

MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING
4173 39th Street, Port Arthur, Texas
September 6, 2006

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Wednesday, September 6, 2006. The meeting was called to order at 5:30 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present: Barbara Mulroy, Keith Daws, Linda Spears, Eli Roberts, Kerry Thomas, and Richard White.

Board Member Lloyd Christian arrived at 5:50 p.m. and Richard Wycoff arrived at 6:18 p.m.

The invocation was given by Linda Spears.

The Pledge of Allegiance followed the invocation.

III. MINUTES

1. August 23, 2006

A motion was made by Linda Spears and seconded by Richard White to approve the minutes for August 23, 2006. The vote was unanimous.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

1. DMC, Joey Jobe and Charles McNoitte

The introduction was given by Joey Jobe leading to an introduction of the company. He gave a slide presentation of the business operations. Mr. Jobe gave a list of companies that DMC has exclusive contracts with. DMC provides on-site engineering services in Orange, TX – 5000 sq.ft. building and has a facility of 40,000 sq.ft. in Baton Rouge. His inventory runs approximately \$4,000,000.00.

He spoke about the aspects to necessity of the training center which is the following: Own employees to be the smartest and the brightest and working with kids to attract kids to industry.

2. Contracts, Councilman John Beard

Councilman John Beard spoke about the historical aspects of the Port Arthur Section 4A Economic Development Corporation and way of doing business and the need to train Port Arthur residents.

3. 4B Amateur Sports Fund, Dr. Al Thigpen

Dr. Thigpen made a presentation on the 4B recreational fund.

The update on the project is that they have begun score boards and within the next few weeks they will be completing lighting at Barbara Jacket Field.

Reprogramming costs have come in under estimates and he would like to expand to have scoreboards at other fields not included in initial proposal and to complete scoreboards for the city.

B. COMMUNICATIONS

None.

V. ACTION ITEMS

1. To discuss and consider the approval of the reprogramming of the Amateur Sports Fund allocated to the Port Arthur City.

A motion was made by Kerry Thomas and seconded by Barbara Mulroy to approve the reprogramming of the Amateur Sports Fund allocated to the Port Arthur City. The vote was unanimous.

2. To discuss and consider the approval of engineering and design of all weather roads in Spur 93 Business Park by Arceneaux & Gates.

A motion was made by Kerry Thomas and seconded by Richard White to approve the engineering and design of all weather roads in Spur 93 Business Park by Arceneaux & Gates. The vote was unanimous.

3. To discuss and consider the approval of staff submitting an application for Economic Development Administration grant and Texas Industry Development loan.

A motion was made by Richard White and seconded by Linda Spears to approve of staff submitting an application for Economic Development Administration grant and Texas Industry Development loan. The vote was unanimous.

4. To discuss and consider the approval of Economic Development Week.

A motion was made by Linda Spears and seconded Richard Wycoff to approve the Economic Development Week. The vote was unanimous.

- 5. To discuss and consider the approval of a contract between Mc-O Construction and the Port Arthur Section 4A Economic Development Corporation.**

A motion was made by Barbara Mulroy and seconded by Linda Spears to approve the contract between Mc-O Construction and the Port Arthur Section 4A Economic Development Corporation. The vote was unanimous.

- 6. To discuss and consider the approval of the fiscal year of 2007 Administrative Fee to the City of Port Arthur.**

A motion was made by Lloyd Christian and seconded by Kerry Thomas to approve the fiscal year of 2007 Administrative Fee to the City of Port Arthur. The vote was unanimous.

- 7. To discuss and consider the approval of an invoice from National Development Council in the amount of \$6,000.00 for technical assistance services rendered through August 1-31, 2006.**

A motion was made by Keith Daws and seconded by Richard Wycoff to approve an invoice from National Development Council in the amount of \$6,000.00 for technical assistance services rendered through August 1-31, 2006. The vote was unanimous.

- 8. To discuss and consider the approval of an invoice from Germer Gertz in the amount of \$3,713.21 for professional services rendered through July 31, 2006 as it pertains to Economic Development Corporation.**

- 9. To discuss and consider the approval of an invoice from Germer Gertz in the amount of \$2,401.25 for professional services rendered through July 31, 2006 as it pertains to Camellia Plaza, L.P.**

- 10. To discuss and consider the approval of an invoice from Germer Gertz in the amount of \$511.00 for professional services rendered through July 31, 2006 as it pertains to Panelized Systems Technology, L.L.C.**

- 11. To discuss and consider the approval of an invoice from Germer Gertz in the amount of \$1,735.00 for professional services rendered through July 31, 2006 as it pertains to SALM Investment.**

- 12. To discuss and consider the approval of an invoice from Germer Gertz in the amount of \$289.89 for professional services rendered through July 31, 2006 as it pertains to SETX Clearwater Environmental, L.L.C.**

13. To discuss and consider the approval of an invoice from Germer Gertz in the amount of \$1,747.50 for professional services rendered through July 31, 2006 as it pertains to Spur 93 Business Park.
14. To discuss and consider the approval of an invoice from Germer Gertz in the amount of \$334.75 for professional services rendered through July 31, 2006 as it pertains to City of Port Arthur Section 4A EDC v. Tres Caballeros, Ltd.
15. To discuss and consider the approval of an invoice from Germer Gertz in the amount of \$478.31 for professional services rendered through July 31, 2006 as it pertains to West Side Development.

A motion was made by Linda Spears and seconded by Richard Wycoff to approve ITEM #'S 8-15 with one motion. The vote was unanimous.

16. To discuss and develop key points for a letter from the Board to the City Council.

This item was tabled.

VI. REPORTS

1. CEO's Report was given by Floyd Batiste.
2. Board Financial Update was given by Floyd Batiste.

VII. EXECUTIVE SESSION

The board retired to executive session at 7:38 p.m., and reconvened at 8:55 p.m.

After Executive Session, the Board acted on the following items:

1. A motion was made by Kerry Thomas and seconded by Linda Spears to approve the CEO's salary increase approximately 10% more, from \$72,000 to \$80,000 a year.

Words of appreciation were given by Kerry Thomas, Linda Spears, Lloyd Christian, Eli Roberts, and Richard White. The vote was unanimous.

VIII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

1. September 26, 2006 Sales Tax Training – Floyd Batiste, Jana Barnes, Keith Daws, and Richard White.
2. September 27, 2006 Annual Conference.

IX. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Linda Spears and seconded by Kerry Thomas. It was adopted unanimously. The meeting was adjourned at 9:06 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 4th DAY OF
October, 2006.



SECRETARY OF THE CORPORATION