

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

(Amended)

Regular Meeting

4173 39th Street, Port Arthur, Texas 77642

February 8, 2010

6:00 p.m.

I. ROLL CALL, INVOCATION & PLEDGE

Board of Directors

- | | | | |
|----------------------|-------|------------------|-------|
| (1) Carolyn Guillory | _____ | (6) Kelly Shanks | _____ |
| (2) Aletha Kirkwood | _____ | (7) Kerry Thomas | _____ |
| (3) Roosevelt Petry | _____ | (8) Keith Daws | _____ |
| (4) Kaprina Frank | _____ | (9) Eli Roberts | _____ |
| (5) Richard Wycoff | _____ | | |

II. MINUTES

January 25, 2010

III. PETITIONS & COMMUNICATIONS

A. Presentations

None

B. Communications

1. Dr. Martin Luther King Jr. Support Group of Southeast Texas
2. Letter of Intent – RECO Cement Products, LLC

C. Speakers (limited 3 min. ea.)

None

IV. UNFINISHED BUSINESS

1. To discuss and consider approving a second amendment to extending and placing a time line on the Economic Incentive Contract with Triangle Waste Properties.

2. To discuss and consider approving a Contract Economic Incentive Agreement Extension with Mc-O Construction.
3. To discuss and consider soliciting proposals from an irrigation contractor to perform repairs to the irrigation system in the Spur 93 Business Park.
4. To discuss and consider the EDC hiring a community development professional to facilitate an economic community development workshop.

V. CONSENT AGENDA ITEMS

1. To discuss and consider approving an invoice in the amount of \$6,000 from National Development Council for technical assistance rendered for the period: January 1 – 31, 2010.
Acct.: 120-1429-582-54-11
2. To discuss and consider approving an invoice in the amount of \$16,658.10 from Arceneaux & Gates Consulting Engineers, Inc. for professional services regarding the Business Park, Phase II, Contract 2 – Stormwater Detention Pond.
Acct.: 301-1601-591-53-00
3. To discuss and consider approving Monthly Pay Estimate No. 6 in the amount of \$53,514.45 from Doughtie Construction for the construction of water, sanitary sewer, paving and drainage facilities to serve the Hwy. 73 Business Park.
Acct.: 120-1429-582-86-00
4. To discuss and consider an invoice in the amount of \$2,833.33 from Lloyd Christian – Affordable Lawn and Tractor Service for the lawn maintenance of the Spur 93 Business Park for the month of January 2010.
Acct.: 120-1429-582-59-02

VI. NON – CONSENT AGENDA ITEMS

1. To discuss and consider the purchase of a table in support of the City of Port Arthur's 3rd "Annual State of Affairs of the City" address as recommended by the Advertising Committee.
2. To discuss and consider attending the Greater Port Arthur Chamber of Commerce's February Membership Luncheon.
3. To discuss and consider a Training Agreement with K's & D's Industrial Training for the training of 15 students at a cost not to exceed \$2,500 per enrollee.

4. To discuss and consider partnering with the City of Port Arthur and the Port Arthur Convention and Visitor's Bureau for retaining Phillips Productions, Inc. for a 3 year Strategic Public Relations and Integrated Marketing Communication Contract not to exceed 1/3 of the total annual cost of \$78,000.
5. To discuss and consider soliciting bids for the cutting of the grass at the Spur 93 Business Park.
6. To discuss and consider a recommendation for an application received by the Operation Downtown Committee.
7. To discuss and consider an Agreement Extension with Rice University for the Downtown Landscape Architectural Plan.

VII. REPORTS

1. Rice University – Downtown Landscape Architectural Plan
2. PAEDC Monthly Financial Report
3. Board Goals & Objectives Workshop
4. Corrected Contract Status Report
5. Renovation of the Downtown Pavilion
6. REDI Regional Business & Retention Program
7. REDI January 2010 Economic Trends
8. Business Park Maintenance Survey
9. Bylaws Committee
10. Joint Meeting with City Council
11. Desselle-Maggard Corp. Announcement

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
 - a. Abraham Manufacturing
2. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
 - a. Potential Incentive

3. **Section 551.072 Government Code** - To discuss and review possible property as to the location of the EDC office in Downtown Port Arthur.
4. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
 - a. Prospective Call Center
5. **Section 551.072 Government Code** – To discuss acquisition of real property for potential call center.

The Items In Executive Session May Be Discussed And Acted On In Open Session.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 5th DAY OF February, 2010.
AT 1:27 O' CLOCK, p.m.

Floyd Batiste

Floyd Batiste
CEO