

RESOLUTION NO. 08-010

**A RESOLUTION AUTHORIZING THE CITY OF PORT ARTHUR SECTION 4A ECONOMIC DEVELOPMENT CORPORATION TO ENTER INTO A CONTRACT FOR RENOVATIONS TO THE EDC BUILDING LOCATED AT 4173 39<sup>TH</sup> STREET, PORT ARTHUR, TEXAS WITH SANCHEZ REMODELING, INC., OF PORT ARTHUR, TEXAS IN THE AMOUNT OF \$48,750, FUNDS ARE AVAILABLE IN ACCOUNT #120-1429-582.82-00.**

**WHEREAS**, per Resolution No. 07-469, the City Council authorized the purchase of the City of Port Arthur Section 4A Economic Development Corporation's (PAEDC) office building located at 4173 39<sup>th</sup> Street; and

**WHEREAS**, there is a need to have renovation work performed on the building; and

**WHEREAS**, the City of Port Arthur's Purchasing Division solicited informal bids from four businesses pursuant to Section 252.0215 of the Texas Local Government Code, which included contacting two Historically Underutilized Businesses (HUB'S); and

**WHEREAS**, three bids were received, a copy of the bid tab is attached hereto as Exhibit "A"; and

**WHEREAS**, Sanchez Remodeling, Inc., of Port Arthur, Texas was the lowest and most responsible bidder, in the amount of \$48,750; and

**WHEREAS**, the Board of Directors of the PAEDC approved the award to Sanchez Remodeling, Inc., at its December 19, 2007 meeting.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ARTHUR:**

**Section 1.** That the facts and opinions in the Preamble are true and correct.

**Section 2.** That the City Council hereby approves the award of the contract in the amount of \$48,750 to Sanchez Remodeling Inc. by the PAEDC for the renovation of the EDC's office building located at 4173 39<sup>th</sup> Street.

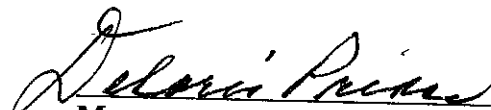
**Section 3.** That the City Council deems it is in the best interest of the City to approve and authorize the PAEDC to execute a contract, in substantially the same form as Exhibit "B", attached hereto.

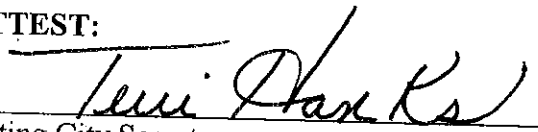
**Section 4.** That a copy of the caption of this Resolution be spread upon the Minutes of the City Council.

READ, ADOPTED, AND APPROVED, this 15<sup>th</sup> day of January, 2008, A.D., at a Regular Meeting of the City Council of the City of Port Arthur, Texas by the following Vote:

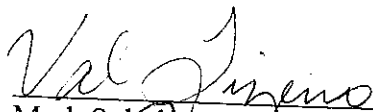
AYES: Mayor: Prince;  
Councilmembers: Chatman, Jones, Flood, Beard  
and Lewis

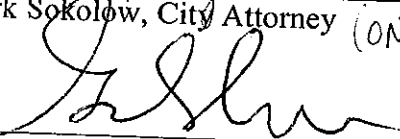
NOES: NONE

  
Mayor

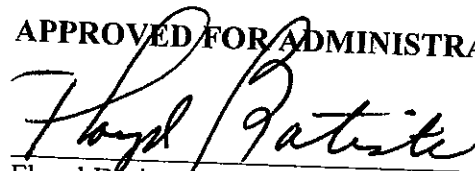
ATTEST:  
  
Acting City Secretary

**APPROVED AS TO FORM:**

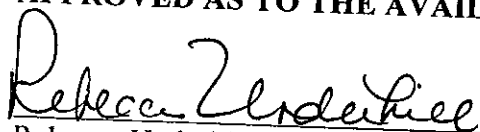
  
Mark Sokolow, City Attorney (ON BEHALF OF)

  
Guy Goodson, EDC Attorney

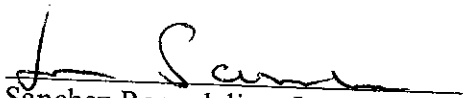
**APPROVED FOR ADMINISTRATION:**

  
Floyd Batiste, CEO  
City of Port Arthur Section 4A Economic  
Development Corporation

**APPROVED AS TO THE AVAILABILITY FUNDS:**

  
Rebecca Underhill, Director of Finance

**AGREED TO TERMS HEREOF:**

 SKR  
Sanchez Remodeling, Inc.  
SKR Construction.

