.m.

Floyd Batiste

Floyd Batiste
CEO