

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Special Meeting

4173 39th Street, Port Arthur, Texas 77642

September 13, 2010

6:00 p.m.

I. ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1) Carolyn Guillory	_____	(6) Vacant	_____
(2) Aletha Kirkwood	_____	(7) Kerry Thomas	_____
(3) Roosevelt Petry	_____	(8) Keith Daws	_____
(4) Kaprina Frank	_____	(9) Eli Roberts	_____
(5) Richard Wycoff	_____		

II. MINUTES

None

III. PETITIONS & COMMUNICATIONS

A. Presentations

1. Floyd Marceaux – Port Arthur Downtown Renewal Association

B. Communications

None

C. Speakers (limited 3 min. ea.)

None

IV. UNFINISHED BUSINESS

None

V. CONSENT AGENDA ITEMS

1. To discuss and consider approving an invoice in the amount of \$6,000 from the National Development Council for Technical Assistance rendered for the period: August 1-31, 2010.

2. To discuss and consider approving an invoice in the amount of \$15,000 from Vincent P. Hauser, Architect for a feasibility study of The Port Arthur Savings Building.
3. To discuss and consider approving an invoice in the amount of \$2,833.33 from Affordable Lawn and Tractor Service for the lawn maintenance of the Spur 93 Business Park for the month of August 2010.
4. To discuss and consider Monthly Estimate No. 3 in the amount of \$262,610.59 from Excavators & Constructors, Ltd. for the Water, Sanitary Sewer, Paving and Drainage Facilities for the Port Arthur Business Park – Phase II, Contract 3.

VI. NON – CONSENT AGENDA ITEMS

1. To discuss and consider approving a request for extension of time by Excavators & Constructors due to weather or supplies for the construction of the Phase II Road Construction in the Spur 93 Business Park.
2. To discuss and consider going out for bid for construction of the remaining section of pavement in the Spur 93 Business Park that was planned in the Phase II Construction.
3. To discuss and consider approving the economic incentive terms and conditions of the agreement with MPW Water Services.
4. To discuss and consider approving final incentive payment to Orbital Insulation.
5. To discuss and consider the Operation Downtown funds.
6. To discuss and consider a contribution to the Regional Economic Development Initiative (REDI).
7. To discuss and consider an entrance sign for the Hwy. 73 Business Park.
8. To discuss and consider approving Bond Counsel Services.
9. To discuss and consider entering into an Administrative Services Agreement with the City of Port Arthur for the Fiscal Year 2010-2011.

VII. REPORTS

1. Financial Report
2. Report on Mc-O Construction's Contractual Agreement
3. Report on EDC Strategic Plan

4. Economic Development Workshop
5. Port Arthur Businesses meets Industry Day
6. Business Park Security

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
 - a. MPW Industrial Services
4. **Section 551.074 Government Code** – To discuss personnel matters of Port Arthur Section 4A Economic Development Corporation.

***The Items in Executive Session May Be Discussed and Acted On In Open Session."**


IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 10th DAY OF September, 2010.

AT 4.20 O' CLOCK, p.m.



Floyd Batiste
CEO