

**MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING
4173 39th Street, Port Arthur, Texas
August 10, 2009**

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, August 10, 2009. The meeting was called to order at 6:18 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Carolyn Guillory, Richard Wycoff, Kelly Shanks, Keith Daws, and Eli Roberts.

The invocation was given by Keith Daws.

The Pledge of Allegiance followed the invocation.

III. MINUTES

July 27, 2009

A motion was made by Kelly Shanks and seconded by Carolyn Guillory to approve the minutes of July 27, 2009. The vote was unanimous. Motion carried.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

1. **Hilton Kelley, CIDA – Downtown Beautification Project**
Mr. Kelley presented a Downtown Mural Project for the Old Water Tower and the Pavilion. The Organization he is working with is The MLK Community Mural Project out of Philadelphia. The organization works with youth in our community to create the murals and has professional painters do the scaffolding. The murals will depict nature, history, culture, and biblical pictures. He states the organization has currently obtained support from the City of Port Arthur, the Southeast Texas regional Planning Commission, Lamar University, and Industry including Motiva and Valero. They are seeking help from the EDC to secure the funds for the project. The total project cost is \$254,000.
The Board recommended Mr. Kelly and representative from the MLK Community Mural Project meet and discuss with the EDC CEO, the guidelines for assistance in this project.

2. Arceneaux & Gates Consulting Engineers – Spur 93 Business Park Detention Pond

Mr. Joe Wilson of Arceneaux & Gates came before the Board to give an update as to the Detention Pond Contract. Projects cost to be between \$800,000 to \$900,000. Should be ready to go out for bid toward the end September.

Mr. Wilson also reported that Doughtie Construction has provided them with their project schedule for the Hwy. 73 Business Park; should begin turning dirt within the next week or so.

B. COMMUNICATIONS

None

C. SPEAKERS

None

V. UNFINISHED BUSINESS

None

VI. CONSENT AGENDA ITEMS

1. To discuss and consider approving an invoice in the amount of \$6,000 from the National Development Council for technical assistance rendered for the period: July 1-31, 2009.
2. To discuss and consider approving invoices from Arceneaux & Gates Consulting Engineers for Professional Services.

Invoice #	Amount:	Pertaining to:
12479	\$6,150.04	Design & Construction of New Roadways – Business Park, Phase II
12480	160.00	Development of a 7.3 Acre Site on Hwy. 73
Total:	\$6,310.04	

A motion was made by Kelly Shanks and seconded by Richard Wycoff to approve Consent Agenda Items 1 and 2. The vote was unanimous. Motion carried.

VII. NON-CONSENT AGENDA ITEMS

None

VIII. REPORTS

CEO's Reports

1. Bowhead Manufacturing

Mr. Batiste reported that Bowhead will be discontinuing business; they did not get a contract renewal from the military.

2. Spur 93 Business Park Sprinkler System

Mr. Batiste reported that 6 out of 30 zones were working. He requested approval from the Board to re-wire the system. Mr. Wycoff recommended to research in detail for the best options; also to post signage around the zones so that they will not be damaged.

3. S. Business Park Dr./ Jade Ave. Easement – One time lawn maintenance

Mr. Batiste reported that he will have a one-time clean up around the easement/ edge, about 10 – 15 ft. in.

4. Request from KCS

Mr. Batiste reported he is currently working with Kansas City Southern Railroad to possibly purchase land located at 9th St. and Thomas Blvd.

Between?

5. Social Services Block Grant – Sub-Contractors

Mr. Batiste reported that he has begun engaging with Life Skills, Construction, and Medical/ Soft Trade Sub-Contractors to conduct the training under the SSBG.

6. Visit by potential call center prospect

Mr. Batiste reported that a potential call center will be making a visit to Port Arthur on Friday August 14th to view real estate options.

7. EDC Board Meeting on Sept. 7th

As September 7th is Labor Day Holiday, the Board decided to move the meeting to Wednesday the 9th. If it is a light agenda, they will move the items to the next scheduled regular meeting.

8. EDC Monthly Financials

Mr. Batiste gave the Board an update as to the EDC financials for the month.

IX. CLOSED SESSION (EXECUTIVE SESSION)

1. Section 551.071 Government Code – To discuss with Attorney Guy Goodson pending and potential litigation.

a. Service Zone/ Sitel

2. Section 551.072 Government Code – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.

a. Tide Wind Alliance Corp.

3. Section 551.072 Government Code – To discuss the value of land at the Hwy 73 Business Park.

4. Section 551.087 Government Code – To discuss Incentives for EDC Prospects.

- a. Possible Location for Call Center Prospect

The Board retired to executive session at 7:20 p.m. to discuss the above mentioned items, and reconvened at 8:17 p.m.

X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Mr. Batiste informed the Board that he is currently working on the CEO Goals & Objectives.

XI. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Richard Wycoff and seconded by Keith Daws. It was adopted unanimously. The meeting was adjourned at 8:18 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 24th DAY OF August, 2009.


SECRETARY OF THE CORPORATION