

**AGENDA
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING**

4173 39th Street, Port Arthur, Texas 77642

Date: June 1, 2009

Time: 6:00 p.m.

I. ROLL CALL, INVOCATION & PLEDGE

BOARD OF DIRECTORS

- | | | | |
|----------------------|-------|------------------|-------|
| (1) Carolyn Guillory | _____ | (6) Kelly Shanks | _____ |
| (2) Doris Green | _____ | (7) Kerry Thomas | _____ |
| (3) Roosevelt Petry | _____ | (8) Keith Daws | _____ |
| (4) Kaprina Frank | _____ | (9) Eli Roberts | _____ |
| (5) Richard Wycoff | _____ | | |

II. MINUTES

May 18, 2009

III. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

1. Wes Sonnier – BioMedical

B. COMMUNICATIONS

1. 2009 Summer Interns

C. PUBLIC COMMENT (limited 3 min. ea.)

IV. UNFINISHED BUSINESS

1. To discuss and consider approving a Business Emergency Plan for the EDC Office.

V. CONSENT AGENDA ITEMS

1. To discuss and consider approving invoices from Germer Gertz, L.L.P. for professional services through 04/30/09.

| Invoice # | Amount | Pertaining to: |
|------------------|-------------------|---------------------------------------|
| 364953 | \$2,497.32 | PA Economic Development Corporation |
| 364954 | \$260.00 | SETX Clearwater Environmental, L.L.C. |
| 364955 | \$801.50 | Orbital Insulation Corp. |
| Total | \$3,558.82 | |

2. To discuss and consider approving an invoice in the amount of \$6,000 from National Development Council for Technical Assistance rendered for the Period: May 1-31, 2009.
3. To discuss and consider approving Monthly Estimate No. 5 in the amount of \$90,372.62 from Excavators & Constructors for the Water, Sanitary Sewer, Paving and Drainage Facilities for the Port Arthur Business Park Phase II, Contract 1 Project.
4. To discuss FY '09 – '10 Annual Budget.
- a. Job Training
 - b. Advertising
 - c. Travel
 - d. Building
 - e. Land
 - f. Development

VI. NON – CONSENT AGENDA ITEMS

1. To discuss and consider approving a Request for Extension of Time due to Weather or Supplies from Excavators & Constructors for the Port Arthur Business Park Phase II Contract I.
2. To discuss and consider approving policies and procedures for the City of Port Arthur Section 4A Economic Development Corporation Grant Incentive Contracts; and amending Resolution No 03-307.
3. To discuss and consider establishing a priority order for projects requesting Economic Development Incentives for Fiscal Year '09 – '10.
4. To discuss and consider entering into a Landscape Architecture Plan for Downtown Port Arthur with Rice University.
5. To discuss and consider separation of the expansion of the detention pond from the Phase II Road Construction Design Build Contract with Arceneaux & Gates Consulting Engineers.

6. To discuss and authorize awarding, rejecting, or re-bid of a Landscape Maintenance Contract for the Spur 93 Business Park.

VII. REPORTS

1. CEO's Report

- a. DRAFT Downtown Infrastructure Assistance Program (IAP)
- b. EDC Monthly Financial Update
- c. EDC Application to EDA
- d. EDC Application to Social Services Block Grant

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
2. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
3. **Section 551.072 Government Code** – To discuss the value of land at the Hwy 73 Business Park.

***The Items In Executive Session May Be Discussed And Acted On In Open Session.**

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

ITEMS FOR FUTURE AGENDA CONSIDERATION OR REPORTS FROM STAFF MAY BE REQUESTED BUT NO DISCUSSION OF ANY ITEMS OR REQUESTS SHALL TAKE PLACE.

X. **POSTING OF MEETING**

POSTED ON THE 28th DAY OF May, 2009.

AT 4:15 O' CLOCK, p.m.

Floyd Batiste

Floyd Batiste
CEO