# **EXHIBIT**

## **A**

**INFORMAL BIDS FOR**  
**RENOVATIONS TO 4173 39<sup>TH</sup> STREET**

1) Sanchez Remodeling Inc., Port Arthur, Texas	\$48,750
2) Palmer Support Services, Port Arthur, Texas	\$57,156
3) Pick Two Contractors, Port Arthur, Texas	\$70,000
4) K.T. Maintenance, Port Arthur, Texas	no bid

# **EXHIBIT**

## **B**

AN AGREEMENT BETWEEN  
THE CITY OF PORT ARTHUR SECTION 4A ECONOMIC DEVELOPMENT CORPORATION  
AND SANCHEZ REMODELING, INC., PORT ARTHUR, TEXAS

THIS AGREEMENT, made this \_\_\_\_ day of January, 2008 by and between the City of Port Arthur  
Section 4A Economic Development Corporation "Owner" or "City" and Sanchez Remodeling, Inc., Port Arthur,  
Texas, a (n) Corporation acting by and through Jose Sanchez hereinafter called "CONTRACTOR".

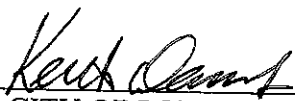
WITNESSETH: That for and in consideration of the payments, terms, conditions, and agreements set forth  
herein, OWNER and CONTRACTOR agree as follows:

- 1) The Contractor agrees to perform all the work described in the specifications attached hereto for the sum of \$48,750;
- 2) The Contractor agrees that all of the work within thirty (30) days;
- 3) The term "Contract Documents" means and includes the following:
  - a) Agreement
  - b) General Information /Specifications
  - c) Bid
  - d) Notice of Award
  - e) Notice to Proceed
- 4) This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns.
- 5) IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in (2 copies) each of which shall be deemed an original on the date first written above.

Signed on the \_\_\_\_ day of January, 2008.

ATTEST

\_\_\_\_\_  
CITY SECRETARY

BY   
CITY OF PORT ARTHUR  
SECTION 4A ECONOMIC  
DEVELOPMENT CORPORATION

Signed on the \_\_\_\_ day of January, 2008.

ATTEST

CONTRACTOR

\_\_\_\_\_  
BY \_\_\_\_\_  
SANCHEZ REMODELING, INC.

## **Scope of Work for EDC 39th Street Project**

1. Demolish approximately 120 linear feet of interior walls.
2. Replace 4,800 square feet of existing ceiling tiles 2'X2' with 2'X4' ceiling tiles.
3. Paint entire interior of building, EDC will select paint color.
4. Add additional 2'X4' lights (5) to ceiling in the new Board room. Replace existing lighting with new 2'X4' fixtures and bulbs.
5. Repair approximately 40 linear feet of exterior and interior walls with windows in the Lobby area.
6. Repair approximately 34 linear feet of sheetrock in the new Conference room.
7. Replace Bath room stall doors both men and women.
8. Replace 4,800 square feet of existing ceiling tile grid with 2'X4' ceiling tile grid.
9. File room, remove entry door into the Conference room and sheetrock, tape and float the door area.
10. Remove and relocate three (3) interior door and light switches as necessary.
11. Copy room, remove entry door into the Conference room and sheetrock, tape and float the door area.
12. In Conference room remove all sheet rock except on east wall, add insulation and sound board except on east wall, then replace sheet rock, tape and float.
13. In Conference room replace existing 2'X4' fixtures and bulbs with new 2'X4' fixtures and bulbs approximately (12).
14. Remove EDC lettering from lobby wall and install in Board room.
15. In lobby area replace lights as necessary to provide adequate lighting.



**Bid Sheet for EDC 39<sup>th</sup> Street Project**

Project Completed in 30 Days

Start Date Now

Turn-key project cost for materials and labor 548,750

Progress Payments will be made based on percentage of work completed. All payments will be made within 30 days of receipt of invoice and acceptance of work.

