

**AGENDA  
CITY OF PORT ARTHUR SECTION 4A  
ECONOMIC DEVELOPMENT CORPORATION  
REGULAR MEETING**

*4173 39<sup>th</sup> Street, Port Arthur, Texas 77642*

*Date: May 4, 2009*

*Time: 6:00 p.m.*

**I. ROLL CALL, INVOCATION & PLEDGE**

**BOARD OF DIRECTORS**

- |                      |       |                  |       |
|----------------------|-------|------------------|-------|
| (1) Carolyn Guillory | _____ | (6) Kelly Shanks | _____ |
| (2) Doris Green      | _____ | (7) Kerry Thomas | _____ |
| (3) Roosevelt Petry  | _____ | (8) Keith Daws   | _____ |
| (4) Kaprina Frank    | _____ | (9) Eli Roberts  | _____ |
| (5) Richard Wycoff   | _____ |                  |       |

**II. MINUTES**

**April 20, 2009**

**III. PETITIONS & COMMUNICATIONS**

**A. PRESENTATIONS**

1. Don Edwards – DonShe Pottery

**B. COMMUNICATIONS**

1. **Golden Triangle Minority Business Council -**  
20<sup>th</sup> Year Anniversary “Celebrity Waiters” Luncheon
2. **Golden Triangle Empowerment Center – Letter of Intent**
3. **Greater Port Arthur Chamber of Commerce – Advertisement**  
in the Mid & South County Area Map and Guide

**C. PUBLIC COMMENT (limited 3 min. ea.)**

**IV. UNFINISHED BUSINESS**

1. To discuss and consider approving an Agreement of Prior Lien holder with SETX Clearwater.

**V. CONSENT AGENDA ITEMS**

1. To discuss and consider approving an invoice in the amount of \$6,000 from the National Development Council for technical assistance rendered for the period of March 1-31, 2009.
2. To discuss and consider approving an invoice in the amount of \$3,441.66 from Amelia Lawn Care for maintenance of the Business Park for the month of March '09.
3. To discuss and define goals and performance objectives for the CEO, for which the Board determines necessary in attainment of the Board's Policy Objectives.
4. To discuss future EDC 5 Year Plan.
5. To discuss FY '09 – '10 Annual Budget.
  - a. Job Training
  - b. Advertising
  - c. Travel
  - d. Building
  - e. Land
  - f. Development
6. To discuss Board Attendance Report.

**VI. NON – CONSENT AGENDA ITEMS**

1. To discuss and consider entering into a Technical Assistance Agreement with National Development Council for a twelve month period beginning May 1, 2009.
2. To discuss and consider for approval, the policies and procedures for the EDC Summer Internship Program (SIP).
3. To discuss and consider an invitation to bid for the Landscape Maintenance of the Spur 93 EDC Business Park.
4. To discuss and consider establishing a priority order for projects requesting Economic Development Incentives for Fiscal Year '09 – '10.

5. To discuss the possible awarding of a scholarship to a Port Arthur graduating senior.
6. To discuss and consider a letter of support to the Department of Entergy on behalf of Terrabon.

## **VII. REPORTS**

1. **CEO's Report**
  - a. EDC Monthly Financial Report
  - b. Port Arthur Communities Fund

## **VIII. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:**

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
2. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
  - a. Reliable Polymer Services
  - b. SETX Clearwater
  - c. Abraham Manufacturing
  - d. DonShe Pottery
3. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
4. **Section 551.072 Government Code** – To discuss the value of land on Hwy 73.
5. **Section 551.074 Government Code** – To discuss personnel matters of Port Arthur Section 4A Economic Development Corporation.

**\*The Items In Executive Session May Be Discussed And Acted On In Open Session.**

**IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**ITEMS FOR FUTURE AGENDA CONSIDERATION OR REPORTS FROM STAFF MAY BE REQUESTED BUT NO DISCUSSION OF ANY ITEMS OR REQUESTS SHALL TAKE PLACE.**

**X. POSTING OF MEETING**

POSTED ON THE 30<sup>th</sup> DAY OF April, 2009.

AT 4:20 O'CLOCK, p.m.

Floyd Batiste

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Floyd Batiste  
CEO