

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Regular Meeting

4173 39th Street, Port Arthur, Texas 77642

November 4, 2013

6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1) Ransom Howard	_____	(6) Shad Wise	_____
(2) Aletha Kirkwood	_____	(7) Pat Holmes	_____
(3) Christy Derouen	_____	(8) Kaprina Frank	_____
(4) Langston Adams	_____	(9) Carol Wommack	_____
(5) Richard Wycoff	_____		

I. MINUTES

October 14, 2013 Regular Meeting

October 21, 2013 Special Meeting

II. PETITIONS & COMMUNICATIONS

1. Presentations

A. Introduction of new Board Member – Mrs. Christy DeRouen

B. Introduction of new Board Member – Mr. Langston Scott Adams

2. Communications

A. Small Business Awards Banquet

3. Speakers (limited 3 min. ea.)

III. UNFINISHED BUSINESS

1. To discuss for possible consideration acceptance of the guidelines for administering HB 1967, Pre-Employment Training for Port Arthur Residents.

(Item 1 under unfinished business will be considered if the subcommittee has a report and has met regarding the program)

2. To discuss for possible consideration per HB 1967 going out for a Request for Proposals to provide Life Skills Training & Basic Financial Planning for Port Arthur Residents.
3. To discuss for possible consideration the hiring of a contractor for the movement of dirt in the Spur 93 Business Park.

IV. CONSENT AGENDA ITEMS

None

V. NON – CONSENT AGENDA ITEMS

1. To discuss for possible consideration electing a Board Member to the office of Treasurer.
2. To discuss for possible consideration reducing the current amount of the letter of credit for the incentive recipient, PA69 L.P.
3. To discuss for possible consideration entering into a Settlement Agreement with Donshe Pottery.
4. To discuss for possible consideration approving the terms and conditions of an Incentive Agreement with Krinos Foods.
Item requested by Aletha Kirkwood and Pat Holmes
5. To discuss for possible consideration the funding of a Spring Newsletter in an amount not to exceed \$18,000.
6. To discuss for possible consideration action to engage a commercial real estate broker for listing and sale of PAEDC property at 4173 39th Street, Port Arthur, Texas.
7. To discuss for possible consideration approving Training funds allocation for the following PAEDC training components:
 - a. On-the-Job Training \$
 - b. Life Skills Training \$
 - c. Pre-Employment Training \$
8. To discuss for possible consideration approving the policies and procedures for a PAEDC Neighborhood Park Enhancement Program.



9. To discuss for possible consideration a request from the Westside New Addition Community Group for funding for their community park located on Rev. Ransom Howard Street.
10. To discuss for possible consideration a request from Lamar State College – Port Arthur for supplemental Park Improvement funds in the amount of \$40,000 for Martin Field improvement.
11. To discuss for possible consideration the installation of Fiber Optics in the Spur 93 Business Park.
12. To discuss for possible consideration appointment of members to the Bylaws Sub Committee and possible amendment to Board Members terms.
13. To discuss for possible consideration engaging the professional engineering services of Arceneaux & Gates a Burrow Global Company for the surveying and design to replace the existing sidewalks and fill in vaults adjacent to the 501 Procter Street Building.
14. To discuss for possible consideration approving a Letter of Agreement with Lamar University for the taping of Economic Development Corporation Meetings.

VII. REPORTS

1. PA Chamber of Commerce Morning Business Connection
2. Marketing Report
3. Operation and Employment & Training Report
4. Financial Report
5. 501 Procter Street Update
6. CEO's Report

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation and/ or legal advice.
 - a. DonShe Pottery



2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
 - a. Port Arthur Housing Authority – Property on 4th St.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.
 - a. Notice of Grievance
 - b. CEO - Evaluation
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.
 - a. Climate Controlled Containers – Change of Ownership

The Items in Executive Session May Be Discussed and Acted On In Open Session.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 1st DAY OF November, 2013
AT 4:20 p.m. O' CLOCK

Floyd Batiste
Floyd Batiste, CEO

