

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Regular Meeting

4173 39th Street, Port Arthur, Texas 77642

May 2, 2011

6:00 p.m.

I. ROLL CALL, INVOCATION & PLEDGE

Board of Directors

- | | | | |
|----------------------|-------|-----------------|-------|
| (1) Carolyn Guillory | _____ | (6) Don Page | _____ |
| (2) Aletha Kirkwood | _____ | (7) Vacant | _____ |
| (3) Roosevelt Petry | _____ | (8) Keith Daws | _____ |
| (4) Kaprina Frank | _____ | (9) Eli Roberts | _____ |
| (5) Richard Wycoff | _____ | | |

II. MINUTES
April 18, 2011

III. PETITIONS & COMMUNICATIONS

A. Presentations

None

B. Communications

None

C. Speakers (limited 3 min. ea.)

None

IV. UNFINISHED BUSINESS

1. To discuss and consider the evaluation of the Chief Executive Officer of the Corporation.

V. CONSENT AGENDA ITEMS

1. To discuss and consider approving invoices from Germer Gertz, L.L.P. for professional services through 03/31/11.

Invoice#	Amount:	Pertaining to:
403834	\$6,060.00	PAEDC
403835	\$942.25	SETX Clearwater
403836	\$180.00	Mc-OO, Inc./ McO Construction
403837	\$154.93	Clay Development
404169	\$409.93	Southland Overseas Investment, Inc.
Total:	\$7,747.11	

2. To discuss and consider approving an invoice in the amount of \$6,000 from the National Development Council for technical assistance rendered for the period: April 1-30, 2011.
3. To discuss and consider approving an invoice in the amount of \$7,996.66 for the project work undertaken during the period through April 15, 2011 by URS Corporation for the engineering of the Downtown Pavilion renovation.
4. To discuss and consider approving invoices from Affordable Lawn and Tractor Service for services rendered for the month of April 2011.

Invoice #:	Amount:	Pertaining to:
025	\$2,833.33	Lawn Maintenance of Spur 93 Business Park
1004	\$635.00	Lawn Maintenance of Hwy 73 Business Park
Total:	\$3,468.33	

VI. NON – CONSENT AGENDA ITEMS

1. To discuss the Bylaws of the Corporation.
2. To discuss the budget for Fiscal Year 2011-2012.
3. To discuss and consider entering into a contract with the City of Port Arthur for the services of the Mercer Group, Inc. for management and performance review of the Port Arthur Economic Development Corporation with EDC cost not to exceed \$7,500.
4. To discuss and consider approving a Port Arthur printing service company for the printing and mail out of the EDC Newsletter.
5. To discuss and consider an Operation Downtown Application.
6. To discuss and consider a modification to the cost and services of the engineering work by URS Corporation for the Downtown Pavilion.

VII. REPORTS

1. Monthly Financial Report

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
 - a. 501 Procter St.
3. **Section 551.074 Government Code** – To discuss personnel matters of Port Arthur Section 4A Economic Development Corporation.
 - a. CEO Evaluation
4. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.

***The Items in Executive Session May Be Discussed and Acted On In Open Session.*"**

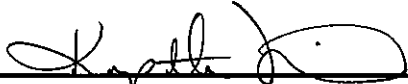
IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 29th DAY OF April, 2011

AT 3:09 O' CLOCK, p.m.

 for Floyd Batiste
Floyd Batiste
CEO