

City of Port Arthur
Section 4A Economic Development Corporation

AGENDA
Regular Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Monday, October 4, 2021
6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1) Darrell Anderson _____	(5) Kaprina Frank _____
(2) Beverly Raymond _____	(6) Jerry LaBove _____
(3) Christopher Smith _____	(7) Rhonda Conner _____
(4) Rashad Harris _____	

I. MINUTES

September 13, 2021 Special Board Meeting Minutes

September 21, 2021 Special Joint Meeting with City Council Minutes

II. PETITIONS & COMMUNICATIONS

1. Presentations

None

2. Communications

None

3. Speakers (limited to 3 min. ea.)

None

III. REPORTS

1. Workforce Development Report
2. Programs Compliance Report
3. Financial Report
4. Community & Business Center Report

III. UNFINISHED BUSINESS

1. To discuss for possible consideration the recommendation of the Committee reviewing the PAEDC Bylaws.

IV. CONSENT AGENDA ITEMS

1. To discuss for possible consideration a Letter of Intent from Romero's Glass Company.
2. To discuss for possible consideration entering into a Technical Assistance Agreement with National Development Council. (expires November 29, 2021)
3. To discuss for possible consideration the approval of a 2% pay raise for EDC Staff; contingent on Council approval, effective October 1, 2021.
4. To discuss for possible consideration approving an invoice payment in the amount of \$6,384.85 to Sunbelt Rentals for chiller rental during AC outage at 501 Procter Street, Inc.

V. NON-CONSENT AGENDA ITEMS

1. To discuss for possible consideration engaging janitorial services for Areas C & D of The Press Building for three months, renewable for three additional months.
2. To discuss for possible consideration a request from the Greater Port Arthur Chamber of Commerce regarding their lease.
3. To discuss the services of an Engineer to evaluate cost for Infrastructure Projects.
4. To discuss the purchase of audio/visual equipment for EDC use (requested by Board Member Jerry LaBove).
5. To discuss for possible consideration appointing a Board Member to the Scholarship Committee.
6. To discuss for possible consideration appointing a Board Member to the Micro Loan Committee.
7. To discuss for possible consideration appointing Board Members to a Committee to review Legal Counsel responses to a Request for Qualifications.

VI. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.

Lease Terms for 549 4th Street

2. **Section 551.074 Government Code** – To discuss matters of Personnel.

Staffing

3. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

***The Items in Executive Session May Be Discussed and Acted On In Open Session"**

VII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

VIII. POSTING OF MEETING

POSTED ON THE 1st DAY OF October, 2021

AT 12:13 p.m. O'CLOCK

Kathleen Miller for G. Davis
George Davis, Interim Executive Director