

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Regular Board Meeting

501 Procter Street, Ste. 100 Port Arthur, Texas 77640

January 12, 2016

6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1) Harold Doucet	_____	(6) Warren Pena	_____
(2) Eli Roberts	_____	(7) Pat Holmes	_____
(3) Christy DeRouen	_____	(8) Ingrid West Holmes	_____
(4) Langston Adams	_____	(9) Carol Wommack	_____
(5) Richard Wycoff	_____		

I. MINUTES

December 7, 2015

II. PETITIONS & COMMUNICATIONS

1. Presentations

a. Riceland Farms, Inc.

2. Communications

- a. Port Arthur Education Foundation - State of the Schools Luncheon
- b. MLK Support Group - MLK Luncheon

3. Speakers (limited 3 min. ea.)

III. UNFINISHED BUSINESS

None

IV. CONSENT AGENDA ITEMS

None

V. NON – CONSENT AGENDA ITEMS

1. To discuss a Letter of Intent from Riceland Farms, Inc.
2. To discuss for possible consideration a proposed Letter of Intent to lease space for AAY Associates.
3. To discuss for possible consideration the first renewal of the contract with Southeast Texas Building Services for the janitorial services at 501 Procter St. for an additional one year period.
4. To discuss for possible consideration the first renewal of the contract with S&S Security & Investigations for security services at the Spur 93 Business Park for an additional one year period.
5. To discuss for possible consideration extending the contract with ALLCO for site grading to serve the Spur 93 Business Park for an additional six months to allow for days lost due to weather.
6. To discuss for possible consideration approving a Memorandum of Understanding with the Texas Workforce Commission, Southeast Texas Workforce Solutions Board and PAEDC to support a High Demand Job Training program on a dollar for dollar match basis with the amount of \$75,000 to be contributed by the PAEDC.
7. To discuss for possible consideration approving a Community Pre-Employment Workforce Training Agreement with Team Fabricators for the training of 48 Port Arthur residents in an amount not to exceed \$312,000 for wage reimbursements of up to \$6,500 per trainee.
8. To discuss for possible consideration a Letter of Agreement between Lamar University and the PAEDC for taping of the PAEDC Board Meetings.
9. To discuss for possible consideration requesting proposals for a Training Provider to provide Life Skills and Basic Financial Planning Training to Port Arthur residents over the next three years.
10. To discuss for possible consideration approving the closing of the sale of 3.50 acres of land in the Spur 93 Business Park to Clay Development.
11. To discuss for possible consideration creating a Board of Directors' Travel Policy identifying any and all training courses and or conferences that shall be available for Board Members. (Requested by CEO)
12. To discuss for possible consideration CEO, Board and Staff travel policies and procedures. (Requested by Board Member Langston Adams)

13. To discuss for possible consideration implementing a policy indicating that no board member, staff or CEO shall make any travel arrangement requiring use of EDC funds without the express approval of the majority of the board for each planned trip outside Jefferson county. (Requested by Board Member Langston Adams)
14. To discuss for possible consideration Board Member Langston Adams' request to attend the Economic Development Marketing and Attraction training course in Toronto, ON March 24 – 25th. (Requested by Board Member Langston Adams)
15. To discuss requiring each separate and distinct item placed on board agenda for deliberation or decision identify the name and position of the person who requested that such item be placed on the agenda. (Requested by Board Member Langston Adams)
16. To discuss requiring all agendas and minutes of all PAEDC meeting be available to the public for viewing on PAEDC webpage. (Requested by Board Member Langston Adams)
17. To discuss requiring live internet Broadcast of all PAEDC meetings Pursuant to Gov. Code 551.128 a governmental body may broadcast an open meeting over the internet. This statute is effective January 1, 2016. (Requested by Board Member Langston Adams)
18. To discuss requiring all audio and video recording of any PAEDC board meeting be archived and made available to the public for viewing on the PAEDC webpage. Such archived recording shall be made available on the internet not later than seven (7) days after the date the recording was made. (Requested by Board Member Langston Adams)

VII. REPORTS

1. Marketing & Business Recruitment Report
 2. Operational Report
 3. Financial Report
 4. CEO's Report
- Reminder – Chamber of Commerce Annual Banquet Jan. 21st 6-9 p.m.
– Table of 10 Reserved for EDC

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation and/ or legal advice.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
 - a. Value of land adjacent to the Spur 93 Business Park
3. **Section 551.074 Government Code** – To discuss matters of Personnel
 - a. EDC Chief Executive Officer Performance Evaluation
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

The Items in Executive Session May Be Discussed and Acted On In Open Session.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 8th DAY OF January, 2016
AT 4:33 p.m. O' CLOCK

K. Kelly Muller for Floyd Batiste
Floyd Batiste, CEO