

Minutes
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING

4173 39th Street, Port Arthur, Texas 77642

Date: July 2, 2008

Time: 6:00 p.m.

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Wednesday, July 2, 2008. The meeting was called to order at 6:00 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Keith Daws, Kelly Shanks, Graciela Alvarez, Carolyn Guillory,
Doris Green, Kaprina Frank, Eli Roberts, and Richard Wycoff.

The invocation was given by Keith Daws.

The Pledge of Allegiance followed the invocation.

III. MINUTES

June 18, 2008

A motion was made by Kelly Shanks and seconded by Graciela Alvarez to approve the minutes for June 18, 2008. The vote was unanimous.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

The Breeze (107.1) (requested by Roosevelt Petry)

Table per Roosevelt Petry

B. COMMUNICATIONS

Port Arthur News FACT BOOK 2008

The Board reviewed the Port Arthur News Fact Book and was advised that the publication has been published. It was suggested that this type advertisement be forward to the advertising committee for review and recommendations. Mrs. Alvarez and Mrs. Green are on the committee.

C. PUBLIC COMMENT (limited 3 min. ea.)

None.

V. UNFINISHED BUSINESS

1. To discuss appointment of citizen ad-hoc Committee Members to the following Board of Directors Subcommittees: (Requested by Keith Daws)

- a. By-Laws
- b. Policy and Procedures
- c. Business Retention and Expansion
- d. Finance and Budget

Keith Daws gave a report on the progress of the ad-hoc Committee.

2. To discuss and consider possible action on a Resolution concerning issuance of sales tax revenue bonds or other tax exempt obligations to finance the acquisition, construction, renovation, repairs, modifications and improvement of facilities, buildings, utilities, streets, roads, parking areas, landscaping and related facilities and the costs of issuance of such bonds or other tax exempt obligations.

Attorney Guy Goodson gave additional information pertaining to the progress of this item and asked that it be table for the next regular meeting of the board.

3. Letter of Support "MOCAH"

A motion was made by Richard Wycoff and seconded by Doris Green to approve the letter of support for Mocah. The vote was unanimous

4. To Discuss and consider the request to increase the advertisements on the "Breeze" 107.1 radio. (Requested by Roosevelt Petry)

This item was table for the next regular meeting of the Board.

5. To Discuss and consider for approval EDC FY 2008-2009 Budget.

A motion was made by Richard Wycoff and second by Graciela Alvarez to approve the EDC FY 2008-2009 Budget. The vote was unanimous.

VI. CONSENT AGENDA ITEMS

1. To Discuss and consider the approval of an invoice in the amount of \$18,220.00 from R & R Construction for work done on behalf of Golden Triangle Empowerment Center located at 617 Proctor.

A motion was made by Richard Wycoff and seconded by Doris Green to approve the invoice to R&R Construction for work done on behalf of Golden Triangle Empowerment Center. The vote was unanimous.

2. To discuss and consider the approval of an invoice in the amount of \$7,190.59 from Germer Gertz, L.L.P. for Professional Legal Services through May 31, 2008

A motion was made by Richard Wycoff and seconded by Graciela Alvarez to approve the invoice for Germer Gertz. The vote was unanimous.

VII. NON-CONSENT AGENDA ITEMS

None

VIII. REPORTS

1. CEO Report
 - A. Southeast Texas Economic Development Foundation will be coming to the EDC to make a presentation during our next regular meeting.
 - B. Information from Dr. Johnny Brown to business/Industry was shared.
 - C. Meeting between the City of Port Arthur and the City of Minot, ND attended by Mr. Batiste and Mr. Daws.
 - D. Eli Roberts will be the next guest on the Breeze on Thursday July 10, 2008 and 11:00 a.m.
 - E. The EDC will participating in the Gulf Coast Economic Empowerment Tour on July 9, 2008 at the Bob Bowers Civic Center.

* The board retired to executive session at 7:07 pm and reconvened at 8:57 pm

IX. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City of Port Arthur Section 4A Economic Development Corporation Board Of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To the Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
 - 1) ENGlobal

2. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
3. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park
4. **Section 551.072 Government Code** – To discuss the purchase of land.
See attached Note.
5. **Section 551.074 Government Code** – To discuss personnel matters of Port Arthur Section 4A Economic Development Corporation.
 - 1) CEO Evaluation

***The Items In Executive Session May Be Discussed And Acted On In Open Session.**

XI. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

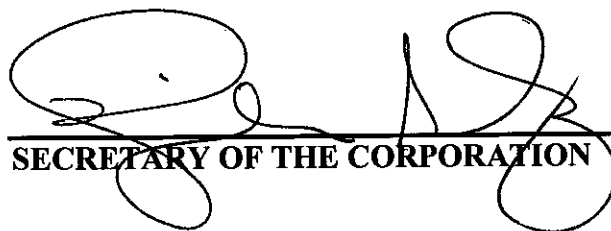
A. Ad-hoc Committee Members

ITEMS FOR FUTURE AGENDA CONSIDERATION OR REPORTS FROM STAFF MAY BE REQUESTED BUT NO DISCUSSION OF ANY ITEMS OR REQUESTS SHALL TAKE PLACE.

XII. AJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Eli Roberts and seconded by Richard Wycoff. It was adopted unanimously. The meeting adjourned at 8:39 pm.

**APPROVED BY THE BOARD OF DIRECTORS ON THE _____
DAY OF _____, 2008.**



SECRETARY OF THE CORPORATION