

**MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
SPECIAL MEETING
4173 39th Street, Port Arthur, Texas
June 7, 2010**

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Special Meeting on Monday, June 7, 2010. The meeting was called to order at 6:00 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Aletha Kirkwood, Kaprina Frank, Richard Wycoff, Kelly Shanks, and Keith Daws

The invocation was given by Keith Daws.

The Pledge of Allegiance followed the Invocation

III. MINUTES
None

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS
None

B. COMMUNICATIONS
None

C. SPEAKERS
None

V. UNFINISHED BUSINESS
None

VI. CONSENT AGENDA ITEMS

1. To discuss and consider approving Invoices from Germer Gertz, L.L.P. for professional services through 04/30/10. Acct.: 120-1429-582-54-00

Invoice #	Amount:	Pertaining to:
385529	\$2,956.08	PAEDC
385530	\$1,419.25	SETX Clearwater
386021	\$1,724.01	Abraham Mfg. Debtor, Bankruptcy Court
385531	\$380.00	Abraham Manufacturing
Total:	\$6,479.34	

2. To discuss and consider approving an invoice in the amount of \$6,000 from the National Development Council for technical assistance rendered for the period: May 1 – 30, 2010.
Acct.: 120-1429-582-54-11

3. To discuss and consider approving Invoices from Arceneaux & Gates Consulting Engineers, Inc. for professional services.

Invoice #	Amount:	Pertaining to:
12835	\$1,370.90	Business Park, Ph II, Contract 2 – Stormwater Detention Pond Acct.: 301-1601-591-53-00
12836	\$1,210.00	Design & Construction of New Roadways – Business Park, Ph II, Contract 3 Acct.: 301-1601-591-53-00
Total:	\$2,580.90	

4. To discuss and consider approving an invoice in the amount of \$2,833.33 from Affordable Lawn & Tractor Service for lawn maintenance services rendered for the month of May 2010.
Acct.: 120-1429-582-59-02

A motion was made by Keith Daws and seconded by Kaprina Frank to approve Consent Items 1 – 4 in one motion. The vote was unanimous. Motion carried.

VII. NON-CONSENT AGENDA ITEMS

1. To discuss and consider entering into a Lease Agreement for use of the building located at 365 Highway 365 for a potential call center.
This item was moved into executive session.
2. To discuss and consider entering into a purchase agreement for the purchase of a building and land located at 501 Procter Street.
This item was moved into executive session.
3. To discuss and consider FY 2010-2011 Budget.
No action taken. Discussion only.

4. To discuss and consider requesting a joint meeting with City Council.
The Board instructed staff to proceed with requesting a joint meeting after the June 18th Community Development Workshop.

VIII. REPORTS
None

IX. CLOSED SESSION (EXECUTIVE SESSION)

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
 - a. SETX Clearwater
2. **Section 551.072 Government Code** – To discuss the value of land at the City of Port Arthur Section 4A Economic Development Corporation Spur 93 Business Park.
 - a. Potential Incentive
3. **Section 551.072 Government Code** - To discuss and review possible property as to the location of the EDC office in Downtown Port Arthur.
4. **Section 551.087 Government Code** – To discuss Incentives for EDC Prospects.
 - a. Prospective Call Center
5. **Section 551.072 Government Code** – To discuss acquisition of real property for potential call center.

The Board retired to executive session at 6:30 p.m. to discuss the above mentioned items, and reconvened at 7:31 p.m.

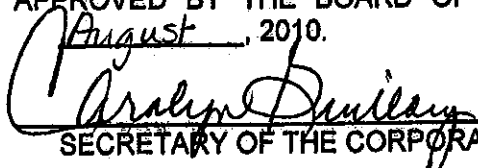
X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

1. Mr. Batiste reminded the Board of the Community Development Workshop to be held on June 18th from 8 a.m. to 5 p.m. as well as the pre-meeting dinner to be held Thursday evening on the 17th.

XI. ADJOURNMENT OF MEETING

A motion was made to adjourn the meeting by Keith Daws and seconded by Kaprina Frank. It was adopted unanimously. The meeting was adjourned at 7:34 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 9th DAY OF August, 2010.



SECRETARY OF THE CORPORATION