

**MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
SPECIAL MEETING
4173 39th Street, Port Arthur, Texas
November 12, 2012**

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Special Meeting on Monday, November 12, 2012. The meeting was called to order at 6:32 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Aletha Kirkwood, Dwight Wagner, Richard Wycoff, Don Page, and Eli Roberts

The invocation was given by Dwight Wagner.

The Pledge of Allegiance followed the Invocation

III. MINUTES

August 6, 2012

A motion was made by Eli Roberts and seconded by Dwight Wagner to approve the minutes of August 6, 2012. The vote was unanimous. Motion carried.

September 6, 2012

October 8, 2012

Minutes for the above mentioned dates were not prepared.

IV. PETITIONS & COMMUNICATIONS

A. PRESENTATIONS

None

B. COMMUNICATIONS

None

C. SPEAKERS

None

V. UNFINISHED BUSINESS

1. To discuss for possible consideration the Board establishing policies for use of EDC Promotional Funds.

A motion was made by Richard Wycoff and seconded by Eli Roberts to approve the letter presented by the CEO to send to

entities requesting promotional funding. The vote was unanimous. Motion carried.

VI. CONSENT AGENDA ITEMS

None

VII. NON-CONSENT AGENDA ITEMS

1. To discuss for possible consideration an Employment Agreement with Coastal Industrial Services to serve in addition to the First Source Referral Agreement.

A motion was made by Aletha Kirkwood and seconded by Dwight Wagner to approve the proposed Employment Agreement. The vote was 3-2. Motion passed.

Ayes

Aletha Kirkwood

Dwight Wagner

Don Page

Noes

Richard Wycoff

Eli Roberts

2. To discuss for possible consideration an Economic Incentive Agreement with Wells Supply.

A motion was made by Eli Roberts and seconded by Dwight Wagner to approve the proposed incentive in the amount of \$425,000 subject to Wells Supply providing collateral not less than the amount of the incentive. The vote was unanimous. Motion carried.

3. To discuss for possible consideration extending the On-the-Job Training Agreement with Brock Services through April 30, 2013.

A motion was made by Eli Roberts and seconded by Dwight Wagner to approve extending the OJT Agreement. The vote was unanimous. Motion carried.

4. To discuss for possible consideration the price per acre at the Hwy. 73 Business Park.

A motion was made by Eli Roberts and seconded by Dwight Wagner to table this item until information has been collected from a realtor. The vote was unanimous. Motion carried.

5. To discuss for possible consideration the PAEDC staff schedule of pay rates and ranges.

A motion was made by Eli Roberts and seconded by Dwight Wagner to table this item. The vote was unanimous. Motion carried.

VIII. REPORTS

1. Board Self Evaluation Results
Results were provided to the Board.

2. PA Chamber of Commerce – Small Business of the Year Nominations
No recommendations
3. Proposed Proposition
Attorney Guy Goodson reported of the proposed proposition submitted by Stephen Mosley regarding the use of 4A funds for entertainment purposes.

IX. CLOSED SESSION (EXECUTIVE SESSION)

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation.
 - a. Hernandez & Solis
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.
 - a. EDC position salary structure
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.
 - a. Potential Call Center

The Board retired to executive session at 7:26 p.m. to discuss the above mentioned items, and reconvened at 8:05 p.m.

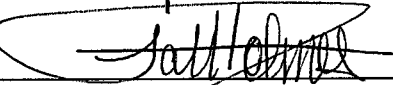
X. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

1. Richard Wycoff – Milestones update on current projects. Status update on closed out projects.

XI. ADJOURNMENT OF MEETING

A motion was made by Eli Roberts and seconded by Richard Wycoff to adjourn the meeting. The vote was unanimous. The meeting was adjourned at 8:06 p.m.

APPROVED BY THE BOARD OF DIRECTORS ON THE 4th DAY OF February, 2013.



SECRETARY OF THE CORPORATION