

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Regular Meeting

4173 39th Street, Port Arthur, Texas 77642

August 6, 2012

6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1) Ransom Howard	_____	(6) Don Page	_____
(2) Aletha Kirkwood	_____	(7) Pat Holmes	_____
(3) Roosevelt Petry	_____	(8) Kaprina Frank	_____
(4) Dwight Wagner	_____	(9) Eli Roberts	_____
(5) Richard Wycoff	_____		

I. MINUTES
July 2, 2012

II. PETITIONS & COMMUNICATIONS

1. Presentations

- a. Downtown Renaissance District
- b. TIRZ Creation – Carl Parker

2. Communications

- a. Meet the New City Manager Luncheon – Chamber of Commerce
- b. 2012 HUB Expo
- c. Port Arthur Public School Foundation Inc.
- d. United Way – Live United 5K Run/ Walk

3. Speakers (limited 3 min. ea.)

III. UNFINISHED BUSINESS

- 1. To discuss and consider the recruitment and advertising for the position of Business Development Marketing and Recruitment Manager for the EDC.

2. To discuss and consider the recruitment and advertising for the position of Economic Development / Employment and Training Program Specialist for the EDC.
3. To discuss and consider marketing sub-committee plan for employment.

IV. CONSENT AGENDA ITEMS

None

V. NON – CONSENT AGENDA ITEMS

- ✓ 1. To discuss and consider a change order with URS Corporation for engineering services of the Downtown Pavilion.
- ✓ 2. To discuss and consider awarding of a bid for the security services at the Spur 93 Business Park.
3. To discuss and consider the Board Sub-Committee's recommendation on a Letter of Intent submitted by GP Industrial.
4. To discuss and consider the Board Sub-Committee's recommendation on a Letter of Intent submitted by Latrobe LLC.
5. To discuss and consider the Board Sub-Committee's recommendation on a Letter of Intent submitted by Riley Services.
6. To discuss and consider a request from the Downtown Renaissance District Board for the PAEDC to participate in the funding of the Procter Street Master Plan.
7. To discuss and consider financial options for the proposed retrofitting of 501 Procter St.
8. To discuss and consider using the unobligated 2012 Downtown Improvement funds to fund certain infrastructural improvements on Procter St. which will promote or develop new or expanded business enterprise.
9. To discuss and consider requesting a joint meeting with the City Council and the Downtown Renaissance District Board to discuss Downtown Revitalization Plans.
10. To discuss Board recommended changes to the Economic Development Act to be discussed at the next legislative session.
11. To discuss the request of the Rotary Club of Port Arthur to partner in paying tribute to Port Arthur Industries.

12. To discuss and consider approving a Landscaping Contract with Affordable Lawn & Tractor Service.
13. To discuss and consider approving an Economic Incentive Agreement with Coastal Industrial Services.
14. To discuss and consider a recommendation from the Communications/ Advertising Committee in becoming accredited through the Better Business Bureau.

VII. REPORTS

1. Monthly Financial Update
2. RSC Rental Company
3. Westside Clinic Groundbreaking
4. National Development Council – Bankers Community Meeting
5. Employer Informational Career Fair
6. 501 Procter St.

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.
 - a. CEO Evaluation
 - b. Business Development Marketing and Recruitment Manager
 - c. Economic Development Employment and Training Program Specialist
 - d. Staff Salaries – Requested by Chairman
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.
 - a. Coastal Industrial Services

The Items in Executive Session May Be Discussed and Acted On In Open Session.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 3rd DAY OF August, 2012
AT 1:30 O' CLOCK, p.m

Floyd Batiste

Floyd Batiste, CEO