

**MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING
4173 39th Street, Port Arthur, Texas
June 8, 2005**

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Wednesday, June 8, 2005. The meeting was called to order at 5:41 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following board members were present: Linda Spears, Eli Roberts, Cesar Munoz, Maria Block and Phoung Tat. Advisory board member Lloyd Christian arrived at 5:53 p.m.

Also present were Deborah Echols, Assistant Finance Director; Steve Fitzgibbons, City Manager; Guy Goodson and Kate McGlynn of Germer Gertz, L.L.P.

The invocation was given by Linda Spears.

The Pledge of Allegiance followed the invocation.

III. MINUTES

None.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

1. Representative from Congressman Ted Poe's Office.

Kristin Barrs from Congressman Ted Poe's Office spoke. She stated that the Congressman's office address in Beaumont is 2615 Calder, Suite 100. The phone number is (409)212-1997 and the fax number is (409)212-8711. Ms. Barrs also stated that she was attending the meeting to let the community know that Congressman Poe is very interested in Southeast Texas and was available to assist community leaders in any way he can. The City Manager asked Ms. Barrs about dredging and stated that the City Council will be passing a resolution asking for the Congressman's assistance with this problem. Ms. Barrs stated that the Congressman is aware of this issue and that the President has committed funds to assist with this problem. Ms. Barrs also stated that citizens and community leaders should be encouraged to visit the Congressman's office in Washington, D.C., and visit.

2. Win Richard regarding application of Abraham Manufacturing, Inc.

Mr. Richard spoke regarding the application of Abraham Manufacturing, Inc. He stated the general purpose of the business and provided an example of a technique his company has introduced to the market called "marbleizing". He stated that his company is in need of assistance from the EDC in order to expand due to an increase in demand and production of the business. Various board members asked questions regarding the level of production, the number of employees that the business currently employs, the number the company will employ in the future, and the amount of the previous grant that the company obtained from the EDC. Mr. Richard stated that the company has about 30 employees working two shifts and the number of employees would increase over time. He also stated that the amount of money previously received from the EDC was \$50,000.

3. Danny Smith of World Economic Development Alliance.

Mr. Smith did not attend the meeting.

V. ACTION ITEMS

1. To discuss and consider approving an incentive agreement with GP Industrial Contractors, Inc.

There was a brief page by page discussion of the contract by Kate McGlynn of Germer Gertz, L.L.P. A motion was made by Board member Linda Spears to approve the contract with GP Industrial Contractors, Inc. The motion failed to gain a second and the motion failed. There was then a motion to defer to a special meeting on June 14th. The motion was made by Linda Spears and seconded by Cesar Munoz. The motion carried unanimously.

2. To discuss and consider approval of invoices of the corporation.

Administrative Assistant Jana Barnes explained to the board that this item was a proposed resolution with invoices over \$1,000 or based on a contract, and then explained each invoice in detail. Linda Spears made a motion to approve the proposed resolutions and its invoices and present it to City Council for approval. The motion was seconded by Maria Block. The motion passed unanimously.

VI. REPORTS

1. April 2005 Financial Report.

The report was given by Rebecca Underhill, Director of Finance.

2. Report on easements at the Spur 93 Business Park.

The report was given by Kate McGlynn, Germer Gertz, LLP. Ms. McGlynn stated that these easements needed to be taken care of before the streets could be dedicated at the business park and that the next easements to be presented would be those of Duke Energy and Entergy.

3. Report on BEDI Economic Development Grant.

This report was given by Stephen Fitzgibbons, City Manager. He stated that the grant application is due on June 22, 2005.

VII. EXECUTIVE SESSION

The board retired to executive session at 6:48 p.m. and reconvened at 8:14 p.m.

VIII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

The board requested information on the following for the June 14th Special Meeting:

1. action item on GP Industrial Contractors, LLP;
2. executive session item regarding litigation about business park; and
3. recruitment for staff.

IX. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Maria Block and seconded by Linda Spears. It was adopted unanimously. The meeting was adjourned at 8:17 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 29th DAY OF
June, 2005.

Cavan A. Manning
SECRETARY OF THE CORPORATION