

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Regular Meeting

4173 39th Street, Port Arthur, Texas 77642

April 18, 2011

6:00 p.m.

I. ROLL CALL, INVOCATION & PLEDGE

Board of Directors

| | | | |
|----------------------|-------|-----------------|-------|
| (1) Carolyn Guillory | _____ | (6) Don Page | _____ |
| (2) Aletha Kirkwood | _____ | (7) Vacant | _____ |
| (3) Roosevelt Petry | _____ | (8) Keith Daws | _____ |
| (4) Kaprina Frank | _____ | (9) Eli Roberts | _____ |
| (5) Richard Wycoff | _____ | | |

II. MINUTES
April 4, 2011

III. PETITIONS & COMMUNICATIONS

A. Presentations

1. Award of Appreciation to Jessica Hill of the Regional Economic Development Initiative.

B. Communications

None

C. Speakers (limited 3 min. ea.)

None

IV. UNFINISHED BUSINESS

1. To discuss and consider the evaluation of the Chief Executive Officer of the Corporation.
2. To discuss and consider marketing standards for the Grow Port Arthur Fund administered by the National Development Council.

V. CONSENT AGENDA ITEMS

1. To discuss and consider approving an invoice in the amount of \$8,727.07 from URS Corporation for the Port Arthur Pavilion Renovation project work completed through March 11, 2011.
2. To discuss and consider approving invoices from Affordable Lawn and Tractor Service for lawn maintenance services rendered for the months of March and April 2011.

| Invoice# | Amount: | Pertaining to: |
|-----------------|-------------------|--|
| 023 | \$2,833.33 | Spur 93 Business Park |
| 1003 | \$635.00 | Hwy. 73 Business Park |
| 024 | \$3021.00 | One time grass cut of Spur 93 Business Park/ 228 Acres |
| Total: | \$6,489.33 | |

VI. NON – CONSENT AGENDA ITEMS

1. To discuss the Bylaws of the Corporation.
2. To discuss the budget for Fiscal Year 2011-2012.
3. To discuss and consider the award of a bid for the Contract for a Utility Access Road to serve the Port Arthur Economic Development Corporation Business Park, Contract 1 Job No. EDC-160.
4. To discuss and consider the Renewal of a Technical Assistance Service Contract with the National Development Council.
5. To discuss and consider requesting the City Council's approval in naming of the Downtown Pavilion.
6. To discuss and consider advertisement through a sponsorship of the Junior Achievement Program.
7. To discuss and consider sponsoring the Small Business Awards Banquet hosted by the LSCPA Small Business Development Center.
8. To discuss and consider purchasing a table at the LSCPA 8th Annual Gulf Coast Gala benefiting the college's community endeavors.

VII. REPORTS

1. Gas Line in Spur 93 Business Park
2. Bid for the cutting of grass at the Spur 93 Business Park
3. Clay Development
4. Employer Quarterly Meeting

5. Team Industries/ PBC Gas Line Agreement
6. New board member shirts

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
 - a. 501 Procter St.
3. **Section 551.074 Government Code** – To discuss personnel matters of Port Arthur Section 4A Economic Development Corporation.
 - a. CEO Evaluation
4. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.

***The Items in Executive Session May Be Discussed and Acted On In Open Session.*"**

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 15th DAY OF April, 2011

AT 3:25 O'CLOCK, p.m.
Floyd Batiste

Floyd Batiste
CEO