

**MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING
4173 39th Street, Port Arthur, Texas
May 17, 2006**

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Wednesday, May 17, 2006. The meeting was called to order at 5:35 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present: Richard Wycoff, Barbara Mulroy, Keith Daws, Linda Spears, Eli Roberts, and Kim David Klahsen.

Board Member Lloyd Christian arrived late at 5:41p.m.

The invocation was given by Linda Spears.

The Pledge of Allegiance followed the invocation.

III. MINUTES

1. March 8, 2006
2. March 25, 2006
3. April 19, 2006
4. May 3, 2006

A motion was made by to approve by Keith Daws and seconded by Richard Wycoff to approve the minutes from March 8, 2006, March 25, 2006, April 19, 2006, and May 3, 2006. The motion passed unanimously.

IV. PETITIONS & COMMUNICATIONS

A. *PRESENTATIONS*

None.

B. *COMMUNICATIONS*

None.

V. ACTION ITEMS

- 1. To discuss and consider the approval of an invoice from Cain, Caton, & James, in the amount of \$1224.16 for professional services rendered through March 2006.**

A motion was made by Keith Daws and seconded by Lloyd Christian to approve an invoice from Cain, Caton, & James in the amount of \$1224.16 for March 2006. The motion passed unanimously.

- 2. To discuss and consider the Training Grant Agreement between the City of Port Arthur Section 4A Economic Development Corporation and the City of Port Arthur, Texas.**

A motion was made by Keith Daws and seconded by Barbara Mulroy to approve the Training Grant Agreement between the City of Port Arthur, Texas.

- 3. To discuss and consider the approval of an incentive contract between the Port Arthur Section 4A Economic Development Corporation and ThermaSave by JIRA.**

This motion was tabled until after executive session.

- 4. To discuss and consider the approval of an incentive contract between the Port Arthur Section 4A Economic Development Corporation and Camellia Plaza L.P.**

This item was tabled until after executive session.

- 5. To discuss and consider the approval of the evaluation form for the CEO of the Port Arthur Section 4A Economic Development Corporation.**

A motion was made by Linda Spears and seconded by Richard Wycoff to approve the evaluation form for the CEO of the Port Arthur Section 4A Economic Development Corporation. The motion was unanimous.

VI. REPORTS

1. Richard Wycoff gave a brief summary from trip taken to Dallas on ThermaSave.
2. A report was also given by Sharon Kelly about jobs and skill level of jobs. Plant needs to be in operation by July for pending project.

Linda Spears said that she did not want the city two procrastinate.

3. The CEO's Report was given by Floyd Batiste.

Floyd Batiste gave report as to finances of the corporation. Richard Wycoff reiterated what Floyd Batiste had said.

Stephanie Dugan from the National Development Corporation gave a report on various financial incentives and proposed projects that the Economic Development Corporation is looking at. She also spoke at length regarding Team Industries. Bio Diesel Company will be back next week.

VII. EXECUTIVE SESSION

The board retired to executive session at 6:25 p.m., and reconvened at 7:45 p.m.

After Executive Session, the Board acted on the following items:

1. A motion was made by Richard Wycoff and seconded by Linda Spears to approve an incentive contract between the Port Arthur Section 4A Economic Development Corporation and ThermaSave by JIRA. The vote was 6:1 with Keith Daws voting no. The motion was passed.
2. A motion was made by Barbara Mulroy and seconded by Linda Spears to table the contract between the Port Arthur Section 4A Economic Development Corporation and Camellia Plaza L.P. The motion was unanimous.

After being advised that a motion to table would bring the item back in two weeks Barbara Mulroy and Linda Spears rescinded their motion and seconded.

A motion was made by Keith Daws to remove the item from the agenda until it is ready to be presented. The motion was seconded by Barbara Mulroy. The motion passed unanimously.

VIII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

1. Staffing
2. K with CPA
3. Multi tenant building development by PAEDC
4. guidelines and procedures
5. compliance report

IX. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Keith Daws and seconded by Barbara Mulroy. It was adopted unanimously. The meeting was adjourned at 8:06 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 31st DAY OF May, 2006.


SECRETARY OF THE CORPORATION