

RESOLUTION NO. 11-213

**A RESOLUTION APPROVING AWARDING OF BID FOR
GRASS CUTTING SERVICES AT THE SPUR 93 BUSINESS
PARK BY THE CITY OF PORT ARTHUR SECTION 4A
ECONOMIC DEVELOPMENT CORPORATION AND
AUTHORIZING THE EXECUTION OF A CONTRACT TO
NORTH STAR UNLIMITED**

WHEREAS, on May 16, 2011 the Board of Directors of the City of Port Arthur Section 4A Economic Development Corporation (the "PAEDC") approved the award of a bid for grass cutting services at the Spur 93 Business Park in the amount of \$7.77 per acre submitted by North Star Unlimited; and

WHEREAS, the City of Port Arthur, Texas (the "City"), acting by and through its Purchasing Division, provided the bid solicitation, advertisement, bid review and recommendation of award for the mowing of the PAEDC Spur 93 Business Park (a copy of the bid tab is attached as Exhibit "A"); and

WHEREAS, pursuant to Section 8.19 of the PAEDC Bylaws, the PAEDC has to submit contracts to the City Council for review and approval; and

WHEREAS, the grass cutting contract between the PAEDC and North Star Unlimited is attached hereto as Exhibit "B".

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF PORT ARTHUR:**

Section 1. That the facts and opinions in the preamble are true and correct.

Section 2. That the City Council authorizes the award of the bid and approves the contract, in substantially the same form as attached hereto as Exhibit "B" between PAEDC and

North Star Unlimited for grass cutting services for the Port Arthur Spur 93 Business Park at the bid price of \$7.77 per acre for a period of six (6) months from the date of execution with an option to renew for one (1) additional year.

Section 3. That a copy of the caption of this Resolution be spread upon the Minutes of the City Council.

READ, ADOPTED AND APPROVED on this 31st day of May A.D., 2011, at a Meeting of the City Council of the City of Port Arthur, Texas, by the following vote:

AYES: ✓

Mayor

Councilmembers

NOES:

ATTEST:

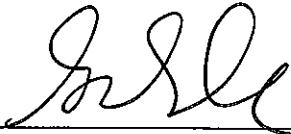
Sherril Bellard, Acting City Secretary

APPROVED:

Floyd Batiste, PAEDC CEO

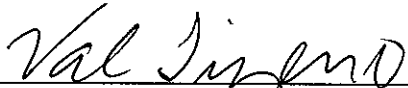
Deloris "Bobbie" Prince, Mayor

APPROVED AS TO FORM:



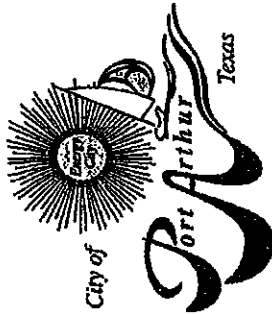
Guy N. Goodson, PAEDC Attorney

APPROVED AS TO FORM:



Valecia R. Tizen, City Attorney

EXHIBIT "A"



CITY OF PORT ARTHUR TEXAS

Bid Tabulation

Mowing of EDC Business Park

Bid Opening Date: April 20, 2010

			Name of Bidders			
Item	Description	UOM	North Star Unlimited	Joey's Tractor Service	Quick & Fast	Affordable Lawn & Tractor Service
1.	Mowing of EDC Business Park	Per Acre	Cost \$ 7.77	Cost \$ 10.25	Cost \$ 9.50	Cost \$ 16.95
Location			Beaumont, TX	Port Arthur, TX	Port Arthur, TX	Port Arthur, TX

Yolanda Scypion
Yolanda Scypion, Purchasing Assistant

5/14/2011
Date

EXHIBIT "B"

**CONTRACT FOR GRASS CUTTING AT THE CITY OF PORT ARTHUR
SECTION 4A ECONOMIC DEVELOPMENT CORPORATION
SPUR 93 BUSINESS PARK**

THIS CONTRACT, made this day ____ of _____, 2011, by and between the **City of Port Arthur Section 4A Economic Development Corporation**, organized under the laws of the State of Texas (the "PAEDC" or "OWNER") and **North Star Unlimited** (the "CONTRACTOR").

In consideration of the payment terms, conditions and agreements set forth herein, OWNER and CONTRACTOR agree as follow:

1. The term of this Contract shall be from _____ to _____, a period of six (6) months from the date of execution with an option to renew for one (1) additional year.
2. The CONTRACTOR will perform grass cutting, trimming and removal of litter and debris at the PAEDC Business Park as stated in the Contract Documents.
3. During the term of this Contract, the CONTRACTOR will furnish at his own expense all of the materials, supplies, tools equipment, labor and other services necessary to connection therewith, excepting those supplies specifically not required of CONTRACTOR in the Specifications.
4. The CONTRACTOR agrees to perform all the work described in the Specifications and Contract Documents and to comply with the terms therein for the cost of \$7.77 per acre.
5. The term "Contract Documents" means and includes the following:
 - a. Contract
 - b. Advertisement for Bids
 - c. Addenda (if any)
 - d. General Information
 - e. Specifications
 - f. Bid
 - g. Notice of Award
6. This Contract shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns.
7. **IN WITNESS WHEREOF**, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in (2 copies) each of which shall be deemed as original on the date first above written.

Signed on the ____ day of _____, 2011.

**City of Port Arthur Section 4A
Economic Development Corporation**

By: _____

ATTEST:

Signed on the ____ day of _____, 2011.

