

MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING
4173 39th Street, Port Arthur, Texas
August 10, 2005

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Wednesday, August 10, 2005. The meeting was called to order at 5:39 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following board members were present: Linda Spears, Eli Roberts, Cesar Munoz, Maria Block, and Phuong Tat. Advisory board members Barbara Mulroy and Kerry Thomas were also present.

Also present were Deborah Echols, Assistant Finance Director; Kate McGlynn of Germer Gertz, LLP, and Steve Fitzgibbons, City Manager.

The invocation was given by Linda Spears.

The Pledge of Allegiance followed the invocation.

III. MINUTES

Jana Barnes, Administrative Assistant stated that the minutes from the August 8, 2005 meeting will be presented at the next meeting.

IV. PETITIONS & COMMUNICATIONS

A. Presentations

1. Michael Eaves presented to the board three proposals regarding the relocation of the EDC to the Seaman's Center.
2. Victor Tran of the Pleasure Island Seafood House along with Conrad Cooper of the Small Business Development Center gave a presentation regarding the application of the Pleasure Island Seafood House to the EDC.

V. ACTION ITEMS

1. **To discuss and consider approving the publishing of brochures through the World Economic Development Alliance.**

No action was taken on this item due to the fact that the board did not elect to renew their membership with WEDA.

- 2. To discuss and consider the purchase of a copier for the corporation.**

The board was given the quote sheet. The motion was made by Linda Spears and seconded by Maria Block. The motion passed unanimously.

- 3. To discuss and consider providing training for Exxon Mobil, Sympa and LNG facilities at a cost not to exceed \$115,000.**

A presentation was made by Floyd Batiste of the Texas Workforce. A Memorandum of Understanding (in draft form) was passed out for the boards' review. The motion was made by Cesar Munoz and seconded by Linda Spears. The motion passed unanimously.

- 4. To discuss and consider approving the Articles of Amendment to the Articles of Incorporation for the City of Port Arthur Section 4A Economic Development Corporation.**

The amendments were explained by EDC Attorney Kate McGlynn. The motion to accept the amendments was made by Cesar Munoz and seconded by Maria Block. The motion passed unanimously.

- 5. To discuss and consider approving the Bylaws of the City of Port Arthur Section 4A Economic Development Corporation.**

The motion was made by Cesar Munoz and seconded by Linda Spears. The motion passed unanimously.

- 6. To discuss and consider approving the budget of the corporation for the 2005 fiscal year.**

The board tabled this matter until a future meeting.

VI. REPORTS

The order of the reports was changed as follows:

1. The June 2005 Financial Report was given by Rebecca Underhill.
2. The report on the contract checklist was given by Kate McGlynn of Germer Gertz, LLP.
3. A report on the grass cutting/bush hogging at the business park was given by Deborah Echols.
4. Chloe Johnson of Johnson & Associates gave a presentation and held a workshop with the board regarding the search for an executive.

VII. EXECUTIVE SESSION

Executive Session was tabled until the next regular meeting.

VIII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

None.

IX. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Cesar Munoz and seconded by Maria Block. It was adopted unanimously. The meeting was adjourned at 8:25 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 14th DAY OF September, 2005.



PRESIDENT OF THE CORPORATION

*These minutes are being signed by the President of the corporation since the current board secretary was not reappointed to his position and therefore created a vacancy in the secretary position. These minutes were approved by the EDC board at the September 14, 2005 board meeting.