

**MINUTES  
CITY OF PORT ARTHUR SECTION 4A  
ECONOMIC DEVELOPMENT CORPORATION  
SPECIAL MEETING  
4173 39<sup>th</sup> Street, Port Arthur, Texas  
April 30, 2012**

**I. CALL TO ORDER**

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Special Meeting on Monday, April 30, 2012. The meeting was called to order at 6:02 p.m.

**II. ROLL CALL, INVOCATION & PLEDGE**

The following Board Members were present:

Aletha Kirkwood, Roosevelt Petry, Dwight Wagner, Richard Wycoff, Don Page, Pat Holmes, and Eli Roberts.

The invocation was given by Aletha Kirkwood.

The Pledge of Allegiance followed the Invocation

**III. MINUTES**

March 5, 2012

A motion was made by Richard Wycoff and seconded by Don Page to approve the minutes of March 5, 2012. The vote was unanimous. Motion carried.

**IV. PETITIONS & COMMUNICATIONS**

**A. PRESENTATIONS**

1. PAEDC Management & Performance Review – Jim Mercer  
**Mr. Mercer came before the Board to report on his findings for EDC Management & Performance.**

**B. COMMUNICATIONS**

1. Small Business Awards Banquet  
**A motion was made by Don Page and seconded by Dwight Wagner to approve sponsorship at the gold level for \$250.00. The vote was unanimous. Motion carried.**
2. James Hope Center for Children  
**The Board suggested that participation by staff members should be considered for this event.**

**C. SPEAKERS**

None

**V. UNFINISHED BUSINESS**

None

**VI. CONSENT AGENDA ITEMS**

1. To discuss the PAEDC Fiscal Year 2012 – 2013 Budget.  
**A motion was made by Eli Roberts and seconded by Don Page to table this item until a workshop is held. The vote was unanimous. Motion carried.**

**VII. NON-CONSENT AGENDA ITEMS**

1. To discuss and consider the proposed PAEDC Five Year Economic Development Strategic Plan for Goals and Objectives.  
**A motion was made by Richard Wycoff and seconded by Don Page to table this item. The vote was unanimous. Motion carried.**
2. To discuss and consider finding of facts for the economic incentive for infrastructural improvements on project PA69, L.P. will promote or develop new or expanded business enterprises.  
**Mr. Kerry Lagrone was present on behalf of PA 69 L.P. to answer questions or address concerns.**  
**A motion was made by Dwight Wagner and seconded by Richard Wycoff to accept the finding of facts. The vote was unanimous. Motion carried.**
3. To discuss and consider approving CEO letter of increase in Business Park Assessment fees.  
**A motion was made by Eli Roberts and seconded by Don Page to approve the letter to be sent to Business Park property owners. The vote was unanimous. Motion carried.**
4. To discuss and consider accepting or rejecting bids for the renovation of the Pavilion.  
**A motion was made by Richard Wycoff and seconded by Eli Roberts to table this item. The vote was unanimous. Motion carried.**
5. To discuss and consider Change Order #3 to the Contract with APAC Texas.  
**A motion was made by Richard Wycoff and seconded by Eli Roberts to approve Change Order #3. The vote was unanimous. Motion carried.**
6. To discuss and consider approving a Right-of-Entry Agreement with Willfire HC, LLC.  
**A motion was made by Richard Wycoff and seconded by Eli Roberts to approve the Right of Entry Agreement. The vote was unanimous. Motion carried.**

**VIII. REPORTS**

1. Economic Trends Quarterly Report  
**Report by the Regional Economic Development Initiative was provided to the Board.**

**IX. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

None

**X. ADJOURNMENT OF MEETING**

The meeting was adjourned at 7:19 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 4<sup>th</sup> DAY OF June, 2012.



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SECRETARY OF THE CORPORATION