

**MINUTES  
CITY OF PORT ARTHUR SECTION 4A  
ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING  
4173 39<sup>th</sup> Street, Port Arthur, Texas  
August 22, 2007**

**I. CALL TO ORDER**

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Wednesday, August 22, 2007. The meeting was called to order at 6:04 p.m.

**II. ROLL CALL, INVOCATION & PLEDGE**

The following Board Members were present:

Richard Wycoff, Keith Daws, Kaprina Frank, Kelly Shanks, Kerry Thomas, and Graciela Alvarez.

The invocation was given by Keith Daws.

The Pledge of Allegiance followed the invocation.

**III. MINUTES**

**1. August 8, 2007**

A motion was made by Kerry Thomas and seconded by Keith Daws to approve August 8, 2007 minutes. The vote was unanimous.

**IV. PETITIONS & COMMUNICATIONS**

**A. PRESENTATIONS**

**1. Embree Assets Group, Mr. Terry Parker**

Mr. Parker is requesting to buy 3 acres of land in the Business Park. He offered to build a road needed, if land cost reduces from \$35,000 to \$31,000. He plans to employ 10-12 all new employees to begin with and later increase the total to 16-18. Looking forward to build a 6,000 sq. ft. building.

**B. COMMUNICATIONS**

None.

**C. PUBLIC COMMENT (limited 3 min. ea.)**

None.

**V. NON-CONSENT AGENDA ITEMS**

- 1. To discuss and consider the approval of an invoice in the amount of \$3,750.00 from Arceneaux & Gates for wetland investigations in the Business Park/Jade Ave.**

A motion was made by Keith Daws and seconded by Kerry Thomas to approve the invoice in the amount of \$3,750.00 from Arceneaux & Gates for wetland investigations in the Business Park/Jade Ave. The vote was unanimous.

**2. To discuss and consider an agreement between the City of Port Arthur Section 4A Economic Development Corporation and Square Mile Energy, L.L.C.**

Mr. Sokolow and Mr. Munding gave an update on the project pertaining to the detention pond that is located near the land that the Square Mile Energy wants to build. They are studying the options on pipeline routing with respect to pond expansion.

**3. To discuss and consider the approval of an invoice in the amount of \$9,042.74 from The LaBiche Architectural Group, Inc. for architectural services rendered for the International Seafarer's Building.**

A motion was made by Keith Daws and seconded by Kelly Shanks to approve the invoice in the amount of \$9,042.74 from The LaBiche Architectural Group, Inc. for architectural services rendered for the International Seafarer's Building. The vote was unanimous.

**4. To discuss and consider the approval of the termination of the contract between the Port Arthur Section 4A Economic Development Corporation for Landscaping and Maintenance in the Business Park.**

This item was tabled until after executive session.

**5. To discuss and consider the purchase of the building located at 4173 39<sup>th</sup> street.**

This item was tabled until after executive session.

**6. To discuss Resolution No. 03-307 – A RESOLUTION APPROVING THE CITY OF PORT ARTHUR SECTION 4A ECONOMIC DEVELOPMENT CORPORATION'S POLICIES AND PROCEDURES FOR GRANT INCENTIVE CONTRACTS. Requested by Board Member Kerry Thomas.**

A motion was made by Kerry Thomas and seconded by Keith Daws to remove this item. The vote was unanimous.

**VI. REPORTS**

**1. CEO's Report**

- a. Public Hearing as to propositions 8 & 9 on August 28, 2007 at City Hall.**

Mr. Batiste reminded the Board about the Public Hearing that begins at 7:00 pm.

- b. "The Breeze" morning radio show**

Mr. Batiste informed the Board about being on the morning show talking about the Economic Development in Port Arthur.

c. Square Mile Energy

This item was discussed earlier in the meeting Non-Consent # 2.

**VII. CLOSED SESSION (EXECUTIVE SESSION)**

The board retired to executive session at 6:55 pm, and reconvened at 9:05 pm.

1. A motion was made by Keith Daws and seconded by Kelly Shanks to **remove** item # 4 on Non-Consent items pertaining to the termination of the contract between the Port Arthur Section 4A Economic Development Corporation and landscaper for Landscaping and Maintenance in the Business Park. The vote was unanimous.
2. A motion was made by Keith Daws and seconded by Kelly Shanks to file suit on Pleasure Island Shrimp House for violation of the contract. The vote was unanimous. Board Member Kaprina Frank abstained.
3. A motion was made by Kerry Thomas and seconded by Kelly Shanks to send a notice of foreclosure to Abraham Mfg., Inc. The vote was unanimous. Board Member Kaprina Frank abstained.
4. A motion was made by Keith Daws and seconded by Kelly Shanks to send a notice of foreclosure to DonShe Pottery. The vote was unanimous.

**VIII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

1. Picture of the Business Park in executive room, requested by Kerry Thomas
2. Duties of board members, requested by Kerry Thomas
3. Put back on next agenda to discuss 03-307, requested by Keith Daws
4. Update on Audit Committee, requested by Richard Wycoff
5. NDC update, requested by Richard Wycoff
6. Attorney
7. Bylaws 2005, requested by Richard Wycoff
8. Joint Meeting with City

**IX. ADJOURNMENT OF MEETING**

A motion was made to adjourn the meeting by Kelly Shanks and seconded by Kerry Thomas. It was adopted unanimously. The meeting was adjourned at 9:45 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 14<sup>th</sup> DAY OF September, 2007.

  
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SECRETARY OF THE CORPORATION