

**City of Port Arthur**  
**Section 4A Economic Development Corporation**

**AGENDA**

**Regular Meeting**

*4173 39<sup>th</sup> Street, Port Arthur, Texas 77642*

*July 12, 2010*

*6:00 p.m.*

**I. ROLL CALL, INVOCATION & PLEDGE**

**Board of Directors**

(1) Carolyn Guillory	_____	(6) Kelly Shanks	_____
(2) Aletha Kirkwood	_____	(7) Kerry Thomas	_____
(3) Roosevelt Petry	_____	(8) Keith Daws	_____
(4) Kaprina Frank	_____	(9) Eli Roberts	_____
(5) Richard Wycoff	_____		

**II. MINUTES**

June 14, 2010

June 28, 2010

**III. PETITIONS & COMMUNICATIONS**

**A. Presentations**

None

**B. Communications**

None

**C. Speakers (limited 3 min. ea.)**

None

**IV. UNFINISHED BUSINESS**

1. To discuss and consider approval of an application for the Operation Downtown Program.

## **V. CONSENT AGENDA ITEMS**

1. To discuss and consider approving an invoice in the amount of \$6,000 from the National Development Council for technical assistance rendered for the period June 1 – 30, 2010.
2. To discuss and consider approving Monthly Estimate No. 1 in the amount of \$235,010.98 from Excavators & Constructors, Ltd. for the water, sanitary sewer, paving, and drainage facilities to serve Port Arthur Business Park – Phase II, Contract 3.
3. To discuss and consider approving invoices from Affordable Lawn and Tractor Service.

<b>Invoice #</b>	<b>Amount:</b>	<b>Pertaining to:</b>
012	\$2,833.33	Lawn Maintenance for Spur 93 Business Park
013	\$800.00	Lawn Maintenance for Hwy 73 Business Park
<b>Total:</b>	<b>\$3,633.33</b>	

## **VI. NON – CONSENT AGENDA ITEMS**

1. To discuss and consider the awarding of a bid for Industrial Skills Training Services in the amount of \$40,500 for fifteen (15) Port Arthur Residents at \$2,700.00 per resident.
2. To discuss and consider for approval a final economic incentive agreement payment to Triangle Waste Solutions in the amount of \$100,000.
3. To discuss and consider a process for the selection of ED Week's Business Awards.
4. To discuss and consider the cost per acre at the Spur 93 Business Park.
5. To discuss and consider an amendment to the economic incentive agreement with MPW Industrial Services.
6. To discuss and consider approval of Operation Downtown Grant Agreement.
7. To discuss and consider Policies and Procedures for the First Source Agreement.
8. To discuss and consider sponsorship during the Stephen Jackson's 3<sup>rd</sup> Annual Gala.
9. To discuss and consider the awarding of a bid for lawn services at the Highway 73 Business Park.
10. To discuss the evaluation of the Chief Executive Officer.

## **VII. REPORTS**

1. Bylaws Committee Report
2. Monthly Financial Report
3. Hwy 73 Business Park price per lot
4. Downtown Proposition Funding
5. SSBG Close Out
6. Strategic Planning Training
7. EDC Labor Skills Survey Results
8. Industrial Job Fair

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## **VIII. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:**

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
  - a. Abraham Manufacturing
  - b. SETX Clearwater
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
  - a. 501 Procter Street
  - b. 365 Hwy. 365 Lease Agreement
3. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
  - a. MPW Industrial Services
4. **Section 551.074 Government Code** – To discuss personnel matters of Port Arthur Section 4A Economic Development Corporation.
  - a. CEO Evaluation

**\*The Items In Executive Session May Be Discussed And Acted On In Open Session.\***

## **IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.**

**X. POSTING OF MEETING**

POSTED ON THE 9<sup>th</sup> DAY OF July, 2010.

AT 4:35 O' CLOCK, p.m.

Floyd Batiste

**Floyd Batiste  
CEO**