

**AGENDA
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING**

4173 39th Street, Port Arthur, Texas 77642

Date: June 15, 2009

Time: 6:00 p.m.

I. ROLL CALL, INVOCATION & PLEDGE

BOARD OF DIRECTORS

- | | | | |
|----------------------|-------|------------------|-------|
| (1) Carolyn Guillory | _____ | (6) Kelly Shanks | _____ |
| (2) Doris Green | _____ | (7) Kerry Thomas | _____ |
| (3) Roosevelt Petry | _____ | (8) Keith Daws | _____ |
| (4) Kaprina Frank | _____ | (9) Eli Roberts | _____ |
| (5) Richard Wycoff | _____ | | |

II. MINUTES

June 1, 2009

III. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

- 1. The Breeze Radio Station**

B. COMMUNICATIONS

- 1. Golden Triangle Minority Business Council –
“Buyer-Supplier-Fest” & Tabletop Exhibit**
- 2. Izzy’s – Letter of Intent**
- 3. Belle Oaks Golf Club Tee Signs - Advertisement**
- 4. State Representative Joe Deshotel – Letter of Support**

C. PUBLIC COMMENT (limited 3 min. ea.)

IV. UNFINISHED BUSINESS

None

V. CONSENT AGENDA ITEMS

1. To discuss and consider approving invoices from Arceneaux & Gates Consulting Engineers, Inc.

Invoice #	Amount	Pertaining to:
12391	\$14,791.55	Design & Construction of New Roadways – Business Park, Phase II.
12392	\$2,076.00	Business Park, Ph II, Contract 2 – Stormwater Detention Pond
12393	\$3,189.80	Development of a 7.3 Acre Site on Hwy. 73
Total	\$20,057.35	

2. To discuss and consider approving an invoice in the amount of \$3,441.66 from Amelia Lawn Care & Landscaping for Lawn Maintenance of the Port Arthur Business Park for the month of May 2009 .
3. To discuss and consider an invoice in the amount of \$4,550.00 from Trey's Tractor Service for the cutting of the Business Park on May 26, 2009.
4. To discuss FY '09 – '10 Annual Budget.
- a. Job Training
 - b. Advertising
 - c. Travel
 - d. Building
 - e. Land
 - f. Development

VI. NON – CONSENT AGENDA ITEMS

1. To discuss and consider approval of the proposed budget for Fiscal Year '09-'10.
2. To discuss and define goals and performance objectives for the CEO, for which the Board determines necessary in attainment of the Board's Policy Objectives.
3. To discuss and consider approving a priority order for projects requesting Economic Development Incentives for Fiscal Year '09 – '10.
4. To discuss and consider the possible awarding of a scholarship to a Port Arthur graduating senior.

5. To discuss and consider approving the Downtown Infrastructure Assistance Program (IAP) Policies & Procedures.
6. To discuss and consider approving a request from Reliable Polymer Services to modify the Incentive Agreement with PAEDC.
7. To discuss and consider re-obligating the funds that were de-obligated from the Grow Port Arthur Fund/ NDC to fund the Small Business Revolving Loan Program (SBRLP).
8. To discuss and consider closing the Incentive/ Grant Contract with Bowhead Manufacturing Company, LLC.
9. To discuss and authorize the attorney to prepare a memorandum of understanding between Lamar University and the Port Arthur Section 4A Economic Development Corporation to develop a 30 Acre Research & Development Park in the Port Arthur Business Park.

VII. REPORTS

1. **CEO's Report**
 - a. Fire Department Lock Box

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
 - a. Reliable Polymer Services
2. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
 - a. Lamar University
3. **Section 551.072 Government Code** – To discuss the value of land at the Hwy 73 Business Park.
4. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.

***The Items In Executive Session May Be Discussed And Acted On In Open Session.**

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

ITEMS FOR FUTURE AGENDA CONSIDERATION OR REPORTS FROM STAFF MAY BE REQUESTED BUT NO DISCUSSION OF ANY ITEMS OR REQUESTS SHALL TAKE PLACE.

X. POSTING OF MEETING

POSTED ON THE 11th DAY OF June, 2009.

AT 4:50 O' CLOCK, p.m.

Floyd Batiste

**Floyd Batiste
CEO**