Signature

Alon G. Sanchez

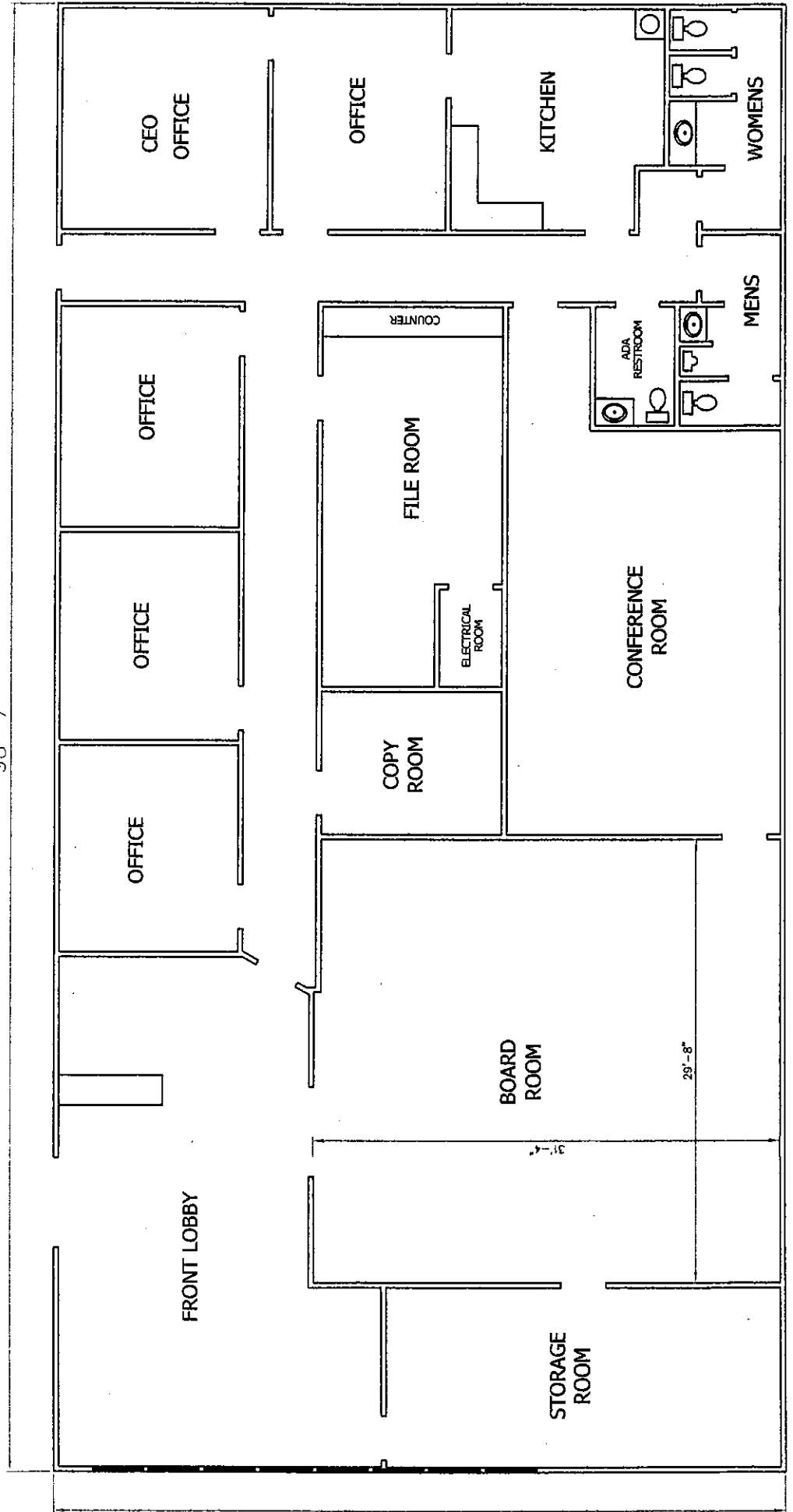
Date

12/3/2007

# PORT ARTHUR ECONOMIC DEVELOPMENT CORPORATION BUILDING

"REVISED PLAN"

