

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Regular Meeting

4173 39th Street, Port Arthur, Texas 77642

April 4, 2011

6:00 p.m.

I. ROLL CALL, INVOCATION & PLEDGE

Board of Directors

- | | |
|----------------------------|-----------------------|
| (1) Carolyn Guillory _____ | (6) Don Page _____ |
| (2) Aletha Kirkwood _____ | (7) Vacant _____ |
| (3) Roosevelt Petry _____ | (8) Keith Daws _____ |
| (4) Kaprina Frank _____ | (9) Eli Roberts _____ |
| (5) Richard Wycoff _____ | |

II. MINUTES

March 7, 2011

III. PETITIONS & COMMUNICATIONS

A. Presentations

1. James Edwards – Auditor
2. Triangle Waste Solutions
3. Phillips Productions
4. John Hall – John Hall Consulting

B. Communications

1. Mc-O Construction
2. 2011 Brooks Conference – Invitation
3. Port Arthur ISD – State of the Schools Luncheon
4. Lamar State College Port Arthur – Discovery 2011

C. Speakers (limited 3 min. ea.)

None

IV. UNFINISHED BUSINESS

1. To discuss and consider the evaluation of the Chief Executive Officer of the Corporation.

2. To discuss and consider an advertisement in the Port Arthur Business Journal.

V. CONSENT AGENDA ITEMS

1. To discuss and consider approving invoices from Germer Gertz, L.L.P. for professional services through 2/28/2011.

Invoice #:	Amount:	Pertaining to:
401499	\$912.03	SETX Clearwater, L.L.C.
401500	\$120.61	Mc-OO, Inc. d/b/a Mc-O Construction
401501	\$460.00	Clay Development & Construction
401607	\$3,553.83	PAEDC
Total:	\$5,046.47	

2. To discuss and consider approving an invoice in the amount of \$6,515.50 from Arceneaux & Gates Consulting Engineers, Inc. for the design & construction services for the Business Park, Contract 4.
3. To discuss and consider payment of Contract 4 retainage for sanitary sewer, paving and drainage facilities to serve Port Arthur Business Park Phase II of \$27,968.27 to Excavators & constructors, Ltd.
4. To discuss and consider approving payments to Brock Services, Ltd. for training reimbursement through the On-The-Job Training Program for the period of 2/7/11 – 3/20/11.

Invoice #:	Amount:	Pertaining to:
48644	\$423.96	OJT
48645	\$2,340.23	OJT
49539	\$2,550.85	OJT
49860	\$2,599.94	OJT
49861	\$2,449.35	OJT
00308	\$1,665.62	OJT
Total:	\$12,029.95	

5. To discuss and consider approving an invoice in the amount of \$6,000 from the National Development Council for technical assistance rendered for the period: March 1-31, 2011.

VI. NON – CONSENT AGENDA ITEMS

1. To discuss and consider electing a President of the Board.
2. To discuss and consider the appointment of a member to the Advertising Committee.
3. To discuss and consider the renewal of a contract with Phillips Productions.
4. To discuss the Bylaws of the Corporation.

5. To discuss and consider travel reimbursement for board members.
6. To discuss and consider a Gas Main Agreement with Performance Blasting & Coating L.P., Team Fabricators, L.L.C. and Texas Gas Service.
7. To discuss and consider marketing standards for the Grow Port Arthur Fund administered by the National Development Council.
8. To discuss and consider rescinding the Board action to operate a Summer Internship Program.
9. To discuss and consider rescinding the Board action to provide an annual economic development academic scholarship.
10. To discuss the budget for Fiscal Year 2011-2012.
11. To discuss and consider rescinding the contract with Trey's Tractor Service for the grass cutting of the Spur 93 Business Park.

VII. REPORTS

1. Financial Report
2. Bid Proposal for Spur 93 Business Park Construction

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
 - a. SETX Clearwater
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
 - a. 501 Procter St.
3. **Section 551.074 Government Code** – To discuss personnel matters of Port Arthur Section 4A Economic Development Corporation.
 - a. CEO Evaluation
4. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.

The Items in Executive Session May Be Discussed and Acted On In Open Session.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 1st DAY OF April, 2011

AT 1:20 O' CLOCK, p.m.

Floyd Batiste

**Floyd Batiste
CEO**