

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Regular Meeting

4173 39th Street, Port Arthur, Texas 77642

October 14, 2013

6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

- | | | | |
|---------------------|-------|-------------------|-------|
| (1) Ransom Howard | _____ | (6) Shad Wise | _____ |
| (2) Aletha Kirkwood | _____ | (7) Pat Holmes | _____ |
| (3) Vacant | _____ | (8) Kaprina Frank | _____ |
| (4) Dwight Wagner | _____ | (9) Carol Wommack | _____ |
| (5) Richard Wycoff | _____ | | |

I. MINUTES

September 9, 2013 Regular Meeting
September 19, 2013 Special Meeting

II. PETITIONS & COMMUNICATIONS

1. Presentations

- A. Introduction of new Board Member – Ms. Carol Wommack
- B. Southeast Texas Gospel Music Show – Alfred Marshall

2. Communications

- A. Letter from the Rotary Club Re. Centennial Gala
- B. Invitation – Rock Island Missionary Baptist Church Anniversary Service

3. Speakers (limited 3 min. ea.)

III. UNFINISHED BUSINESS

1. To discuss for possible consideration acceptance of the guidelines for administering HB 1967, Pre-Employment Training for Port Arthur Residents.
2. To discuss for possible consideration per HB 1967 going out for a Request for Proposals to provide Life Skills Training & Basic Financial Planning for Port Arthur Residents.
3. To discuss for possible consideration the termination of an Operation Downtown Agreement with Kilgore Construction.
4. To discuss for possible consideration extending the end dates to the On-the-Job Training Contracts with the following Companies to September 2014:
 - a. Climate Controlled Containers
 - b. Brock Services
 - c. JZ Russell Industries

IV. CONSENT AGENDA ITEMS

1. To discuss for possible consideration the payment of an invoice in the amount of \$6,000 from the National Development Council for technical assistance services rendered for the period of September 1 – 30, 2013.

V. NON – CONSENT AGENDA ITEMS

1. To discuss for possible consideration the election of a Board Member to serve as Vice President of the Board of Directors.
2. To discuss for possible consideration approving the terms and conditions of an Incentive Agreement with Krinos Foods.
3. To discuss for possible consideration a request for funding from Lamar State College Port Arthur per House Bill 2473.
4. To discuss for possible consideration the hiring of a contractor for the movement of dirt in the Spur 93 Business Park.
5. To discuss for possible consideration renewing the lawn care contract with Affordable Lawn Care for the Spur 93 Business Park.
6. To discuss for possible consideration the renewal of a Contract with Vets Securing America for security guard services at the Spur 93 Business Park.

7. To discuss for possible consideration advertising a request for bids for the listing of the PAEDC property located at 4173 39th Street Port Arthur, Texas.
8. To discuss for possible consideration a price change for the property within the Highway 73 Business Park.
9. To discuss for possible consideration the renewal of a Contract with Germer PLLC for legal services.
10. To discuss for possible consideration approving entering into an Economic Incentive Agreement with BK PA, Inc.
11. To discuss and consider the job duties and responsibilities of the Chief Executive Officer of the Port Arthur EDC. - Item requested by Board Member Shad Wise

VII. REPORTS

1. Monthly Financial Update
2. Update on 5 Yr. Strategic Plan
3. Current Project Status Report
4. Marketing Report
 - A. Business Meets Industry Day
 - B. Logistics Development Forum in Utah
 - C. Site Selectors
 - D. Magazine Insertions
 - E. Cash Reigns Supreme
5. 501 Procter Update
6. Building Appraisal
7. Economic Trends – August 2013
8. Economic Impact of PAEDC Projects 2005-2013
9. PA Chamber of Commerce October Membership Luncheon
10. Texas Lonestar Development/ Flowserve

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation and/ or legal advice.
 - a. DonShe Pottery

2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
 - a. Port Arthur Housing Authority – Property on 4th St.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.
 - a. CEO - Notice of Grievance
 - b. CEO - Evaluation
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

The Items in Executive Session May Be Discussed and Acted On In Open Session.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 11th DAY OF October, 2013

AT 2:03 pm O' CLOCK

Floyd Batiste

Floyd Batiste, CEO