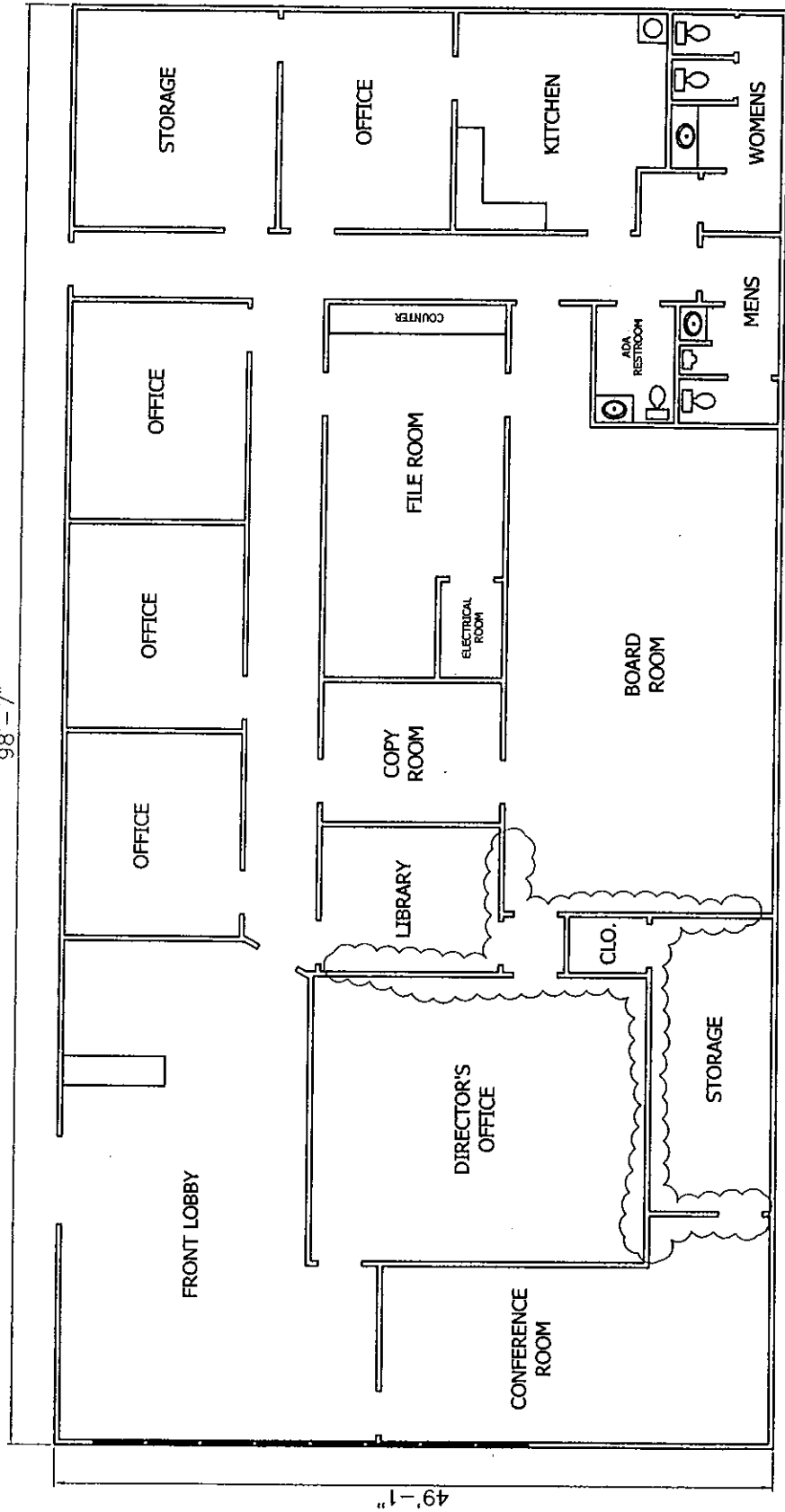
98'-7"



# PORT ARTHUR ECONOMIC DEVELOPMENT CORPORATION BUILDING

"EXISTING PLAN"

98'-7"



AREA TO BE DEMO