

**MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING
4173 39th Street, Port Arthur, Texas
March 5, 2012**

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Regular Meeting on Monday, March 5, 2012. The meeting was called to order at 6:00 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Aletha Kirkwood, Roosevelt Petry, Dwight Wagner, Richard Wycoff, Don Page, and Pat Holmes.

The invocation was given by Dwight Wagner.

The Pledge of Allegiance followed the Invocation

III. MINUTES

February 6, 2012

Approval of Minutes was Tabled.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

1. Time Warner Cable – Fiber Optics for the Spur 93 Business Park
TWC was not able to be present. A motion was made by Dwight Wagner and seconded by Don Page to table this item. The vote was unanimous. Motion carried.

B. COMMUNICATIONS

1. Texas Municipal League Region XVI – Quarterly Meeting
Board members interested in attending will let staff know.
2. City of Port Arthur – 5th Annual State of Affairs of the City
A motion was made by Dwight Wagner and seconded by Don Page to approve sponsorship in the amount of \$250 at the Gold level. The vote was unanimous. Motion carried.
3. Port Arthur ISD – 6th Annual State of the Schools Luncheon
A motion was made by Aletha Kirkwood and seconded by Don Page to approve sponsorship in the amount of \$300 at the Gold level. The vote was unanimous. Motion carried.
4. PA69 – Letter of Intent
Mr. Jason Snell was present to speak on behalf of the project.

A motion was made by Don Page and seconded by Dwight Wagner to move forward with the application process. The vote was unanimous. Motion carried.

6:22 p.m. Board recessed.

6:25 p.m. Board reconvened.

5. Sitel – Letter of Intent

Discussed after executive session: A motion was made by Aletha Kirkwood and seconded by Richard Wycoff to accept the letter of intent and move forward with the application process. The vote was unanimous. Motion carried.

C. SPEAKERS

None

V. UNFINISHED BUSINESS

- 1. To discuss and consider approving renewal of a Spur 93 Business Park Grass Cutting Contract for an additional year.
A motion was made by Don Page and seconded by Dwight Wagner to approve renewal of the grass cutting contract. The vote was unanimous. Motion carried.**
- 2. To discuss and consider approving a recommendation to enter into an Incentive Agreement with Gulf Copper Manufacturing.
A motion was made by Richard Wycoff and seconded by Pat Holmes to table this item. The vote was unanimous. Motion carried.**

VI. CONSENT AGENDA ITEMS

- 1. To discuss a Report from the Mercer Group as to the Management and Performance Review of the Port Arthur EDC.
The Board suggested having Mr. Mercer come before the Board to speak on behalf of the report. Staff will get dates he may be available.**
- 2. To discuss recommended PAEDC and City Council Economic Development application process and submission.**
- 3. To discuss a proposed draft Five Year Economic Development Strategic Plan for Goals and Objectives.**
- 4. To discuss the "Thank You Industry Gala."**

Items 2 through 4 were for discussion only.

VII. NON-CONSENT AGENDA ITEMS

1. To discuss and consider a request for funding from The Breeze Radio Station.
A motion was made by Dwight Wagner and seconded by Don Page to approve advertising with The Breeze Radio Station. The vote was unanimous. Motion carried.
2. To discuss and consider requesting City Council to extend the 4B Ballot Proposition with proposed options for administration.
A motion was made by Don Page and seconded by Pat Holmes to table this item until the Operation Downtown Committee has met to make a recommendation. The vote was unanimous. Motion carried.
3. To discuss and consider all future PAEDC Applications submitted to Council for approval as rejected if not approved by Council within 30 days of submission to City Council by the PAEDC.
A motion was made by Don Page and seconded by Dwight Wagner to table this item until after the PAEDC/ City Council Committees have met together. The vote was unanimous. Motion carried.
4. To discuss and consider a Recommendation from the Operation Downtown Committee regarding an Operation Downtown Application from Mr. Andrew Green.
A motion was made by Don Page and seconded Richard Wycoff to approve awarding an Operation Downtown Grant to Mr. Andy Green. The vote was unanimous. Motion carried.
5. To discuss and consider an offer for Assignment of the First Lien on property formerly owned by SETX Clearwater and to consider forgiveness of certain charges.
A motion was made by Dwight Wagner and seconded by Richard Wycoff to approve assignment of first lien and forgiveness of certain charges. The vote was unanimous. Motion carried.
6. To discuss and consider an appointment to the Downtown Renaissance District Board.
A motion was made by Dwight Wagner and seconded by Don Page to table this item until Vicki Derese has committed to continue serving on the Board. The vote was unanimous. Motion carried.
7. To discuss and consider the Chief Executive Officer's Evaluation.
A motion was made by Don Page and seconded by Aletha Kirkwood to use the form created last year by the previous chairman for evaluation. The vote was unanimous. Motion carried.
8. To discuss and consider the revised building specifications for the Downtown Pavilion.
A motion was made by Don Page and seconded by Dwight Wagner to approve the revised building specs for the Pavilion. The vote was unanimous. Motion carried.

9. To discuss and consider the Close of the Contract with Performance Blasting & Coating.
A motion was made by Don Page and seconded by Richard Wycoff to approve the close of contract with PBC. The vote was unanimous. Motion carried.

VIII. REPORTS

1. Monthly Financial Update
Ms. Staley reported on the current EDC financials.
2. Report on EDA Grant
Mr. Batiste reported the announcement for award of the Grant should be made by the end of this month.

IX. CLOSED SESSION (EXECUTIVE SESSION)

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
 - a. SETX Clearwater
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.
 - a. CEO Evaluation
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.
 - a. Tyco International
 - b. Team Industries

The Board retired to executive session at 8:01 p.m. to discuss the above mentioned items, and reconvened at 8:54 p.m.

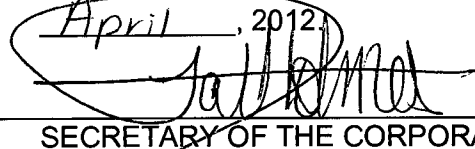
X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

None

XI. ADJOURNMENT OF MEETING

The meeting was adjourned at 8:58 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 30th DAY OF

April, 2012.


SECRETARY OF THE CORPORATION