

**City of Port Arthur**  
**Section 4A Economic Development Corporation**

**AGENDA**

(Amended)

**Regular Meeting**

4173 39<sup>th</sup> Street, Port Arthur, Texas 77642

September 6, 2011

6:00 p.m.

**I. ROLL CALL, INVOCATION & PLEDGE**

**Board of Directors**

(1) Ransom Howard _____	(6) Don Page _____
(2) Aletha Kirkwood _____	(7) Pat Holmes _____
(3) Roosevelt Petry _____	(8) Kaprina Frank _____
(4) Dwight Wagner _____	(9) Eli Roberts _____
(5) Richard Wycoff _____	

**II. MINUTES**

August 8, 2011

**III. PETITIONS & COMMUNICATIONS**

**A. Presentations**

1. K's & D's Industrial Training – Kevin Thomas
2. Environmental Justice Initiative – John Hall
3. Kilgore Construction – Operation Downtown Report
4. Downtown Renaissance District Board

**B. Communications**

1. Moore, Stansbury, & Vaught

**C. Speakers (limited 3 min. ea.)**

None

**IV. UNFINISHED BUSINESS**

None

**V. CONSENT AGENDA ITEMS**

1. Appointment to Board Subcommittee – Operation Downtown

**VI. NON – CONSENT AGENDA ITEMS**

1. To discuss and consider a request from the City Council of the City of Port Arthur for funding of an Operation Downtown project on behalf of the Downtown Renaissance District Board.
2. To discuss and consider a change order to the contract with APAC Texas for the Construction of a utility road in the Spur 93 business Park in the amount of an additional \$2,310.00
3. To discuss and consider entering into an incentive agreement with Worldwide Sorbent Products.
4. To discuss and consider an amendment to the proposed Industrial Skills Training Services Agreement with Digital Workforce Academy, Inc.
5. To discuss and consider an amendment to the proposed Maintenance Mechanic Training Services Agreement with Digital Workforce Academy, Inc.
6. To discuss and consider a request from Acadian Ambulance Services for the training of Port Arthur residents as Emergency Medical Technician (EMT's)
7. To discuss the process of submission for approval of proposed projects to the Board and City Council.
8. To discuss and consider authorizing staff to expend promotion / development funds for the City of Port Arthur and the Port Arthur Economic Development Board Annual Economic Development Week.
9. To discuss and consider the use of PAEDC Development funds for Job Training of Port Arthur residents.
10. To discuss and consider renewing the contract between Phillips Productions, the City of Port Arthur, and Port Arthur Economic Development Corporation, contingent upon approval of the City Council.
11. To discuss and consider going out for bids for the installation of an additional fire hydrant in the Spur 93 Business Park.
12. To discuss and consider renewing the contract with Guy Goodson, Germer Gertz LLC, for professional legal services.
13. To discuss and consider a Letter of Intent from J. Z. Russell Industries.

14. To discuss and consider terminating the grass cutting contract for the spur 93 business park.

## **VII. REPORTS**

1. Financial Update
2. Community Challenge Grant Application
3. Appointed Review Committee – RFQ for Engineering Services
4. Valero Expansion Training Project

## **VIII. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:**

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
  - a. SETX Clearwater Environmental, L.L.C.
  - b. Mc-OO, Inc. d/b/a Mc-O Construction
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
  - a. 501 Procter St.
  - b. Proposed Downtown Industrial Park
3. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

**\*The Items in Executive Session May Be Discussed and Acted On In Open Session.”**

## **IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.**

X. POSTING OF MEETING

POSTED ON THE 2<sup>nd</sup> DAY OF September, 2011  
AT 2:15 O' CLOCK, p.m

*Floyd Batista*

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Floyd Batiste  
CEO