

RESOLUTION NO. 07-399

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO
ENTER INTO A LETTER AGREEMENT WITH LAMAR
UNIVERSITY FOR THE TAPING OF GOVERNMENTAL
MEETINGS.**

WHEREAS, Lamar University provides broadcasting students with valuable experience through the SETCAST program, and;

WHEREAS, the citizens of Port Arthur are able to view the conduct of government business via taped broadcasts of certain public meetings over the government access cable channel, and;

WHEREAS, it is the desire of the City Council to continue participating in this program and have taped the regular meetings of the City Council, the Planning and Zoning Commission, and the Construction Board of Adjustments and Appeals, and;

WHEREAS, the Council desires duplicate video tapes of the regular meetings of the Port Arthur Economic Development Corporation; now therefore;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARTHUR,
TEXAS:**

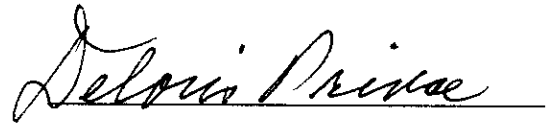
THAT, the City Manager is hereby authorized to enter into the letter agreement with Lamar University, attached here to as "Exhibit A".

THAT, the purpose of the agreement is to secure the services as outlined in the preamble of the resolution.

READ, ADOPTED AND APPROVED this the 11th day of September, A.D., 2007 at a Regular Meeting of the City of Port Arthur, Texas by the following vote:

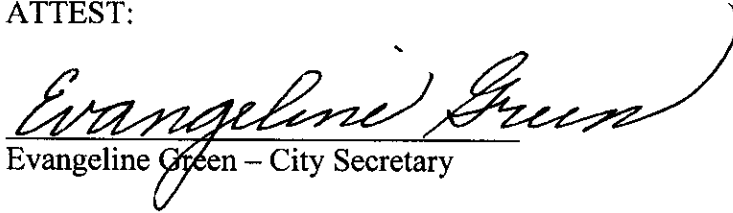
Ayes: Mayor: Prince; Mayor Pro Tem Sinegal;
Councilmembers: Chatman, Jones, Henderson & Williamson.

Noes: None.



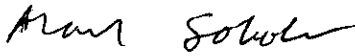
MAYOR

ATTEST:



Evangeline Green – City Secretary

APPROVED AS TO FORM:



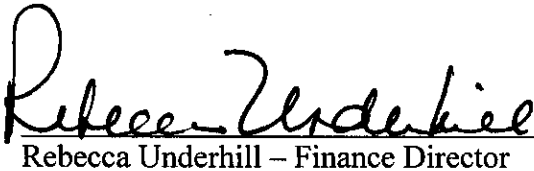
Mark Sokolow – City Attorney

APPROVED FOR ADMINISTRATION:



Steve Fitzgibbons – City Manager

APPROVED AS TO THE AVAILABILITY OF FUNDS



Rebecca Underhill – Finance Director

Letter of Agreement Between Lamar University and the Port Arthur City Council for the Taping of Port Arthur City Meetings

The Lamar University Department of Communication will provide video production services to the Port Arthur City Council for the production of videotapes of each regular meeting of the Port Arthur City Council, Planning and Zoning Commission meetings and Construction Board of Adjustments and Appeals meetings from September 1, 2006 to August 31, 2007.

The services provided by the Lamar University Department of Communications for the Port Arthur City Council shall include, but not be limited to, the following:

- a) The videotaping of each regular meeting of the City Council, Planning and Zoning Commission meetings and Construction Board of Adjustments and Appeals meetings from September 1, 2006 to August 31, 2007.**
- b) Any post production work needed to broadcast the videotapes.**
- c) The delivery of the videotapes to the proper site for their broadcast.**
- d) Supplying all equipment and supplies needed to produce videotapes of the meetings.**
- e) VHS copies of all City Council meetings, Planning and Zoning Commission meetings and Construction Board of Adjustments and Appeals meetings.**

The Port Arthur City Council will provide:

- a) a schedule of and agenda of all City Council meetings, Planning and Zoning Commission meetings and Construction Board of Adjustments and Appeals meetings to the Lamar University Department of Communications.**
- b) A location in the meeting room for the camera operator to setup the equipment needed to tape the meeting.**
- c) An Audio outlet for the camera operator to plug into the meeting room sound system.**
- d) A payment of \$14,400 to the Lamar University Department of Communication for video production services provided from September 1, 2006 to August 31, 2007. Payment is to be made on or before October 30, 2006.**

**Mike Fergusson, Jr. Vice President
For Lamar University**

**Steve Fitzgibbons – Port
Arthur City Manager**

Date

Date

Lamar University Communication Dept.

P.O. Box 10050 • Beaumont • TX • 77710

409-880-7222

INVOICE

TO: The City of Port Arthur

DATE	CUST NO.	TERMS	

QTY	DESCRIPTION		TOTAL
1	Videotapes of Port Arthur City Council Meetings, Planning & Zoning meetings, and Construction Board meetings from 9/1/07 to 8/31/08. Make and deliver 2 VHS copies of PACC meetings and make additional copies of Planning & Zoning and Construction Board meetings. In addition, Lamar will provide copies of Port Arthur EDC meetings.		

Please make checks payable to: Department of Communication Lamar University P.O. Box 10050 Beaumont, TX 77710	SUBTOTAL	
	Tax rate %	
	SHIPPING / HANDLING	
	AMOUNT DUE	\$14,410.00

Letter of Agreement Between Lamar University and the Port Arthur City Council for the Taping of Port Arthur City Council Meetings

The Lamar University Department of Communication will provide video production services to the Port Arthur City Council for the production of videotapes of each regular meeting of the Port Arthur City Council from September 1, 2007 to August 31, 2008.

The services provided by the Lamar University Department of Communication for the Beaumont City Council shall include, but not be limited to, the following:

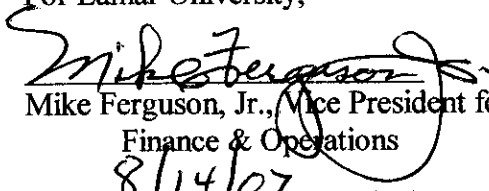
- a) the videotaping of each regular meeting of the City Council,
 - b) any post production work needed to broadcast the videotapes,
 - c) the delivery of the videotapes to the proper site for their broadcast,
 - d) supplying all equipment and supplies needed to produce videotapes of the meetings.
- a) VHS copies of all City Council meetings.

The Port Arthur City Council will provide:

- a) a schedule of and agenda for all regular City Council meetings to the Lamar University Department of Communication,
- b) a location in the meeting room for the camera operator to setup the equipment needed to tape the meeting,
- c) an audio outlet for the camera operator to plug into the meeting room sound system,
- d) a payment of \$14,410 to the Lamar University Department of Communication for video production services provided from September 1, 2007 to August 31, 2008. The payment is to be made on or before October 30, 2008.

For Lamar University,

For the Port Arthur City Council,


Mike Ferguson, Jr., Vice President for
Finance & Operations

Steve Fitzgibbons, Port Arthur City Manager

Date

Date