

**MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING
4173 39th Street, Port Arthur, Texas
August 24, 2009**

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, August 24, 2009. The meeting was called to order at 6:02 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Carolyn Guillory, Kaprina Frank, Kelly Shanks, Kerry Thomas (7:30), Keith Daws, and Eli Roberts.

The invocation was given by Carolyn Guillory.

The Pledge of Allegiance followed the invocation.

III. MINUTES

August 10, 2009

A motion was made by Kelly Shanks and seconded by Carolyn Guillory to approve the minutes of August 10, 2009. The vote was unanimous. Motion carried.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

1. John Panetti, President / Edward Peveto, Facility Manager – Team Industries

Mr. Panetti gave an informational presentation to the Board as to any updates and the progress that has been made since the start of their Port Arthur branch, 18 months ago, with the assistance of the PAEDC. He stated that they currently have a total of 71 employees and are working at 50 hours per week.

Mr. Panetti informed the Board that there are plans to bring a state of the art welding training program to Port Arthur by September. The program will last approximately 5 weeks.

B. COMMUNICATIONS

None

C. SPEAKERS

None

V. UNFINISHED BUSINESS
None

VI. CONSENT AGENDA ITEMS

1. To discuss and consider approving invoices from Germer Gertz, L.L.P. for Professional Services through 07/31/09.

Invoice #	Amount:	Pertaining to:
369935	\$2,673.19	Economic Development Corp.
369936	100.75	Redwine Family Partners, Ltd.
369937	300.00	Pleasure Island Shrimp House, Inc.
369938	400.00	Lamar State College Port Arthur
369939	340.75	Abraham Mfg., Inc.
369940	380.75	Reliable Polymer Services, LP
369941	100.00	Bowhead Manufacturing Co., LLC
369942	200.00	ENGGlobal Systems, Inc.
369943	2,580.75	Sitel
369944	400.00	Tide Wind Alliance Corp.
Total:	\$7,476.19	

2. To discuss and consider approving an invoice in the amount of \$3,641.66 from Amelia Lawn Care for Port Arthur Business Park Final Monthly Lawn Maintenance for July 2009.

A motion was made by Keith Daws and seconded by Kelly Shanks to approve Consent Agenda Items 1 and 2. The vote was unanimous. Motion carried.

VII. NON-CONSENT AGENDA ITEMS

1. To discuss and consider advertisement in the 2010 Greater Port Arthur Chamber of Commerce Membership Directory as per the recommendation of the Advertising Committee.

A motion was made by Keith Daws and seconded by Kaprina Frank to advertise in the 2010 Greater Port Arthur Chamber of Commerce Directory with a half page 4/ color ad. The vote was unanimous. Motion carried.

2. To discuss and consider advertisement in the The News special tabloid for the 100th Year Anniversary of Lamar State College Port Arthur as per the recommendation of the Advertising Committee.

A motion was made by Keith Daws and seconded by Kaprina Frank to advertise in the special tabloid for Lamar Port Arthur through The News with a quarter page two color ad. The vote was unanimous. Motion carried.

3. To discuss and consider taking possible action on EDC Advertising DVD.
The board advised that the Advertising Committee review the sample videos and make a recommendation at the next Board Meeting. No action taken.

VIII. REPORTS

CEO's Reports

1. Spur 93 Business Park Sprinkler System
Mr. Batiste reported to the Board that he is currently still reviewing various options for the repairs to the sprinkler system.
2. Visit by potential call center prospect
Mr. Batiste reported that a call center is interested in Port Arthur to locate one of their sites. He is currently working with them on discussing incentives.
3. EDC Advertising DVD
Mrs. Vaughn gave a report on this item during discussion of Non-Consent Item 3. She provided the Board with a price and time listing for various producers.

IX. CLOSED SESSION (EXECUTIVE SESSION)

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
 - a. Service Zone/ Sitel
2. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
 - a. Tide Wind Alliance Corp.
3. **Section 551.072 Government Code** – To discuss the value of land at the Hwy 73 Business Park.
4. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
 - a. Possible Location for Call Center Prospect

The Board retired to executive session at 7:15 p.m. to discuss the above mentioned items, and reconvened at 7:43 p.m.

X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

- Eli Roberts requested a copy of the portion of the Bylaws referring to attendance and absenteeism by Board Members as well as attendance by the Board.

- Keith Daws inquired about the status of the Downtown Revitalization Organization; Kerry **Thomas** reported to him that City Council is currently working on gathering nominations for the DRO Board and will be appointing members soon.

XI. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Keith Daws and seconded by Kelly Shanks. It was adopted unanimously. The meeting was adjourned at 7:45 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 9th DAY OF September, 2009.

Louis (Mike) Meen
SECRETARY OF THE CORPORATION