

MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING
4173 39th Street, Port Arthur, Texas
December 17, 2008

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Wednesday, December 17, 2008. The meeting was called to order at 6:07 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Carolyn Guillory, Richard Wycoff, Kerry Thomas, Keith Daws, and Eli Roberts.

The invocation was given by Keith Daws.

The Pledge of Allegiance followed the invocation.

III. MINUTES

December 03, 2008

A motion was made by Eli Roberts and seconded by Richard Wycoff to approve the minutes of December 03, 2008 as written. Motion carried.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

Laura Ratliff – Salvage-Recycle

- Ms. Ratliff gave a presentation on the proposed business being considered being brought to Port Arthur. Ms. Ratliff gave details to the process, and structure of the business. She explained the origin of the business and the current standpoint, the site in Port Arthur will be the only one in America. Ms. Ratliff explained the process of cleaning and dismantling of the ships. She also showed a report of the IMO orders in the upcoming years, 2010 being the most successful. It was reported that this business will bring 500 jobs into the area, 372 of them being laborers, with jobs starting at \$14/ hr. Ms. Ratliff is asking from the EDC, assistance with Phase 1 of the process, being the feasibility study, including soil and water samples, strategic steps and preparation.

Shedrick Evans – Golden Triangle Empowerment Center

- Mr. Evans gave a business update and status report to the project the PAEDC helped fund at 617 Procter St.

B. COMMUNICATIONS

None

V. UNFINISHED BUSINESS

None

VI. CONSENT AGENDA ITEMS

1. To discuss and consider approving an invoice in the amount of \$6,000 from the National Development Council for technical assistance rendered for the period of November 1-30, 2008.
2. To discuss and consider approving an invoice in the amount of \$21,370.50 from Arceneaux & Gates Consulting Engineers, Inc. for professional services regarding design and construction of Jade Ave. from Business Park to Hwy 365. (Inv. # 12202)
3. To discuss and consider approving an invoice in the amount of \$20,818.77 from Arceneaux & Gates Consulting Engineers, Inc. for the design and construction of new roadways – Business Park, Phase II. (Inv. # 12203)
4. To discuss and consider approving an invoice in the amount of \$7,255.91 from Arceneaux & Gates Consulting Engineers, Inc. for development of a 7.3 acre site on Hwy 73. (Inv. # 12204)
5. To discuss and consider approving an invoice in the amount of \$1,035 from Arceneaux & Gates Consulting Engineers, Inc. for survey lot 4, EDC Business Park. (Inv. # 12207)

A motion was made by Richard Wycoff and seconded by Eli Roberts to approve consent agenda items 1 – 5. The vote was unanimous.

6. To discuss and consider approving an invoice in the amount of \$3,441.66 from Amelia Lawn Care & Landscaping for lawn maintenance in the PA Business Park for the month of November 2008.

A motion was made by Eli Roberts and seconded by Richard Wycoff to approve consent agenda item 6. The vote was unanimous.

VII. NON-CONSENT AGENDA ITEMS

None

VIII. REPORTS

1. CEO's Report

a. 4B Sub-Committee Report – Eli Roberts

Mr. Roberts gave a report on the conference call held earlier in the week between the sub-committee members. They are currently brainstorming for ideas and areas to target. Another conference call will be held Thursday Dec. 18th including the Mayor and City Manager.

b. Education and Training – Richard Wycoff

Mr. Wycoff requested a joint meeting between the PAISD and PAEDC Boards to discuss training within the education system.

c. EDC Credit Card

Mr. Batiste informed the Board that the City has decided to use debit cards issued to each dept. This will begin at the beginning of 2009.

CLOSED SESSION (EXECUTIVE SESSION)

The Board retired to executive session at 7:02 p.m., and reconvened at 7:42 p.m.

IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

None

X. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Richard Wycoff and seconded by Eli Roberts. It was adopted unanimously. The meeting was adjourned at 7:49 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 13th DAY OF

January, 2008



SECRETARY OF THE CORPORATION