

**MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING
4173 39th Street, Port Arthur, Texas
December 14, 2009**

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, December 14, 2009. The meeting was called to order at 6:00 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Carolyn Guillory, Aletha Kirkwood, Roosevelt Petry, Kaprina Frank, Richard Wycoff, Kelly Shanks, Keith Daws, and Eli Roberts.

The invocation was given by Aletha Kirkwood.

The Pledge of Allegiance followed the invocation.

III. MINUTES

November 16, 2009
December 7, 2009 (Special Mtg.)

A motion was made by Kelly Shanks and seconded by Richard Wycoff to approve the minutes of November 16, 2009 and December 7, 2009. The vote was unanimous. Motion carried.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

1. Mannix Media – Website

Mr. Monte Morphew came before the Board to present examples of his current work with the Orange County EDC Website in hopes of possibly being hired to re-create the Port Arthur EDC Website. He stated the estimated total cost would be between \$9,000 and \$9,500.

2. Sabine Coating & Services, LLC – Mr. Carlton Trahan, Sr.

Mr. Trahan came before the Board to request assistance in funding the start up of his coating and blasting business in Sabine Pass. He is requesting a combination of a loan and grant in the total amount of \$616,680.00.

B. COMMUNICATIONS

None

C. SPEAKERS

None

V. UNFINISHED BUSINESS

1. To discuss and consider EDC Advertising.

- a. EDC Website

- A motion was made by Roosevelt Petry and seconded by Kaprina Frank to table this item until final price quotes are submitted by both interested website developers. The vote was unanimous. Motion carried.**

VI. CONSENT AGENDA ITEMS

None

VII. NON-CONSENT AGENDA ITEMS

1. To discuss and consider an application to Operation Downtown.

- A motion was made by Kelly Shanks and seconded by Roosevelt Petry not to move forward with the application submitted by the Port Arthur International Seafarer Center to the Operation Downtown Program. The vote was unanimous. Motion carried.**

2. To discuss and consider approving a request from BioMedical for a waiver to the Covenants & Restrictions of the Spur 93 Business Park.

- A motion was made by Kelly Shanks and seconded by Kaprina Frank to table this item until the following requests for information have been met: Will TCEQ allow for one type of fencing, preferably wrought iron with pointing tops, surround the building? Will TCEQ allow for the front parking lot not be included in the fencing around the building, and the fence come up only to front corners of the building? The vote was unanimous. Motion carried.**

3. To discuss and consider entering into an agreement with the Port Arthur Independent School District regarding advertisement on the M.H.S. Scoreboard.

- A motion was made by Kaprina Frank and seconded by Richard Wycoff to approve entering into an agreement with the Port Arthur ISD under the new specifications that a government entity be allowed the option to renew the agreement on a yearly basis. The vote was 7-1. Motion carried.**

VIII. REPORTS

CEO's Reports

- a. Rice University Landscape Architecture Design
Handouts were given to the Board that were previously presented to the City Council at the preliminary Architecture Plan Presentation by Mr. Gordon Wittenberg.
- b. EDC Monthly Financial Report
Ms. Staley presented the Board with the current EDC Financial Report.
- c. 2010 EDC Regular Board Meeting Calendar
**A tentative Meeting Schedule was given to the Board for approval.
A motion was made by Roosevelt Petry and seconded by Kaprina Frank to approve the 2010 Board Meeting Schedule. The vote was unanimous. Motion carried.**

IX. CLOSED SESSION (EXECUTIVE SESSION)

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
2. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
3. **Section 551.072 Government Code** – To discuss the value of land at the Hwy 73 Business Park.
4. **Section 551.072 Government Code** - To discuss and review possible property as to the location of the EDC office in Downtown Port Arthur.
5. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
 - a. Prospective Call Center

The Board retired to executive session at 7:16 p.m. to discuss the above mentioned items, and reconvened at 7:43 p.m.

Action was taken on the following items:

- **A motion was made by Aletha Kirkwood and seconded by Keith Daws to move forward with the application process for Sabine Coating and Services, LLC.**

**Ayes
Carolyn Guillory
Aletha Kirkwood
Kaprina Frank
Keith Daws**

**Noes
Roosevelt Petry
Richard Wycoff
Kelly Shanks
Eli Roberts**

Motion failed.

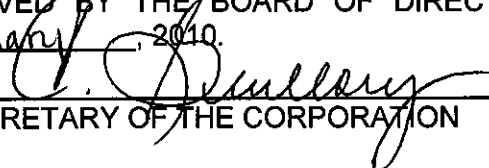
X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

None

XI. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Richard Wycoff and seconded by Roosevelt Petry. It was adopted unanimously. The meeting was adjourned at 7:46 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 4th DAY OF January, 2010. RS.



SECRETARY OF THE CORPORATION