

***City of Port Arthur***  
***Section 4A Economic Development Corporation***

**AGENDA**

**Regular Meeting**

*4173 39<sup>th</sup> Street, Port Arthur, Texas 77642*

*July 2, 2012*

*6:00 p.m.*

**ROLL CALL, INVOCATION & PLEDGE**

**Board of Directors**

(1) Ransom Howard	_____	(6) Don Page	_____
(2) Aletha Kirkwood	_____	(7) Pat Holmes	_____
(3) Roosevelt Petry	_____	(8) Kaprina Frank	_____
(4) Dwight Wagner	_____	(9) Eli Roberts	_____
(5) Richard Wycoff	_____		

**I. MINUTES**  
June 4, 2012

**II. PETITIONS & COMMUNICATIONS**

**1. Presentations**

1. Dr. Albert Thigpen – Parks and Recreation

**2. Communications**

None

**3. Speakers (limited 3 min. ea.)**

**III. UNFINISHED BUSINESS**

1. To discuss and consider terms and conditions to enter into an Economic Development Incentive Agreement with Coastal Industrial Services, Inc.
2. To discuss and consider the recruitment and advertising for the position of Business Development Marketing and Recruitment Manager for the EDC.
3. To discuss and consider the recruitment and advertising for the position of Economic Development / Employment and Training Program Specialist for the EDC.

#### **IV. CONSENT AGENDA ITEMS**

1. To discuss the Economic Development Sales Tax Type A and B.
2. To discuss the chairman appointment of a subcommittee to review any economic development incentive applicant prior to the processing of application.

#### **V. NON – CONSENT AGENDA ITEMS**

1. To discuss and consider a change order with URS Corporation for engineering services of the Downtown Pavilion.
2. To discuss and consider advertisement through Golden Triangle Days in Austin 2013.
3. To discuss and consider marketing sub-committee plan for employment.
4. To discuss and consider amending the policies and procedures of the Operation Downtown Program.
5. To discuss and consider soliciting statements of interest from consultants qualified to perform professional legal and financial services as identified by the EDC Board of Directors.
6. To discuss and consider awarding of a bid/ contract for the landscaping services of the Spur 93 Business Park.
7. To discuss and consider approving the close of contract with Orbital Insulation.
8. To discuss and consider a proposed Purchase Agreement for 1520 Woodworth between the PAEDC and Abraham Manufacturing or between P&C Investments and Abraham Manufacturing.
9. To discuss Board recommended changes to the Economic Development Act to be discussed at the next legislative hearing.
10. To discuss and consider engaging the services of an architect to include limited demolition for the renovation of the building at 501 Procter St., contingent upon the PAEDC acquiring the property.

#### **VII. REPORTS**

1. Monthly Financial Update
2. International Economic Development Council (IEDC) Annual Conference
3. Basic Economic Development Course
4. Purchase of property at 501 Procter St.

## VIII. CLOSED SESSION (EXECUTIVE SESSION)

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:**

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.
  - a. CEO Evaluation
  - b. Business Development Marketing and Recruitment Manager
  - c. Economic Development Employment and Training Program Specialist
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.
  - a. Coastal Industrial Services

**\*The Items in Executive Session May Be Discussed and Acted On In Open Session."**

## IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

**Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.**

## X. POSTING OF MEETING

**POSTED ON THE** 29<sup>th</sup> **DAY OF** June, 2012

**AT** 4:15 **O' CLOCK,** p.m.

Floyd Batiste  
**Floyd Batiste, CEO**