

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA

Regular Board Meeting

501 Procter Street, Ste. 100 Port Arthur, Texas 77640

February 1, 2016

6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

- | | | | |
|---------------------|-------|------------------------|-------|
| (1) Harold Doucet | _____ | (6) Warren Pena | _____ |
| (2) Eli Roberts | _____ | (7) Pat Holmes | _____ |
| (3) Christy DeRouen | _____ | (8) Ingrid West Holmes | _____ |
| (4) Langston Adams | _____ | (9) Carol Wommack | _____ |
| (5) Richard Wycoff | _____ | | |

I. MINUTES

January 12, 2016 Regular

January 12, 2016 Annual

II. PETITIONS & COMMUNICATIONS

1. Presentations

- a. Report on Status of City Parks Improvements Projects – City of Port Arthur & Labiche Architectural
- b. International Economic Development Council Leadership Summit & Conference Report – Board Member Harold Doucet

2. Communications

- a. Germer PLLC – Texas Open Carry Law

3. Speakers (limited 3 min. ea.)

III. UNFINISHED BUSINESS

- 1. To discuss for possible consideration a Letter of Agreement between Lamar University and the PAEDC for taping of the PAEDC Board Meetings.

IV. CONSENT AGENDA ITEMS

None

V. NON – CONSENT AGENDA ITEMS

1. To discuss for possible consideration the release of a Letter of Credit secured by KT Holdings, Inc. (The Olive Packing Company) for credits earned. (Staff)
2. To discuss for possible consideration acceptance of a PAEDC Policy prepared by legal counsel regarding travel by EDC staff, board members, and designated representatives. (Staff)
3. To discuss for possible consideration award of a bid for the construction of a recreational area inside the Spur 93 Business Park. (Staff)
4. To discuss for possible consideration approval of an amendment to the Bylaws of the Corporation as presented by the Bylaws Committee. (Staff)
5. To discuss for possible consideration the following board member travel requests:
 1. Pat Holmes – Basic Economic Development Course - San Antonio, TX – April 12
 2. Ingrid West Holmes – The World Forum for Foreign Direct Investment – San Diego, CA – April 3
 3. Richard Wycoff – IEDC Federal Forum – Arlington, VA – April 3
6. To discuss for possible consideration the process of and the role of the CEO of the Corporation in the preparation of Board meeting agendas. (Board Member Langston Adams)
7. To discuss requiring live internet Broadcast of all PAEDC meetings Pursuant to Gov. Code 551.128 a governmental body may broadcast an open meeting over the internet. This statute is effective January 1, 2016. (Board Member Langston Adams)
8. To discuss for possible consideration creating a policy stating that no later than 4 days prior to the date of any Board meeting the President, Secretary, Chief Operation Officer and staff shall jointly prepare the EDC agenda. (Board Member Langston Adams)
9. To discuss for possible consideration the Chief Operation Officer provide a monthly detailed accounting specifically identifying any operating expenditure of our EDC as of the date of each EDC monthly meeting. An account balance list is insufficient to comply with this policy. (Board Member Langston Adams)

VII. REPORTS

1. Marketing & Business Recruitment Report
2. Operational Report
3. Financial Report
4. CEO's Report

VIII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

“A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation and/ or legal advice.
 - a. Proposed Streets and Affordable Housing Ballot Propositions
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
 - a. Value of land adjacent to the Spur 93 Business Park
 - b. Jade Avenue Property Contract
 - c. AAY Associates
3. **Section 551.074 Government Code** – To discuss matters of Personnel
 - a. EDC Chief Executive Officer Performance Evaluation
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

The Items in Executive Session May Be Discussed and Acted On In Open Session.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

X. POSTING OF MEETING

POSTED ON THE 2nd DAY OF January, 2016
AT 12:22 p.m. O' CLOCK

Kyle J. Mullin for Floyd Batiste
Floyd Batiste, CEO