

**MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING
4173 39th Street, Port Arthur, Texas
January 12, 2010**

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Tuesday, January 12, 2010. The meeting was called to order at 6:02 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Carolyn Guillory, Aletha Kirkwood, Kaprina Frank, Richard Wycoff, Kelly Shanks, Keith Daws, and Eli Roberts.

The invocation was given by Keith Daws.

The Pledge of Allegiance followed the invocation.

III. MINUTES

January 4, 2010

A motion was made by Keith Daws and seconded by Carolyn Guillory to approve the minutes of January 4, 2010. The vote was unanimous. Motion carried.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

None

B. COMMUNICATIONS

1. Southeast Texas Regional Planning Commission –
38th Annual Dinner Meeting

An invitation was given to the Board for the SETRPC Annual Dinner Meeting. Carolyn Guillory and Keith Daws stated they may attend.

C. SPEAKERS

None

V. UNFINISHED BUSINESS

None

VI. CONSENT AGENDA ITEMS

1. To appoint members to a Bylaws Committee.

A motion was made by Kaprina Frank and seconded by Carolyn Guillory to table this item until the next regular meeting to allow for the incoming President to appoint his/ her committee members. The vote was unanimous. Motion carried.

2. To discuss and consider approving Monthly Estimate No. 5 in the amount of \$47,051.60 from Doughtie Construction for the construction of Water, Sanitary Sewer, Paving and Drainage Facilities for the Highway 73 Business Park Project.

A motion was made by Kelly Shanks and seconded by Richard Wycoff to approve payment of Monthly Estimate No. 5 to Doughtie Construction in the amount of \$47,051.60. The vote was unanimous. Motion carried.

VIII. NON-CONSENT AGENDA ITEMS

1. To discuss and consider approving requests for Extension of Time from Doughtie Construction for the construction of the Hwy. 73 Business Park Roadways for the months of November and December.

A motion was made by Richard Wycoff and seconded by Kaprina Frank to approve the requests for extension of time from Doughtie Construction for a total of 32 days for the months of November and December 2009. The vote was unanimous. Motion carried.

2. To discuss and consider an Incentive Extension from Triangle Waste.

A motion was made by Kelly Shanks and seconded by Richard Wycoff to table this item until a timeline for the extension was provided by Triangle Waste. The vote was unanimous. Motion carried.

3. To discuss and consider purchasing advertising space in the Port Arthur News' Chamber Banquet Tabloid as recommended by the Advertising Committee.

A motion was made by Keith Daws and seconded by Kaprina Frank to approve purchase of advertising space in the Chamber Banquet Tabloid in the amount of \$185.00. The vote was unanimous. Motion carried.

IX. REPORTS

CEO's Reports

1. Bylaws Committee Meeting

This item was not discussed as the appointing of members to the committee has been tabled.

2. Status Report on Client Contractual Obligations

- a. Mc-O Construction
- b. Desselle-Maggard Corp.
- c. Team Industries
- d. Reliable Polymer Services
- e. Lange Bros.
- f. Orbital Insulation Corp.
- g. Triangle Waste Solutions
- h. Triangle Waste Properties
- i. SETX Clearwater

Mrs. Vaughn and Ms. Staley provided the Board with an update report as to the contractual obligation status of each company the EDC currently has an open contract with.

X. CLOSED SESSION (EXECUTIVE SESSION)

- 1. Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
- 2. Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
- 3. Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
 - a. Prospective Call Center
- 4. Section 551.072 Government Code** – To discuss acquisition of real property for potential call center.

The Board retired to executive session at 6:45 p.m. to discuss the above mentioned items, and reconvened at 7:06 p.m.

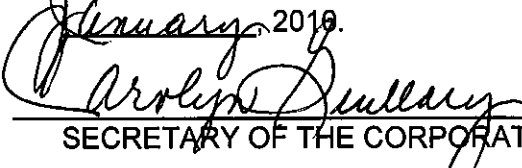
XI. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

None

XII. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Kelly Shanks and seconded by Keith Daws. It was adopted unanimously. The meeting was adjourned at 7:07 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 25th DAY OF

January 2019.

SECRETARY OF THE CORPORATION