

**AGENDA  
CITY OF PORT ARTHUR SECTION 4A  
ECONOMIC DEVELOPMENT CORPORATION  
SPECIAL MEETING**

*4173 39<sup>th</sup> Street, Port Arthur, Texas 77642*

*Date: October 26, 2009*

*Time: 6:00 p.m.*

**I. ROLL CALL, INVOCATION & PLEDGE**

**BOARD OF DIRECTORS**

<b>(1) Carolyn Guillory</b>	_____	<b>(6) Kelly Shanks</b>	_____
<b>(2) Doris Green</b>	_____	<b>(7) Kerry Thomas</b>	_____
<b>(3) Roosevelt Petry</b>	_____	<b>(8) Keith Daws</b>	_____
<b>(4) Kaprina Frank</b>	_____	<b>(9) Eli Roberts</b>	_____
<b>(5) Richard Wycoff</b>	_____		

**II. MINUTES**

**October 8, 2009**

**III. PETITIONS & COMMUNICATIONS**

**A. PRESENTATIONS**

**1. Arceneaux & Gates Consulting Engineers** – Reporting status on Hwy. 73 Business Park and Bidding of projects for Spur 93 Business Park.

**B. COMMUNICATIONS**

None

**C. SPEAKERS (limited 3 min. ea.)**

None

**IV. UNFINISHED BUSINESS**

1. To discuss and consider EDC Advertisements.
2. To discuss the design of the Downtown Pavilion Project.

**V. CONSENT AGENDA ITEMS**

1. To discuss and consider approving an invoice in the amount of \$3,990 from Trey's Tractor Service for the cutting of acreage at the Spur 93 Business Park on September 21, 2009.
2. To discuss and consider approving Monthly Pay Estimate No. 2 in the amount of \$127,815.61 from Doughtie Construction for the Water, Sanitary Sewer, Paving, and Drainage Facilities for the Hwy. 73 Business Park Project.
3. To discuss and consider the approval of invoices from Germer Gertz, L.L.P. for professional services rendered through September 30, 2009.

<b>Invoice #</b>	<b>Amount</b>	<b>Pertaining to:</b>
374232	\$2,474.17	Economic Development Corporation
374233	\$ 300.00	SETX Clearwater
374234	\$ 300.75	Pleasure Island Shrimp House
374235	\$ 161.75	Abraham Mfg. Inc.
374236	\$1,920.75	Sitel
374237	\$ 100.75	Tide Wind Alliance Corporation
<b>Total:</b>	<b>\$5,258.17</b>	

4. To discuss and consider approving invoices submitted by the Sub-Contractors in reference to the Social Services Block Grant.

**VI. NON - CONSENT AGENDA ITEMS**

1. To discuss and consider a recommendation to City Council for a seat on the Downtown Revitalization Organization (DRO) Board.
2. To discuss and consider approving the Summer Internship Program (SIP) for 2010.
3. To discuss and consider a contribution in support of the Southeast Texas Workforce Solutions Jobs NOW Hiring Event.
4. To discuss and consider accepting a Memorandum of Understanding with the City of Port Arthur for the Social Services Block Grant.
5. To discuss and consider approving entering into Amended Training Agreements with the following sub-contractors for the Social Services Block Grant.
  - a. K's & D's Industrial Training Center, Inc.
  - b. Gulf Coast Career Institute, Inc.
  - c. Jireh World Church and Outreach Ministries, Inc.
6. To discuss and consider approving a form letter as a response to advertising requests.

## **VII. REPORTS**

### **CEO's Reports**

1. ED Week Update
2. Report on EDC Projects
3. Plans for Business Retention & Expansion '09-'10

## **VIII. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:**

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
  - a. Abraham Manufacturing
  - b. SETX Clearwater
2. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
3. **Section 551.072 Government Code** – To discuss the value of land at the Hwy 73 Business Park.
4. **Section 551.072 Government Code** - To discuss and review possible property as to the location of the EDC office in Downtown Port Arthur.
5. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.

**\*The Items In Executive Session May Be Discussed And Acted On In Open Session.\***

## **IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**ITEMS FOR FUTURE AGENDA CONSIDERATION OR REPORTS FROM STAFF MAY BE REQUESTED BUT NO DISCUSSION OF ANY ITEMS OR REQUESTS SHALL TAKE PLACE.**

X. **POSTING OF MEETING**

POSTED ON THE 22<sup>nd</sup> DAY OF October, 2009.

AT 11:35 O' CLOCK, A.M.

*Floyd Batiste*

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Floyd Batiste  
CEO