

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Regular Meeting

4173 39th Street, Port Arthur, Texas 77642

October 3, 2011

6:00 p.m.

I. ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1) Ransom Howard	_____	(6) Don Page	_____
(2) Aletha Kirkwood	_____	(7) Pat Holmes	_____
(3) Roosevelt Petry	_____	(8) Kaprina Frank	_____
(4) Dwight Wagner	_____	(9) Eli Roberts	_____
(5) Richard Wycoff	_____		

II. MINUTES
September 6, 2011

III. PETITIONS & COMMUNICATIONS

A. Presentations

1. Brock Services – Training Program Update

B. Communications

1. Letter of Appreciation from Valero

C. Speakers (limited 3 min. ea.)

None

IV. UNFINISHED BUSINESS

1. To discuss and consider an amendment to the proposed Industrial Skills Training Services Agreement with Digital Workforce Academy, Inc.

2. To discuss and consider an amendment to the proposed Maintenance Mechanic Training Services Agreement with Digital Workforce Academy, Inc.

V. CONSENT AGENDA ITEMS

1. To discuss and consider a date for the Board Goals & Objectives Workshop.

VI. NON – CONSENT AGENDA ITEMS

1. To discuss and consider entering into a Professional Services Agreement for the environmental justice consultation services of John Hall.
2. To discuss and consider approving Change Order No. 1 to the contract with APAC Texas for the construction of a utility access road in the Spur 93 Business Park.
3. To discuss and consider entering into a Training Agreement with K's & D's Industrial Training.
4. To discuss and consider approving the milestone schedule and draft Incentive Agreement with Worldwide Sorbent Products.
5. To discuss and consider a schedule for the grass cutting services of the Spur 93 Business Park.
6. To discuss and consider participation in the City of Port Arthur's Annual Cultural Lighted Holiday Parade on December 10, 2011.
7. To discuss and consider a recommendation by the Advertising Committee to place an advertisement in the Chamber's 2011 Member Directory.
8. To discuss and consider contracting the services of Hill & McBride Events for the planning and facilitation of the Industry Appreciation Banquet.
9. To discuss and consider the use of the proceeds from the Industry Appreciation Banquet.
10. To discuss and consider contracting the services of The LaBiche Architectural Group, Inc. for the design services for the logos of Total, Valero, and Motiva refineries to be placed at the improved intersection in front of the Downtown Pavilion.
11. To discuss the EDC's standpoint on the proposed Keystone Pipeline.

12. To discuss and consider requesting bids for the grass cutting services at the Highway 73 Business Park.
13. To discuss and consider approving a gas main extension to Wycoff Dr. in the Spur 93 Business Park by Texas Gas Service Company for an amount not to exceed \$13,387.00.
14. To discuss and consider approving a Letter of Agreement between Lamar University and the Port Arthur Economic Development Corporation for taping of the EDC Board Meetings.

VII. REPORTS

1. Financial Update
2. Report on Annual IEDC Conference
3. Current Projects Update
4. Report on Operation Downtown Project by the Downtown Renaissance District Board

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
 - a. SETX Clearwater Environmental, L.L.C.
 - b. Mc-OO, Inc. d/b/a Mc-O Construction
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
 - a. 501 Procter St.
 - b. Proposed Downtown Industrial Park
3. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.


***The Items in Executive Session May Be Discussed and Acted On In Open Session.*"**

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 30th DAY OF September, 2011
AT 4:14 O' CLOCK, p.m.



Floyd Batiste
CEO