North Star Unlimited

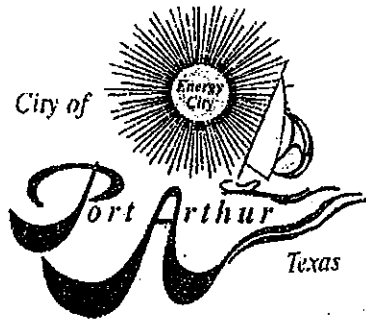
By: _____

ATTEST:

DELORIS "BOBBIE" PRINCE, MAYOR
ELIZABETH "LIZ" SEGLER, MAYOR PRO TEM

COUNCIL MEMBERS:

JACK CHATMAN, JR.
MORRIS ALBRIGHT, III
MARTIN FLOOD
JOHN BEARD, JR.
ROBERT E. WILLIAMSON
D. KAY WISE
THOMAS J. HENDERSON



STEPHEN FITZGIBBONS
CITY MANAGER

SHERRI BELLARD
ACTING CITY SECRETARY

VAL TIZENO
CITY ATTORNEY

RECEIVED MAY 05 2011

May 4, 2011

Floyd Batiste, CEO
PAEDC

RE: Bid -- Mowing of EDC Business Park

On April 20, 2011, we received five (5) bids for the above referenced service.

The low quote was submitted by North Star Unlimited of Beaumont, Texas in the amount of \$7.77 per acre. Our evaluation of the experience and reputation of North Star Unlimited of Beaumont, Texas indicates that they are capable of completing the work required. Therefore, we recommend the award of a contract for Mowing of EDC Business Park go to North Star Unlimited of Beaumont, Texas in the amount of \$7.77 per acre for a period of six (6) months from the date of execution.

The original quote document, copies of the quotes and bid tabulation are included for your review.

Yolanda Scypion
Yolanda Scypion
Purchasing Assistant

CITY OF PORT ARTHUR, TEXAS
BID SHEET

BID FOR: Mowing of EDC Business Park

BID OPENING DATE: April 20, 2011

<u>DESCRIPTION</u>	<u>PRICE PER ACRE</u>
MOWING PAEDC BUSINESS PARK	\$ <u>7.77</u>

Receipt of addenda is acknowledged:

No. 1 Dated 4-14-11 Received 4-15-11

<u>NorthStar Unlimited</u> COMPANY NAME	<u>412 12th</u> STREET ADDRESS
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<u>[Signature]</u> SIGNATURE OF BIDDER	P.O. BOX
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<u>Iketta Saunders</u> (PRINT OR TYPE NAME)	<u>Port Arthur, TX</u> CITY STATE	<u>77642</u> ZIP
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<u>Owner</u> TITLE	<u>409-554-1069</u> AREA CODE	<u>TELEPHONE NO.</u>
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<u>Iketta@Yahoo.com</u> EMAIL	<u>1-800-498-4990</u> AREA CODE	<u>FAX NUMBER</u>
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BID OPENING DATE: April 20, 2011

**CITY OF PORT ARTHUR
INSTRUCTIONS TO BIDDER**

Bidders are requested to furnish their complete REMIT TO ADDRESS and TAX IDENTIFICATION NUMBER as indicated below:

REMIT PAYMENT TO:

COMPANY NorthStar Unlimited

ADDRESS 11787 Hwy 90

CITY/STATE/ZIP Beaumont, TX. 77713

SEND PURCHASE ORDER TO:

COMPANY NorthStar Unlimited

ADDRESS 11787 Hwy 90

CITY/STATE/ZIP Beaumont, TX. 77713

TAX IDENTIFICATION NUMBER 02-0641842

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ**

For Vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001 (1-a) with a local governmental entity and the person meets requirements under Section 176.006 (a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

1. Name of person who has a business relationship with local governmental entity.

N/A2. ☐ Check this box if you are filing an update to a previously filed questionnaire.(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3. Name of a local government officer with whom filer has employment or business relationship.

N/A
Name of Officer

This section (Item 3 including subparts A, B, C, & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001 (1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No N/A

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No N/A

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government Officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No N/A

D. Describe each employment or business relationship with the local government officer named in this section.

4. [Signature] 4-20-11
Signature of person doing business with the governmental entity Date

AFFIDAVIT

All pages in Offeror's Responses containing statements, letters, etc., shall be signed by a duly authorized officer of the company whose signature is binding.

The undersigned offers and agrees to one of the following:

☒ I hereby certify that **I do not have** outstanding debts with the City of Port Arthur. I further agree to pay succeeding debts as they become due.

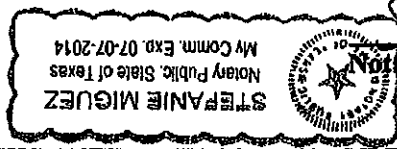
☐ I hereby certify that **I do have** outstanding debts with the City of Port Arthur and agree to pay said debts prior to execution of this agreement. I further agree to pay succeeding debts as they become due.

☐ I hereby certify that **I do have** outstanding debts with the City of Port Arthur and agree to enter into an agreement for the payment of said debts. I further agree to pay succeeding debts as they become due.

NorthStar Unlimited
Firm Name _____ Date _____
[Signature]
Authorized Signature _____ Title owner
Iketta Saunders
Name (please print) _____ Telephone 409-554-1069
Iketta@yahoo.com
Email _____

STATE: Texas
COUNTY: Jefferson

SUBSCRIBED AND SWORN to before me by the above named Iketta Saunders
on this the 20th day of April, 2011.



Stephanie Miguez
Notary Public

RETURN THIS AFFIDAVIT AS PART OF THE BID PROPOSAL