

**City of Port Arthur**  
**Section 4A Economic Development Corporation**

**AGENDA**  
**Special Board Meeting**  
*501 Procter Street, Ste. 100, Port Arthur, TX 77640*  
**Monday, August 8, 2022**  
*6:00 p.m.*

**ROLL CALL, INVOCATION & PLEDGE**

**Board of Directors**

- |  |   |
|--|---|
| <p>(1) Darrell Anderson _____</p> <p>(2) Beverly Raymond _____</p> <p>(3) Christopher Smith _____</p> <p>(4) Ellen Clark _____</p> | <p>(5) Harold Doucet _____</p> <p>(6) Jerry LaBove _____</p> <p>(7) Rhonda Conner _____</p> |
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**I. MINUTES**

July 11, 2022 Special Meeting

**II. PETITIONS & COMMUNICATIONS**

**1. Presentations**

- A. Lovett's Trucking Academy
- B. SETEX | The Press Building

**2. Communications**

- A. Greater Port Arthur Chamber of Commerce Membership Luncheon, Tuesday, August 23, 2022, Robert A. "Bob" Bowers Civic Center

**3. Speakers (limited to 3 min. ea.)**

None

**III. REPORTS**

- 1. Workforce Development Report
- 2. Financial Report
- 3. Community & Business Dev. Center Report
- 4. Operations Report

**IV. UNFINISHED BUSINESS**

## **V. CONSENT AGENDA ITEMS**

1. Discuss and consider approving electrical repairs at 501 Procter Street.

## **VI. NON-CONSENT AGENDA ITEMS**

1. Discuss and consider approval of annual, quarterly, and monthly generator maintenance for the generator at 549 4th Street with Panama Equipment.
2. Discuss and consider a Phase I Application and Letter of Intent for Spindletop Concrete.
3. Discuss and consider a Handling and Accounting for Minor Purchases Policy (request of Board President Jerry LaBove).
4. Discuss and consider approval of the PAEDC 2022-2023 Fiscal Budget.
5. Discuss the projected annual operating expenditures and revenue for The Press Building.
6. Discuss and consider rescheduling the September 5, 2022 Regular Board Meeting to Monday, September 12, 2022 due to the Labor Day Holiday.

## **VII. CLOSED SESSION (EXECUTIVE SESSION)**

**In Order To Comply With The Requirements Of Chapter 551 (Open Meetings Law) Of The Texas Government Code, Prior To Going Into Closed Meeting The Presiding Officer To The City Of Port Arthur Section 4A Economic Development Corporation Board of Directors Should Make The Following Public Announcement:**

**“A Closed Meeting or Executive Session Will Be Held Pursuant To The Following Sections of Chapter 551, Texas Government Code,**

1. **Section 551.071 Government Code** – To discuss with PAEDC Attorney pending and potential litigation and/or legal advice.
2. **Section 551.072 Government Code** – To deliberate the purchase, exchange, lease, or value of real property.
3. **Section 551.074 Government Code** – To discuss matters of Personnel.
4. **Section 551.087 Government Code** – To discuss Incentives for Commercial and Industrial Business Prospects.

**\*The Items in Executive Session May Be Discussed and Acted On In Open Session”**

## **VIII. FUTURE AGENDA ITEMS OR REQUESTED REPORTS**

Items for future agenda consideration or reports from staff may be requested but no discussion of any items or requests shall take place.

The PAEDC Board reserves the right to adjourn into executive session at any time to discuss any of the matters listed on the agenda as authorized by the TEXAS GOVERNMENT CODE §551.071, (Consultation with Attorney), §551.072, (Deliberations about Real Property), §551.074, (Personnel Matters), §551.087 (Economic Development) or any other exception authorized by Chapter 551 of the Texas Government Code

IX. POSTING OF MEETING

POSTED ON THE 5 DAY OF August, 2022  
AT 9:40 AM O'CLOCK

Joan Corzo for Krystle Muller  
Krystle Muller, Interim CEO