

MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING
4173 39th Street, Port Arthur, Texas
December 13, 2006

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Wednesday, December 13, 2006. The meeting was called to order at 5:50 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present: Barbara Mulroy, Keith Daws, Eli Roberts, Lloyd Christian, and Kerry Thomas.

Board Member Richard Wycoff arrived late at 6:05 p.m.

The invocation was given by Kerry Thomas.

The Pledge of Allegiance followed the invocation.

III. MINUTES

1. October 18, 2006
2. November 1, 2006

A motion was made by Kerry Thomas and seconded by Keith Daws to approve the October 18, 2006 and November 1, 2006 minutes. The vote was unanimous.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

1. Job Training Grant – Doris Gill

Presentation was made by Doris Gill. She passed out handouts. She is requesting a grant extension of \$36,000 for 30 to 60 more employees. She explained that the last Job Training that was funded was very successful. Drug testing is part of this and they have another source for this cost if PAEDC can't fund drug screening.

2. Demolition – Lawrence Baker

Presentation was made by Lawrence Baker. EDC gave them \$250,000; \$178,000 has been used; balance is now \$77,505. He passed out a list of homes using EDC funds for demolition. Floyd and Robin will review.

B. COMMUNICATIONS

None.

V. CONSENT AGENDA ITEMS

- 1. To discuss and consider the approval of an invoice from NDC in the amount of \$6,000.00 for services rendered in the month of October 2006.**

A motion was made by Kerry Thomas and seconded by Lloyd Christian to approve an invoice from NDC in the amount of \$6,000.00 for services rendered in the month of October 2006. The vote was unanimous.

- 2. To discuss and consider the approval of invoices from Amelia Lawn Care & Landscaping totaling the amount of \$13,666.64 for services rendered on August 2006 through November 2006.**

A motion was made by Kerry Thomas and seconded by Lloyd Christian to approve invoices from Amelia Lawn Care & Landscaping totaling the amount of \$13,666.64 for services rendered on August 2006 through November 2006. The vote was unanimous.

- 3. To discuss and consider the approval of the invoice from the Texas Recreation and Park Society in the amount of \$25.00 for posting the Economic Development Specialist position.**

A motion was made by Kerry Thomas and seconded by Lloyd Christian to approve the invoice from the Texas Recreation and Park Society in the amount of \$25.00 for posting the Economic Development Specialist position. The vote was unanimous.

VI. NON-CONSENT AGENDA ITEMS

- 1. To discuss and consider the approval of an Employee Training Incentive Agreement between the Port Arthur Section 4A Economic Development Corporation and the City of Port Arthur.**

A motion was made by Lloyd Christian and seconded by Richard Wycoff to approve an Employee Training Incentive Agreement between the Port Arthur 4A Economic Development Corporation and the City of Port Arthur. The vote was unanimous.

- 2. To discuss and consider the approval of the 2007 Fiscal Year Budget for the 4B Demolition Fund.**

This item was tabled until after executive session.

- 3. To discuss and consider the approval of the Training Grant Agreement between the Port Arthur Section 4A Economic Development Corporation and Lamar State College – Port Arthur.**

A motion was made by Kerry Thomas and seconded by Barbara Mulroy to table this item until next meeting.

- 4. To discuss and consider the approval of the Training Grant Agreement between the Port Arthur Section 4A Economic Development Corporation and DMC.**

A motion was made by Kerry Thomas and seconded by Barbara Mulroy to table this item until next meeting.

- 5. To discuss and consider the approval of the amended contract between the Port Arthur Section 4A Economic Development Corporation and Eco-Diesel.**

A motion was made by Lloyd Christian and seconded by Kerry Thomas to table this item until next meeting.

- 6. To discuss and consider the approval of the termination of the contract between the Port Arthur Section 4A Economic Development Corporation and K Strategies for non-performance.**

A motion was made by Kerry Thomas and seconded by Richard Wycoff to approve the termination of the contract between the Port Arthur Section 4A Economic Development Corporation and K Strategies for non-performance and eight months with no contact. The vote was unanimous.

- 7. To discuss and consider the approval of a sponsorship agreement with the Greater Port Arthur Chamber of Commerce for an advertisement in the new 2007 calendar.**

A motion was made by Kerry Thomas and seconded by Keith Daws to approve sponsorship agreement with the Greater Port Arthur Chamber of Commerce for an advertisement of a full page in the new 2007 calendar. The vote was unanimous.

- 8. To discuss and consider an appointment of a committee for Business Retention and Expansion.**

Call carina with name and phone number of committee for Business Retention and Expansion.

VII. REPORTS

1. CEO's Report

- a. NDC's Report, consultant report on Grow Port Arthur Funds. The report was given by Stephanie Dugan. Discussed the Grow Port Arthur Fund and what the NDC does for us.
- b. Arceneaux & Gates Report, consultant report of update on Design build all weather road and Jade Extension in Spur 93 Business Park. The report was given by Ron Arceneaux. He explained that the design of weather road was about 95% complete, Jade Avenue extension was about 10% complete, and he added that it will be complete in six months from December 1, 2006.
- c. Comment and input pertaining to Dikita Westside Economic Development and Revitalization Study. Submit comments to Floyd.
- d. Update on Mc-O Incentive payment. Total changed due to project cost occurring before contract date.
- e. Open Meetings Act Video. Board Members were reminded.
- f. Sales Tax Training 2007 Schedule. Set date for training which is required once a year.
- g. Have to meet the second week of January to elect member according to the Bylaws.

VIII. EXECUTIVE SESSION

The board retired to executive session at 8:36 p.m., and reconvened at 8:55 p.m.

After Executive Session, the Board acted on the following items:

1. A motion was made by Kerry Thomas and seconded by Richard Wycoff to approve the 2007 Fiscal Year Budget for the 4B Demolition Fund. The vote was unanimous.
2. A motion was made by Robin Woolridge and seconded by Barbara Mulroy to approve to file lawsuit on Pleasure Island Shrimp House. The vote was unanimous.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

1. Discussion on date and times of meetings;
2. positions open at EDC;
3. Budget amendment;
4. Balance of agenda in limiting meetings;
5. Keith and Eli attending a meeting tomorrow at 10:00 a.m.; and
6. President of NDC will come to January 2007 meeting regarding project.

X. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Lloyd Christian and seconded by Richard Wycoff. It was adopted unanimously. The meeting was adjourned at 9:15 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 9th DAY OF
January, 2007.



SECRETARY OF THE CORPORATION