

**AGENDA  
CITY OF PORT ARTHUR SECTION 4A  
ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING**

*4173 39<sup>th</sup> Street, Port Arthur, Texas 77642*

*Date: January 13, 2009*

*Time: 6:00 p.m.*

**I. ROLL CALL, INVOCATION & PLEDGE**

**BOARD OF DIRECTORS**

- |                      |       |                  |       |
|----------------------|-------|------------------|-------|
| (1) Carolyn Guillory | _____ | (6) Kelly Shanks | _____ |
| (2) Doris Green      | _____ | (7) Kerry Thomas | _____ |
| (3) Roosevelt Petry  | _____ | (8) Keith Daws   | _____ |
| (4) Kaprina Frank    | _____ | (9) Eli Roberts  | _____ |
| (5) Richard Wycoff   | _____ |                  |       |

**II. MINUTES**  
December 17, 2008

**III. PETITIONS & COMMUNICATIONS**

**A. PRESENTATIONS**

**B. COMMUNICATIONS**

- 1. Southeast Texas Regional Planning Commission**  
Invitation to 37<sup>th</sup> Annual Dinner Meeting
- 2. The Greater Port Arthur Chamber of Commerce**  
Invitation to 109<sup>th</sup> Annual Banquet
- 3. The Port Arthur News/ PA Chamber of Commerce**  
Advertisement in publications highlighting annual events

**C. PUBLIC COMMENT (limited 3 min. ea.)**

**IV. UNFINISHED BUSINESS**

V. **CONSENT AGENDA ITEMS**

1. To discuss and consider the approval of invoices from Germer Gertz, L.L.P. for professional services rendered through November 30, 2008.

<b>Invoice #</b>	<b>Amount:</b>	<b>Pertaining to:</b>
356348	\$560.00	ENGlobal Systems, Inc.
356347	\$300.00	Lockwood Holdings, Inc.
356346	\$400.00	Clay Development & Construction, Inc.
356345	\$1,080.00	Triangle Waste Solutions, Inc.
356344	\$1,560.00	Desselle – Maggard Corporation
356343	\$261.17	Pleasure Island Shrimp House, Inc.
356342	\$200.00	Camellia Plaza, L.P.
356341	\$3,812.90	Economic Development Corporation
<b>Total:</b>	<b>\$8,174.07</b>	

2. To discuss and consider the approval of invoices from Arceneaux & Gates Consulting Engineers, Inc.

<b>Invoice #</b>	<b>Amount:</b>	<b>Pertaining to:</b>
12226	\$8,143.50	For professional services reg. design & construction of Jade Ave. from Business Park to Hwy. 365.
12227	\$10,283.45	Design & construction of new roadways – Business Park, Phase II
12228	\$13,861.48	Development of a 7.3 acre site on Hwy 73
<b>Total:</b>	<b>\$32,288.43</b>	

3. To discuss and consider the approval of an invoice in the amount of \$6,000 from The National Development Council for technical assistance rendered for the period of December 1 – 31, 2008.
4. To discuss and consider the approval of an invoice in the amount of \$58,161.79 from Excavators & Constructors, Ltd. for Monthly Pay Estimate No. 7 for the construction of Jade Avenue Extension Phase II.

VI. **NON-CONSENT AGENDA ITEMS**

1. To discuss and consider approving a request for an extension of time due to weather or supplies from Excavators & Constructors, Ltd.
2. To discuss and consider changing the board meetings from Wednesdays to another weekday. (Kaprina Frank)

3. To discuss and consider naming the road off Jade Ave. at the West entrance in the Business Park and possible names for the roads in the Hwy. 73 Business Park.
4. To discuss and consider granting a request for Release of Escrow from Embree Asset Group, Inc.
5. Report from 4B Sub-Committee and to discuss May 9, 2009 election.
6. To discuss and consider applying for an Employment and Training Grant through the EDA.
7. To discuss and consider reimbursing the city for property and liability coverage expenses.

## **VII. REPORTS**

### **1. CEO's Report**

- a. IEDC Downtown Strategic Assessment & Implementation Plan
- b. CEcD Exam – Floyd Batiste
- c. EPA Final Site Report
- d. Stilwell Technical Student Business Tours – Brenda Vaughn
- e. EDC Monthly Financial Report – Carmelia Staley

## **VIII. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:**

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
2. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.

- A. Pleasure Island Shrimp House, Inc.
- B. Abraham Manufacturing, Inc.
- C. DonShe Pottery
- D. SETX Clearwater

3. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
4. **Section 551.072 Government Code** – To discuss the value of land on Hwy 73.
5. **Section 551.074 Government Code** – To discuss personnel matters of Port Arthur Section 4A Economic Development Corporation.
  - 1) CEO Evaluation

**\*The Items In Executive Session May Be Discussed And Acted On In Open Session.**

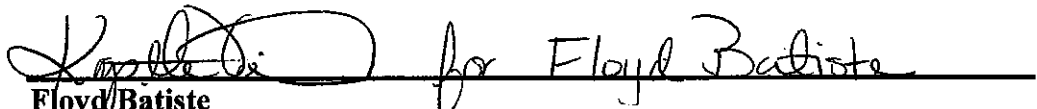
**IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**ITEMS FOR FUTURE AGENDA CONSIDERATION OR REPORTS FROM STAFF MAY BE REQUESTED BUT NO DISCUSSION OF ANY ITEMS OR REQUESTS SHALL TAKE PLACE.**

**X. POSTING OF MEETING**

POSTED ON THE 9<sup>th</sup> DAY OF January, 2009.

AT 3:42 O' CLOCK, p.m.

  
Floyd Batiste  
CEO