

City of Port Arthur  
Section 4A Economic Development Corporation

**AGENDA**  
**Regular Board Meeting**  
501 Procter Street, Ste. 100, Port Arthur, TX 77640  
Monday, March 13, 2017  
6:00 p.m.

**ROLL CALL, INVOCATION & PLEDGE**

**Board of Directors**

- |                            |                              |
|----------------------------|------------------------------|
| (1) Darrell Anderson _____ | (6) Warren Pena _____        |
| (2) Eli Roberts _____      | (7) Dallas Smith _____       |
| (3) Christy DeRouen _____  | (8) Ingrid West Holmes _____ |
| (4) Kenneth Marks _____    | (9) David Stickleby _____    |
| (5) Richard Wycoff _____   |                              |

**I. MINUTES**

Regular Meeting, February 6, 2017

**II. PETITIONS & COMMUNICATIONS**

**1. Presentations**

a. None

**2. Communications**

a. None

**3. Speakers (limited to 3 min. ea.)**

**III. UNFINISHED BUSINESS**

1. To discuss for possible consideration recommendations from the Board sub-committee regarding security services/systems for 501 Procter Street.

#### **IV. CONSENT AGENDA ITEMS**

#### **V. NON-CONSENT AGENDA ITEMS**

1. To discuss for possible consideration partnering with the City of Port Arthur's Community Development Department to engage JQUAD Planning Group to develop a Downtown Target Area Housing Plan in an amount not to exceed \$5,000.
2. To discuss for possible consideration entering into an agreement with Lamar University College of Fine Arts & Communications – SETCAST for the video production of the EDC regular meetings from November 1, 2016 to October 30, 2017. In an amount not to exceed \$3,935.00.
3. To discuss for possible consideration a request for funding from the Breeze Radio Station for advertising.
4. To discuss for possible consideration an annual contribution to the Regional Economic Development Initiative (REDI).
5. To discuss for possible consideration a second renewal of the contract with Hayes Real Estate for Property Management Services for 501 Procter Street.
6. To discuss for possible consideration a letter of intent for the proposed lease of space to Architect Studio in 501 Procter Street.
7. To discuss for possible consideration a letter of intent for an Economic Incentive for AMP Steelworks/1836 Ironworks.
8. To discuss for possible consideration entering into an agreement with Legacy Community Development Corp in an amount not to exceed \$30,000.
9. To discuss for possible consideration entering into a professional service agreement with HR Green for Landscape Architectural Design, Engineering Services and Construction Management for Monument and Landscape Enhancements at Jade Avenue Business Park.
10. To discuss for possible consideration going out for bids for landscaping at the Spur 93 Business Park.
11. To discuss for possible consideration entering into a Professional Service Agreement with Arceneaux Wilson & Cole LLC for engineering services in connection with the paving, water, sanitary sewer and drainage for a Jade Ave. Business Park road.

12. To discuss for possible consideration the purchase of an All-in-One, copier/printer/scanner/fax, for PAEDC.
13. To discuss for possible consideration the publication of a 2017 PAEDC Newsletter.

#### **VI. REPORTS**

1. Marketing & Business Recruitment Report
2. Operational Report
3. Financial Report
4. CEO's Report

#### **VII. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:**

**"A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,**

1. **Section 551.071 Government Code** – To discuss with Attorney Guy Goodson pending and potential litigation and/or legal advice.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – The discuss matters of Personnel.
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

**\*The Items in Executive Session May Be Discussed and Acted On In Open Session"**

#### **VIII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

**Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.**

IX. POSTING OF MEETING

POSTED ON THE 10<sup>th</sup> DAY OF March, 2017

AT 11:05 A.m O'CLOCK

Floyd Batiste

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Floyd Batiste, CEO