

**City of Port Arthur**  
**Section 4A Economic Development Corporation**

**AGENDA**

**Regular Meeting**

4173 39<sup>th</sup> Street, Port Arthur, Texas 77642

August 8, 2011

6:00 p.m.

**I. ROLL CALL, INVOCATION & PLEDGE**

**Board of Directors**

(1) Ransom Howard	_____	(6) Don Page	_____
(2) Aletha Kirkwood	_____	(7) Vacant	_____
(3) Roosevelt Petry	_____	(8) Kaprina Frank	_____
(4) Edith Neveux	_____	(9) Eli Roberts	_____
(5) Richard Wycoff	_____		

**II. MINUTES**

July 11, 2011

**III. PETITIONS & COMMUNICATIONS**

**A. Presentations**

1. 2020 Vision Progress Report – Phillips Productions
2. Environmental Justice Initiative – John Hall
3. H.O.P.E. – Providing Culture Awareness and Sensitive Training

**B. Communications**

Program of Health Excellence, Inc.  
Rock Island Missionary Baptist Church

**C. Speakers (limited 3 min. ea.)**

None

**IV. UNFINISHED BUSINESS**

None

**V. CONSENT AGENDA ITEMS**

None

## **VI. NON – CONSENT AGENDA ITEMS**

1. To discuss and consider accepting or rejecting bids for security guard services in the Spur 93 Business Park.
2. To discuss and consider changing the regular board meeting day to the first Monday of the month.
3. To discuss and consider advertisement in souvenir booklet to commemorate Rock Island Missionary Baptist Church 100<sup>th</sup> Year Anniversary.
4. To discuss and consider the technical services agreement with the National Development Council.
5. To discuss and approve the contract for professional services between PAEDC and Arceneaux & Gates consulting Engineers, Inc. in the amount of not to exceed \$29,500.00 for the preparation of the plans and specification and construction phase services including all necessary design, surveying, and testing and resident project representation for the construction of a utility access road fir the PAEDC Business Park, Project No. EDC-160
6. To discuss and consider issuing a request for qualifications for engineering services for the construction of the proposed Kerry “Twin” Thomas Road in the Spur 93 Business Park.
7. To discuss and consider extension of APAC contact for the installation of the electrical conduit in the Spur 93 Business Park
8. To discuss and consider the Industrial Skills Training Services Agreement with Digital Workforce Academy, Inc.
9. To discuss and consider the Maintenance Mechanic Training Services Agreement with Digital Workforce Academy, Inc.
10. To discuss and consider authorizing solicitation of bids for renovation of the Downtown Pavilion.
11. To discuss and consider EDC partnering with the City of Port Arthur, the Port Arthur Housing Authority, and the Southeast Texas Regional Planning Commission in submitting a pre application for the Sustainable Communities Grant Program.
12. To discuss and consider an advertising opportunity in the 2011-2012 Port Arthur Nederland Map by the Port Arthur and Nederland Chambers as recommended by the Advertising Committee.
13. To discuss the City Council of the City of Port Arthur placing 4B ballot propositions on a proposed special election held in the City of Port Arthur on November 8, 2011.

14. To discuss the effect to the PAEDC Budget if the November 8, 2011 4B ballot propositions are passed by the voters.
15. To discuss and consider requesting the City Council placing 4B ballot proposition on a proposed special election held in the City of Port Arthur on November 8, 2011 for EDC to uses \$350,000 of 4A funds for a Small Business Micro Loan Program.

## **VII. REPORTS**

1. Financial Update
2. IEDC – Annual Conference
3. EDC Project Update

## **VIII. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:**

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
  - a. SETX Clearwater Environmental, L.L.C.
  - b. Mc-OO, Inc. d/b/a Mc-O Construction
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
  - a. 501 Procter St.
  - b. Proposed Downtown Industrial Park
3. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

**\*The Items in Executive Session May Be Discussed and Acted On In Open Session.\***

## **IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.**

X. POSTING OF MEETING

POSTED ON THE 5<sup>th</sup> DAY OF August, 2011

AT 10:20 O'CLOCK, A.M.

Floyd Batiste

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Floyd Batiste  
CEO