

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Regular Meeting

4173 39th Street, Port Arthur, Texas 77642

June 3, 2013

6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1) Ransom Howard	_____	(6) Shad Wise	_____
(2) Aletha Kirkwood	_____	(7) Pat Holmes	_____
(3) Roosevelt Petry	_____	(8) Kaprina Frank	_____
(4) Dwight Wagner	_____	(9) Eli Roberts	_____
(5) Richard Wycoff	_____		

I. MINUTES

May 6, 2013

II. PETITIONS & COMMUNICATIONS

1. Presentations

2. Communications

1. Brock Connections
2. Entertainment Project Letter of Intent from Truth & Education Corporation
3. The ITEX Group, LLC

3. Speakers (limited 3 min. ea.)

III. UNFINISHED BUSINESS

None

IV. CONSENT AGENDA ITEMS

1. To discuss for possible consideration approving an invoice from Cornerstone Media for the Houston Market Billboard.

V. NON – CONSENT AGENDA ITEMS

1. To discuss for possible consideration a Letter of Intent submitted by Procter Street Properties, Inc.
2. To discuss for possible consideration an On-the-Job Training Agreement with BOD Environmental.
3. To discuss for possible consideration approving Change Order No. 2 to the Abatement Contract for asbestos, lead, and mold with R.L. Abatement for the Basement at 501 Procter Street.
4. To discuss for possible consideration the additional services of Haddon + Cowan Architects Collaborative for design of Tenant office floor plans at 501 Procter Street.
5. To discuss for possible consideration entering into a Limited Scope Construction Contract with SpawGlass Construction for building, security, temporary repairs and related services at 501 Procter.
6. To discuss for possible consideration approving the installation of street light poles on Kerry “Twin” Thomas Dr. in the Spur 93 Business Park.
7. To discuss for possible consideration the award of the grass cutting contract for Spur 93 Business Park to the lowest bidder.
8. To discuss for possible consideration approving the Fiscal Year 2013-2014 EDC Budget.
9. To discuss for possible consideration procedures for advertising/ promotion/ sponsorship correspondence.
10. To discuss for possible consideration seeking an opinion from the Attorney General as to use of funds for the City of Port Arthur Proposition 12.
11. To discuss for possible consideration policies and procedure for the allocation of funds from the pending legislation on On-the-Job Training.
12. To discuss for possible approval Correction Document for sale of property in Spur 93 Business Park.

VII. REPORTS

1. Monthly Financial Update
2. Proposed Legislative Update
3. Sub-Committee Reports
4. Marketing Update
5. New Market Tax Credit – 501 Procter

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation and/ or legal advice.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.
 - a. CEO Evaluation
 - b. Staff Compensation
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.
 - a. ESP Structure & Piping Solutions, LLC.

***The Items in Executive Session May Be Discussed and Acted On In Open Session.”**

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 31st DAY OF May, 2013
AT 10:25 O' CLOCK

Floyd Batiste
Floyd Batiste, CEO