City of Port Arthur
Section 4A Economic Development Corporation

AGENDA
Regular Board Meeting
501 Procter Street, Ste. 100, Port Arthur, TX 77640
Monday, May 2, 2022
6:00 p.m.

ROLL CALL, INVOCATION & PLEDGE

Board of Directors

(1) **Darrell Anderson** _____   (5) **Harold Doucet** _____

(2) **Beverly Raymond** _____   (6) **Jerry LaBove** _____

(3) **Christopher Smith** _____   (7) **Rhonda Conner** _____

(4) **Ellen Clark** _____

I. MINUTES

April 4, 2022 Regular Board Meeting
April 11, 2022 Special Board Meeting
April 18, 2022 Special Board Meeting

II. PETITIONS & COMMUNICATIONS

1. **Presentations**

   A. Affordable Housing by Vivian Ballou

   B. Dana Espinal with SBDC

2. **Communications**

3. **Speakers (limited to 3 min. ea.)**
   None

III. REPORTS

1. Workforce Development Report
2. Programs Compliance Report
3. Financial Report
4. Community & Business Center Report
5. CEO Report

IV. UNFINISHED BUSINESS

V. CONSENT AGENDA ITEMS

1. Discuss and consider approving Amendment 1 to the Economic Development Grant Agreement with Mike's Enterprises, Inc. for Infrastructure improvements.

VI. NON-CONSENT AGENDA ITEMS

1. Discuss and consider awarding a bid and the approval of a contract with Aattaboy Termite & Pest Control, Inc. for pest control at 549 4th Street (The Press Building).

2. Discuss and consider the closing of a Micro Loan file and release of a lien with Asia Jones d/b/a Finesse Beauty Bar.

3. Discuss and consider Quote 001-JA22 from Industrial and Commercial Mechanical for HVAC Services at 501 Procter Street.

4. Discuss and consider approving a proposal from Team Solutions, Inc. to replace, restore and update the software and license for the entiliWEB server for the HVAC System at 501 Procter Street in an amount not to exceed $5,650.00.

5. Discuss and consider responses received in regards to the Request for Proposals for Legal Counsel.

6. Discuss and consider approving an amendment to Resolution 21-341 regarding the Professional Service Agreement with Davidson Troilo Ream & Garza.

7. Discuss and consider the publication of the PAEDC Newsletter.

8. Discuss PAEDC 2022-2023 Fiscal Budget Workshop.

9. Discuss and Consider approval of a change order in the amount of $4,563.66 to the cabling contract for The Press Building from Datavox, Inc.

VII. CLOSED SESSION (EXECUTIVE SESSION)

In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:

"A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,

1. **Section 551.071 Government Code** – (Consultation with Attorney) **and 551.074 Government Code** - (Personnel Matters).

   To discuss with PAEDC Legal Counsel status of investigation of employee grievances and options on how to proceed with matter.

*The Items in Executive Session May Be Discussed and Acted On In Open Session"

VIII.   FUTURE AGENDA ITEMS OR REQUESTED REPORTS

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

IX.   POSTING OF MEETING

POSTED ON THE ___29___ DAY OF ___April___ , 2022

AT ___8:30 Am___ O'CLOCK

Jerry LaBove

Jerry LaBove, President