

**MINUTES
CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION
SPECIAL MEETING
4173 39th Street, Port Arthur, Texas
December 29, 2014**

I. CALL TO ORDER

The Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation met in a Special Meeting on Monday, December 29, 2014. The meeting was called to order at 6:00 p.m.

II. ROLL CALL, INVOCATION & PLEDGE

The following Board Members were present:

Harold Doucet, Osman Swati, Christy Derouen, Langston Adams, Richard Wycoff, Pat Holmes, and Carol Wommack

The invocation was given by Carol Wommack.

The Pledge of Allegiance followed the Invocation

III. PRESENTATION

1. Kate Leverett –
Ms. Leverett detailed the relationship of 501 Procter Inc, and the PAEDC.

IV. NON CONSENT AGENDA ITEMS

1. To discuss for possible consideration the engagement of a property management/ lease agent for the property at 501 Procter St.
A motion was made by Carol Wommack and seconded by Richard Wycoff to approve advertising a Request for Proposals for property management services. The vote was unanimous. Motion carried.
2. To discuss for possible consideration seeking bids for the janitorial services for the building at 501 Procter St.
A motion was made by Richard Wycoff and seconded by Harold Doucet to approve advertising a Request for Proposals for the janitorial services. The vote was unanimous. Motion carried.
3. To discuss for possible consideration tenant build out cost and monthly rental rates for the lease space at 501 Procter St.
Discussion only. No action taken.

4. To discuss for possible consideration hosting a Mardi Gras function at the 501 Procter St. building.

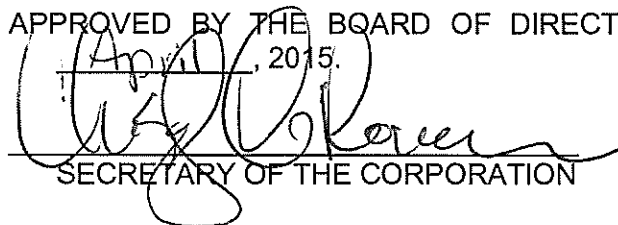
A motion was made by Carol Wommack and seconded by Richard Wycoff to consider possibly holding a Mardi Gras function at the new building next year in 2016. The vote was unanimous. Motion carried.

5. To discuss for possible consideration entering into a security services contract with S&S Investigation and Security for the security of the Spur 93 Business Park.

A motion was made by Richard Wycoff and seconded by Harold Doucet to approve entering into an agreement with S&S Investigation and Security. The vote was unanimous. Motion carried.

V. ADJOURNMENT OF MEETING

APPROVED BY THE BOARD OF DIRECTORS ON THE 6th DAY OF

April, 2015.

SECRETARY OF THE CORPORATION