

MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING
4173 39th Street, Port Arthur, Texas
May 30, 2007

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Wednesday, May 30, 2007. The meeting was called to order at 6:50 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Keith Daws, Eli Roberts, Kelly Shanks, Lloyd Christian, and Kerry Thomas

The invocation was given by Keith Daws.

The Pledge of Allegiance followed the invocation.

III. MINUTES

None.

IV. PETITIONS & COMMUNICATIONS

A. *PRESENTATIONS*

1. City of Port Arthur Parks & Recreation Dept. – Dr. Albert Thigpen

Could not attend, but would like to be on the next agenda.

2. Bio Medical – Wes Sonnier

Mr. Wes Sonnier is looking into building a Medical Waste Warehouse in the Business Park. He explained the decontamination process using special equipment.

3. EDC Incentives – Councilman Beard & Councilman Williamson

Could not attend, but requested an EDC/City Council Joint Meeting.

B. *COMMUNICATIONS*

1. Introduction of the New Board Member, Graciela Alvarez

Did not show up.

C. *PUBLIC COMMENT (limited 3 min. ea.)*

None.

V. CONSENT AGENDA ITEMS

- 1. To discuss and consider the approval of an invoice in the amount of \$6,000 from the National Development Council for services rendered in the month of May.**

A motion was made by Lloyd Christian and seconded by Kerry Thomas to approve an invoice in the amount of \$6,000 from the National Development Council for services rendered in the month of May. The vote was unanimous.

VI. NON-CONSENT AGENDA ITEMS

- 1. To discuss and consider that the EDC Board of Directors set a policy limiting future cash grant incentives of \$250,000 for any project not including discounts on land and loans.**

A motion was made by Lloyd Christian and seconded by Kerry Thomas to approve that the EDC Board of Directors set a policy limiting future cash grant incentives of \$250,000 for any project not including discounts on land and loans. The vote was unanimous.

- 2. To discuss and consider the approval of an invoice in the amount of \$225.00 from the Parker Law Firm for services rendered pertaining to the Schaumburg & Polk matter.**

A motion was made by Kerry Thomas and seconded by Lloyd Christian to approve an invoice in the amount of \$225.00 from the Parker Law Firm for services rendered pertaining to the Schaumburg & Polk matter. The vote was unanimous.

- 3. To discuss and consider the approval of an invoice in the amount of \$1,518.71 from the Parker Law Firm for services rendered pertaining to the Diamond litigation.**

A motion was made by Lloyd Christian and seconded by Kerry Thomas to approve an invoice in the amount of \$1,518.71 from the Parker Law Firm for services rendered pertaining to the Diamond litigation. The vote was unanimous.

VII. REPORTS

- 1. CEO's Report**
 - a. Audit discussions, requested by Keith Daws**

Mr. Batiste explained the Auditors recommendation to the EDC Board. He also explained his response to the audit and actions that were made.

b. Meeting Banking Community

Mr. Batiste let the Board know about the meeting with the Banking Community on June 6, 2007 at 7:30 AM.

c. Business Retention and Expansion

Mr. Batiste explained.

d. Meeting PAISD

Mr. Batiste let the Board know about the meeting with the PAISD on June 5, 2007 at 7:30 am. Mr. Eli Roberts would like to attend.

e. Meeting Community Development Group

Mr. Batiste let the Board know about the meeting with the Community Development Group on June 7, 2007 at 7:30 am.

f. Business Compliance

Mr. Batiste gave a report on Compliance on all active Businesses.

VIII. EXECUTIVE SESSION

The board retired to executive session at 8:35 p.m., and reconvened at 9:24 p.m.

After Executive Session, the Board acted on the following items:

1. A motion was made by Eli Roberts and seconded by Kelly Shanks to request an EDC/City Council Joint Meeting regarding the Attorney position. The vote was unanimous.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

1. Put Audit Report as Non-Consent Agenda Item for discussion.
2. Pre-Audit, requested by Eli Roberts.

X. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Kerry Thomas and seconded by Eli Roberts. It was adopted unanimously. The meeting was adjourned at 9:30 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 13th DAY OF June, 2007.


SECRETARY OF THE CORPORATION